

AMERICANS WITH DISABILITIES ACT  
STATEMENTS OF NON-DISCRIMINATION

The following statements have been developed and reviewed by the Office of Law for use in different publications and documents.

1. Boiler plate language for Requests for Proposals, Invitations for Bids and contracts. The following statement should appear in the general conditions and instructions to bidders and proposers:

No contractor who is the recipient of County funds, or who proposes to perform any work or furnish any goods under this agreement shall discriminate against any worker, employee, or applicant, or any member of the public because of religion, race sex, age, physical or mental disability, or perceived disability. Discriminatory practices based upon the foregoing are declared to be contrary to the public policy of the County. Contractor agrees to be in full compliance with the federal mandates of the Americans with Disabilities Act. Contractor further agrees that this article will be incorporated by the Contractor in all contracts entered into with suppliers of materials or services; and contractors and subcontractors and all labor organizations, furnishing skilled, unskilled and craft union skilled labor, or who may perform any such labor services in connection with this contract.

2. Anti-discrimination statement for major documents:

Prince George's County government does not discriminate on the basis of a disability in the admission or access to, or treatment of, or employment in, its programs, activities, or services. Information concerning the provisions of the Americans with Disabilities Act (ADA) and the rights provided thereunder, are available from the County ADA Compliance Coordinator:

Division Director  
Individuals with Disabilities Division  
5012 Rhode Island Avenue, Room 102  
Hyattsville, Maryland 20781  
Phone: (301) 985-3800  
TTY: (301) 779-7309

3. Recommended language for brochures:

Prince George's County government does not discriminate on the basis of a disability in the admission or access to, or treatment of, or employment in, its programs, activities or services and encourages the involvement and participation of individuals with disabilities.

or

The services and facilities of the Prince George's County government (or insert specific department) are operated on a non-discriminatory basis. This policy prohibits discrimination on the basis of race, color, sex, national origin or disability and applies to the provisions of employment and granting of privileges and accommodations.

4. Recommended language for announcements to encourage individuals with disabilities to participate and to notify of the availability of accommodations:

The (fill in name of department, agency, etc.) encourages the involvement and participation of individuals with disabilities in its programs, services and activities. Please let us know how we can best meet your needs as we will comply with the Americans with Disabilities Act in making "reasonable accommodations" to promote and encourage your participation.

or

The (fill in name of department, agency, etc.), in compliance with the Americans with Disabilities Act, ensures that qualified individuals with disabilities are given an opportunity to participate in and benefit from its services, programs, benefits and employment opportunities.

or

If you have a disability and require any aids, services or barriers removed to fully participate in this meeting or program sponsored by the (list department, agency, etc.), please call (list name) at (list phone number) or TTY (301) 799-7309.

Revised 6/95