



# **NEW CARROLLTON NEWS**

## **ADVERTISEMENT SUBMISSION FORM**

### **About the City of New Carrollton Newsletter**

Let the New Carrollton News Help you reach potential customers! The newsletter is published by the City of New Carrollton for its 12,000+ residents in over 5200 households on a bi-monthly basis. The newsletter is delivered during the first week of the month, six months a year. Contact us at (301) 459-6100 for more information.

### **Classified Advertising**

Word Advertisements are \$0.50 per word for the first twenty (20) words (with a 10 word minimum) and \$0.10 for each additional word up to a maximum and length of 200 words.

### **Display Advertising**

### **Advertising Submission Instructions**

**All advertisements must be typed and print ready. Advertisements will be accepted via mail (hardcopy scanned in), fax, or email in the following formats: doc; .jpg; .jpeg; .pdf, .tiff; or .png. The City does not alter content. The deadline for all advertisements is the 10th of the month by noon.**

### **Advertising Policy**

**All advertisements are subject to the City's approval and must be prepaid. No political advertisements will be accepted. The advertiser is solely intended responsible for any legal liability arising from the advertisement and will not hold the City accountable. No agency, partnership, joint venture, or employee-employer relationship is intended or created by this agreement. By submitting this advertising form, Advertiser agrees that they are legally able to enter into a contract on behalf of named company. THERE IS NO REFUND FOR CANCELLED ADS.**