

CITY OF NEW CARROLLTON



FY 2015 ADOPTED BUDGET

CITY OF NEW CARROLLTON
 FISCAL YEAR 2015
 ADOPTED BUDGET
 TABLE OF CONTENTS

MAYOR'S BUDGET MESSAGE	v
INCOME AND APPROPRIATIONS	1
Income and Appropriations Summary	4
Fund Balance Summary	6
Revenues and Resources by Line Item	10
OTHER EXPENDITURES.....	20
Other Expenditures by Line Item	23
GENERAL GOVERNMENT.....	27
Mayor and Council	28
Expenditures by Line Item	30
Administration-General Management	37
Expenditures by Line Item	39
Finance and Accounting	49
Expenditures by Line Item	51
Public Health-Code Enforcement	58
Expenditures by Line Item	60
Public Safety-Police Administration	68
Expenditures by Line Item	70
Public Safety-Police Speed Cameras	78
Expenditures by Line Item	80
Public Safety-Police Patrol	87
Expenditures by Line Item	89
Public Safety-Parking & Animal Control Enforcement	96
Expenditures by Line Item	98
PUBLIC WORKS.....	105
Administration (P.W)	106
Expenditures by Line Item	108
Highways	116
Expenditures by Line Item	119
Sanitation	126
Expenditures by Line Item	129
Parks and Recreation	136
Expenditures by Line Item	141

CITY OF NEW CARROLLTON
FISCAL YEAR 2015
ADOPTED BUDGET
TABLE OF CONTENTS

ORDINANCE TO ADOPT THE BUDGET	148
GENERAL - STATISTICAL & SUPPORT INFORMATION	153
Appendix A - Expenditures by Function, (10 years)	154
Appendix B - Revenues by Source, (10 years)	155
Appendix C - Assessed & Estimated Actual Value Taxable Property (10 years)	156
Appendix D - Property Tax Rates, All Governments (10 Years)	157
Appendix E - Cost for Single Family Home for Services (10 years)	158
Appendix F - Per Capita Cost for City Services (10 years)	159
Appendix G - Expenditures by Category	160
Appendix H - Municipal Real Property Tax Rates	163



CITY of NEW CARROLLTON

6016 PRINCESS GARDEN PARKWAY • NEW CARROLLTON, MARYLAND 20784-2898
(301) 459-6100 FAX (301) 459-8172

June 19, 2014

Dear Residents:

I am pleased to present the New Carrollton City Budget for fiscal year 2015, as reviewed and approved by the City Council. This budget represents the joint efforts of the Council and Administration to continue the current level of services while maintaining fiscal responsibility.

The budget includes the continuation of property tax revenues based on the Constant Yield Tax Rate, includes a slight increase in highway user revenues from the state, notes the decreased revenue in the speed camera section, and shows a slight increase in trash fees for residents in single and multifamily housing units. I call your attention to the most significant items:

1. Constant Yield Tax Provision. Using Constant Yield, property tax revenues remain consistent with the prior fiscal year. This year, the City's effective rate becomes 70.59 cents per \$100 of assessed value due, a slightly lower rate than the prior year (71.2 cents) because of the modest increase in the assessable real property base this year. This upcoming year is the third year in a three year cycle using Constant Yield; a reassessment will take place during next year's budget talks.
2. Speed Camera Activity. The decrease in speed camera revenues is a positive development toward achieving our goals of safe driving practices aimed at enhancing public safety in school districts. The administration has carefully followed the law enforcement trends and budgeted for the next fiscal year accordingly.
3. Increase in Trash Fees. In the past, the City's General Fund has heavily subsidized our trash and recycling costs. In order to be more self sustaining, a small increase has been made to the trash fees for the single and multifamily homes. In an effort to be conscious of residents already squeezed budgets, the council allowed for a small increase to these fees, and allowed changes in the bulk trash pickup policy.

This budget reflects the best efforts of the Mayor, City Council and the City's staff. It is balanced and insures that our City will continue to be well served and maintained throughout the new fiscal year and into the future. As New Carrollton looks towards the future, fiscal responsibility will ensure the city is prepared for upcoming major projects forthcoming in the New Carrollton Metro area.

Very truly yours,

Katrina R. Dodro
Chairman, City Council

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March 31, 2014

Honorable Chairman and Members of the City Council:

The Proposed Fiscal Year 2015 City Budget is submitted for your review and consideration.

The Proposed F.Y. 2015 Budget is balanced, maintaining the Council's F.Y. 2013 adoption of the Constant Yield Tax Rate (F.Y. 2015 \$.7059/\$100). The City saw a small increase (0.96%) in the gross assessable real property tax base. There is also an anticipated increase in the amount of Highway User Revenues of approximately 3%, and a small increase in State Aid for Police Protection.

This Year's Budget Challenges

There is a public perception that the economy of the nation is recovering due to the thriving stock market and a rebounding private sector. However, for state and local governments, there is a lag in the recovery, primarily from our reliance upon income and property tax revenues. New Carrollton is still feeling the effects of the down housing market through this three-year assessment cycle, of which we are entering the third and final year before we can hope a recovering real estate market will increase our assessable base for F.Y. 2016.

Slightly lower property tax revenues: While the City's overall estimated collection of real property taxes has increased for F.Y. 2015, due to homestead tax credits, the anticipated amount of revenue will actually be less than F.Y. 2014 receipts. The City relies heavily on residential real property taxes as a source of revenue for the city.

Dramatically reduced speed camera revenues: At the peak of its Speed Camera Program in F.Y. 2011, the City received \$729,569; at the time of the compilation of this letter the City had received just \$77,376 for F.Y. 2014, just 10.6% of the peak amount. The City's Speed Camera Program has been a dramatic success as evidenced by the decline in ticket revenues. The money the City received went to funding two police officers and public safety enhancements around the city and in the Municipal Center. Unfortunately, the declining revenue has meant that the City needed to fund the police officer positions with other non-speed camera sources, mainly from the General Fund.

Increased insurance cost: The cost of healthcare is constantly increasing in the private and public sectors. The Henry J. Kaiser Family Foundation conducts an annual employer health benefits survey and publishes its findings. In 2013, the average cost of healthcare for employer-sponsored health insurance was \$5,844 for single coverage and \$16,351 for family coverage. The average premium increased about 5% for singles and 4% for families from the previous year. In order to preserve our generous health benefits and focus on reducing insurance claims, I am opting to go with a health plan that makes our employees more conscious of their medical provider choices. The City, in the past, has required very little out of pocket from our employees, and we think this has kept them in the dark about their medical choices and the real cost for medical services. I am now in favor of moving to a health plan that requires our employees to fund the first \$250 and \$500 of expenses out-of-pocket for singles and dependent coverage, respectively. I am also increasing the co-pays our employees pay to discourage costly visits to the ER and making it more conducive for our employees to seek attention from their Primary Care physician instead.

Demand for an increase in services as we grow: In early 2013, New Carrollton embarked upon a new growth initiative to focus on bringing more businesses into the City to diversify our tax base away from being so heavily dependent on residential property taxes. This initiative, known as the New Carrollton Area Revitalization District, focuses on economic development and incentive funding to attract non-residential properties into the City. With the inevitable arrival of the Purple Line and the “Carrollton Station” development, we are bound to see additional commercial and mixed-use development take place in the immediate area. The economic development initiative the City has embarked upon is positioning the City to leverage that growth.

Rising trash and recycling contract costs: The costs for collecting trash and recycling continually raises for the City. In F.Y. 2014, the County deferred a major increase in the landfill fees until F.Y. 2015; we are now realizing these fees in the coming fiscal year, as well as anticipated increases in the city’s recycling contract, and planning for capital vehicle replacement. In the past, the City’s General Fund has heavily subsidized our trash and recycling costs. To make this program more self-sustaining, I am proposing raising trash and recycling fees for single family and condominium homes, from \$119 and \$50, to \$220 and \$100 respectively. As part of this increase, \$50,000 of this new revenue will be earmarked to fund Public Works capital purchases in the future. With the proposed amounts, the City’s trash rates are still substantially less than the \$365/year the County charges its residents.

Limited revenue sources: When the Council adopted the idea of maintaining the constant yield, the City had no economic development or growth strategy in place; now, as we enter our third and final year of adopting and maintaining the constant yield tax rate, we are seeing that it has been difficult to manage the City’s growth. I foresee this as a problem in the future, but I hope with our aggressive economic development strategy, the City will soon have a broader and more diverse tax base.

Major Items Addressed In This Budget

In December 2013, when our F.Y. 2015 budget process began, I issued a challenge to my staff to come up with a “no frills” budget. I believe the document I am presenting to the City Council does exactly as I requested.

As I mentioned earlier, the City of New Carrollton is still feeling the effects of the slumping housing market and I have had to make some tough choices for my F.Y. 2015 proposed budget. As a result of the lower revenues, I have tried to reduce the City’s financial deficit by freezing unfilled positions, denying new requests for items that are “wants” and instead focusing on funding budget items that are “needs.”

While these last few years for New Carrollton have been financially complex, I am optimistic that as the City goes into its F.Y. 2016 budget process we will see a more uplifting housing market and additional growth through the City’s economic development initiative.

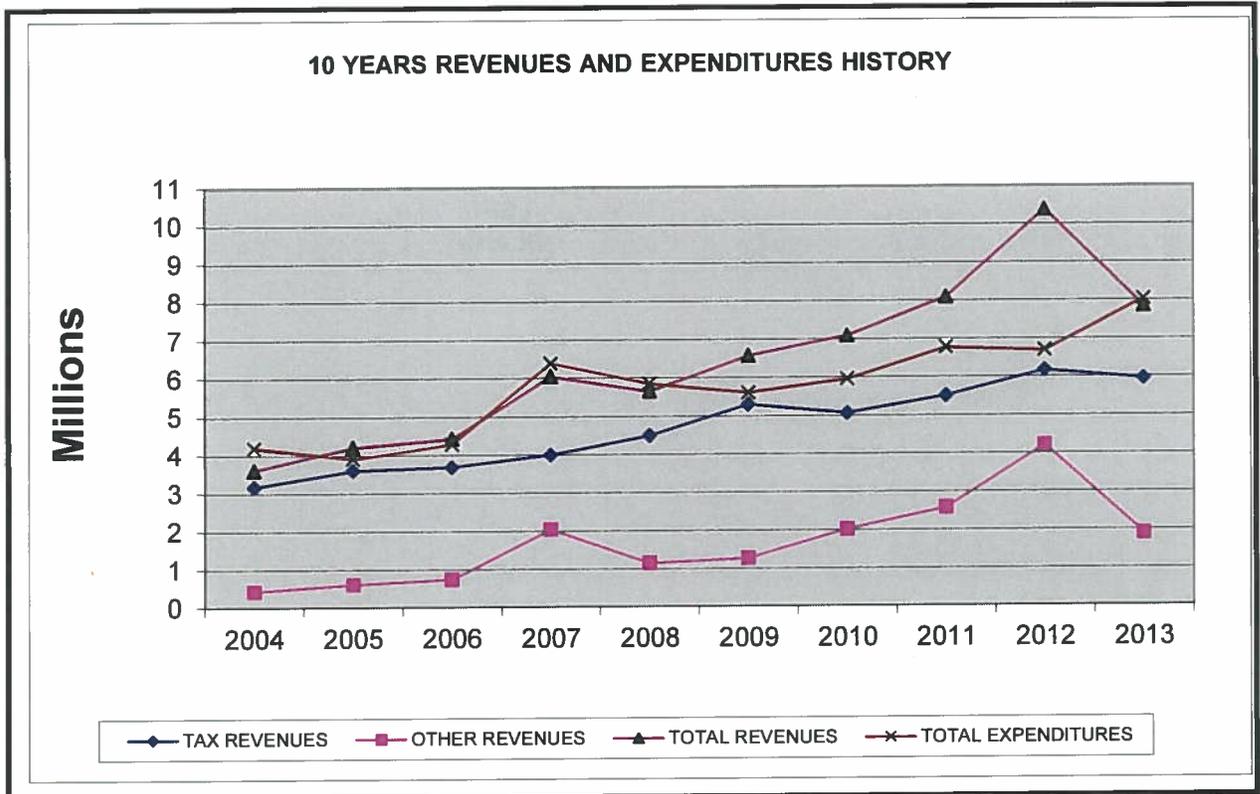
I would like to thank the City’s staff, committees, and City Council for their budget input. I recommend that the City Council move favorably upon the attached budget document.

Sincerely,

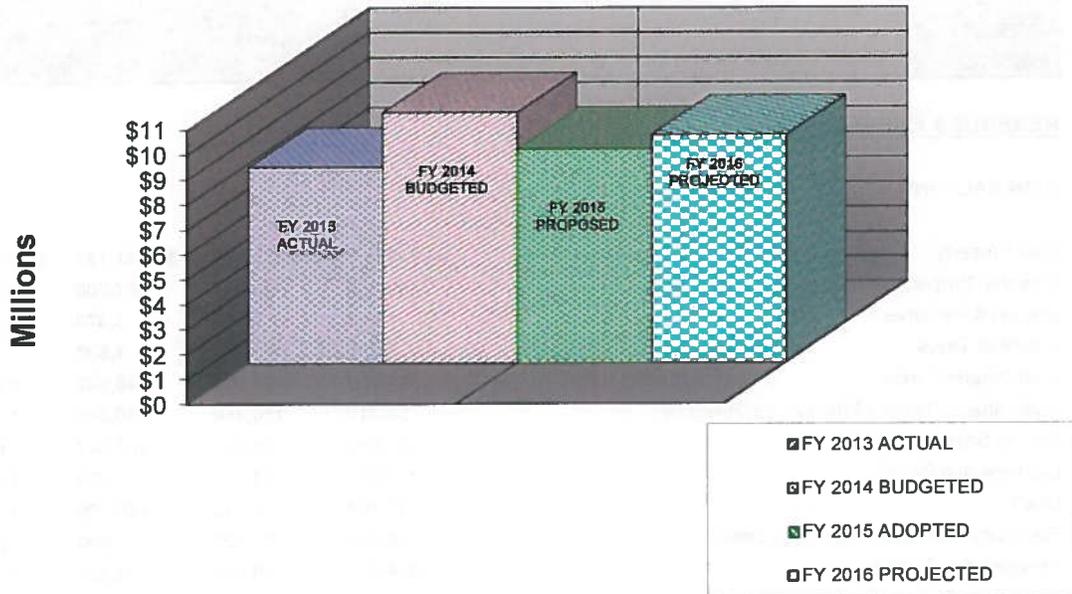

Andrew C. Hanko
Mayor

**INCOME & APPROPRIATIONS:
FOR FY 2015 BUDGET WITH
FUND BALANCE SUMMARY**

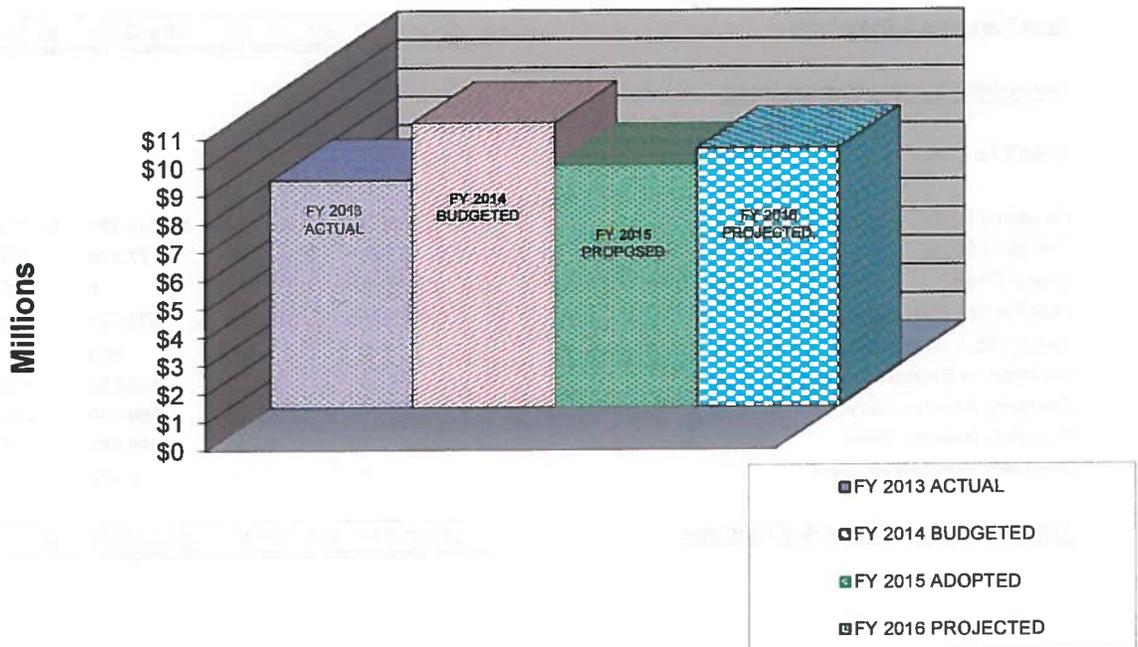
The following provides both a summary and detail for revenues, expenditures and fund balances. Included is a ten year summary graph showing the City's revenue and expenditure history.



REVENUES AND RESOURCES



APPROPRIATIONS AND RESERVES



F.Y. 2015 BUDGET
SUMMARY OF ESTIMATED INCOME AND
APPROPRIATED EXPENDITURES

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>REVENUES AND RESOURCES</u>						
GENERAL FUND						
Real Property		\$4,529,206	\$4,621,132	\$4,621,132	\$4,915,270	0.00%
Personal Property & Utilities		399,838	414,000	397,000	419,000	-4.11%
Interest & Penalties		4,366	9,370	9,370	8,500	0.00%
Business Taxes		1,453	1,800	1,500	2,500	-16.67%
State Shared Taxes		851,999	797,811	816,562	842,705	2.35%
State Shared Taxes-Highway User Revenue		56,210	150,150	130,000	153,000	-13.42%
County Shared Taxes		106,958	98,487	107,487	113,487	9.14%
Licenses and Permits		206,567	194,250	197,350	207,200	1.60%
Grants		157,154	365,249	140,500	150,500	-61.53%
Revenues from Other Agencies-Cable TV		108,955	93,000	97,000	95,000	4.30%
Service Fees & Charges		584,623	559,800	616,350	638,150	10.10%
Fines & Forfeitures		711,495	601,300	477,600	494,350	-20.57%
Other Revenues		126,680	123,850	214,100	270,000	72.87%
Other Financing Sources		0	0	0	250,000	0.00%
Contingency Reserve		0	130,000	130,000	130,000	0.00%
Appropriated Fund Balances		0	1,622,725	347,980	186,040	-78.56%
Operating Reserve Carryover		0	250,000	250,000	250,000	0.00%
Total Revenues & Resources		\$7,845,504	\$10,032,924	\$8,553,931	\$9,125,702	-14.74%
<u>APPROPRIATIONS AND RESERVES</u>						
GENERAL FUND						
Personnel Costs		\$4,308,264	\$5,294,662	\$5,421,123	\$5,773,972	2.39%
Operating Costs		1,795,768	2,334,150	2,177,730	2,161,070	-6.70%
Capital Costs		1,507,592	1,679,174	0	427,500	-100.00%
Debt Service (Principle & Interest)		420,195	376,950	339,785	284,760	-9.86%
Judgments & Losses		0	400	400	400	0.00%
Contingency Reserve Carryover		0	87,000	130,000	130,000	49.43%
Operating Reserve Carryover		0	250,000	250,000	250,000	0.00%
Operating Reserve Other		0	3,238	230,393	95,000	7015.29%
Weinbach Scholarship Grant		0	7,350	4,500	3,000	-38.78%
Total Appropriations & Reserves		\$8,031,819	\$10,032,924	\$8,553,931	\$9,125,702	-14.74%

F.Y. 2015 CURRENT EXPENSE BUDGET
EXPENDITURES BY OBJECT AND PROGRAM CLASSIFICATION

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>PERSONNEL</u>						
	General Government	\$1,037,933	\$1,447,851	\$1,425,809	\$1,613,496	-1.52%
	Public Safety	1,680,982	1,975,579	2,060,510	2,159,304	4.30%
	Public Works	1,589,349	1,871,232	1,934,804	2,001,175	3.40%
	Sub-Total	\$4,308,264	\$5,294,662	\$5,421,123	\$5,773,974	2.39%
<u>OPERATIONS</u>						
	General Government	\$572,639	\$829,550	\$734,780	\$684,320	-11.42%
	Public Safety	300,230	396,200	387,750	373,900	-2.13%
	Public Works	922,899	1,108,400	1,055,200	1,102,850	-4.80%
	Sub-Total	\$1,795,768	\$2,334,150	\$2,177,730	\$2,161,070	-6.70%
<u>CAPITAL</u>						
	General Government	\$99,943	\$204,200	\$0	\$102,500	-100.00%
	Public Safety	158,711	142,431	0	30,000	-100.00%
	Public Works	1,248,938	1,332,543	0	295,000	-100.00%
	Sub-Total	\$1,507,592	\$1,679,174	\$0	\$427,500	-100.00%
	<u>TOTAL PROGRAM EXPENDITURES</u>	\$7,611,624	\$9,307,986	\$7,598,853	\$8,362,544	-18.36%
<u>OTHER</u>						
	Debt Service	\$420,195	\$376,950	\$339,785	\$284,760	-9.86%
	Judgments & Losses	0	400	400	400	0.00%
	Contingency Reserve Carryover	0	87,000	130,000	130,000	49.43%
	Operating Reserve	0	250,000	250,000	250,000	0.00%
	Operating Reserve-Other		3,238	230,393	95,000	7015.29%
	Weinbach Scholarship Grant	0	7,350	4,500	3,000	-38.78%
	Sub-Total	\$420,195	\$724,938	\$955,078	\$763,160	31.75%
	<u>TOTAL EXPENSES & RESERVES</u>	\$8,031,819	\$10,032,924	\$8,553,931	\$9,125,704	-14.74%

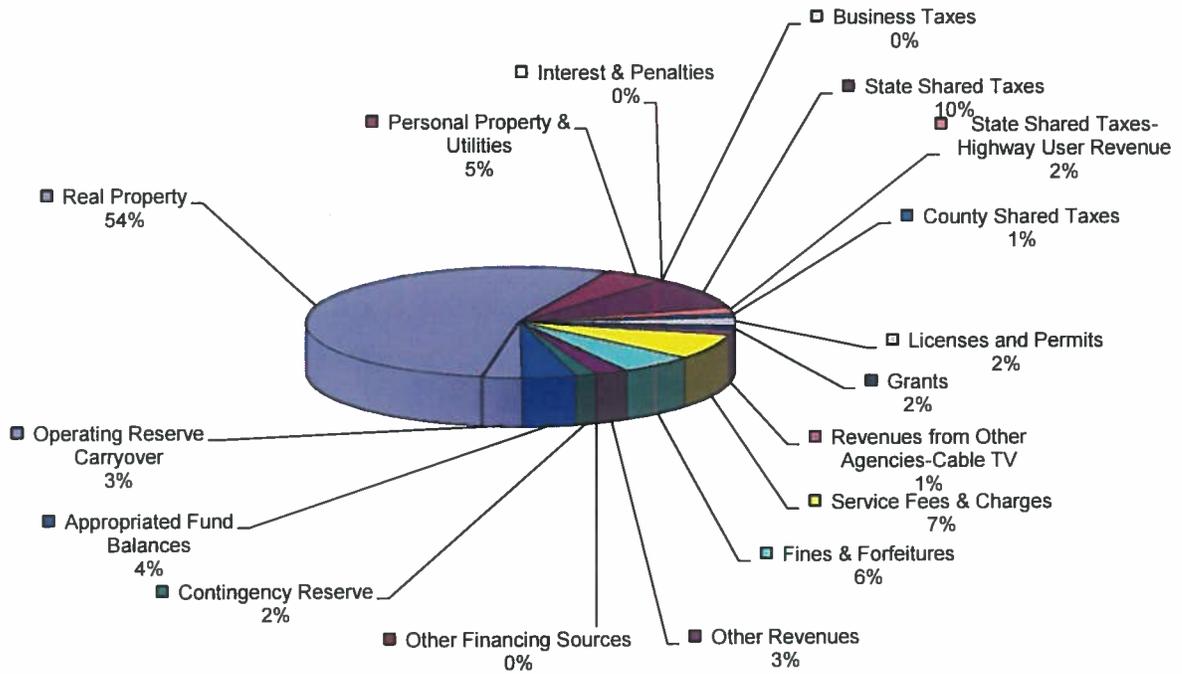
FUND BALANCE SUMMARY
RESERVED AND UNRESERVED

DESCRIPTION	AS OF 02/28/13	AS OF 02/28/14
RESTRICTED FUND BALANCE:		
Encumbrances	\$0	\$0
Weinbach Scholarship	45,462	47,852
Public Safety	483,951	217,657
Street Improvements	2,615,146	1,698,871
Designated for Cable TV Equipment	187,738	230,534
ASSIGNED FUND BALANCE:		
Designated for Accrued Vacation	126,029	190,639
Designated for Vehicles & Equipment	329,000	29,000
Designated for Operating Reserve	250,000	250,000
Designated for Global Signal Proceeds	476,932	477,287
Designated Contingency Reserve Carryover	130,000	130,000
Designated Operating Reserve-Real Property	468,500	468,500
Designated for NARD Incentive Fund	0	1,000,000
Designated for Appropriation	0	665,000
UNASSIGNED FUND BALANCE		
Undesignated, Unappropriated Fund Balance	4,038,573	3,559,677
TOTAL FUND BALANCE	\$9,151,331	\$8,965,017

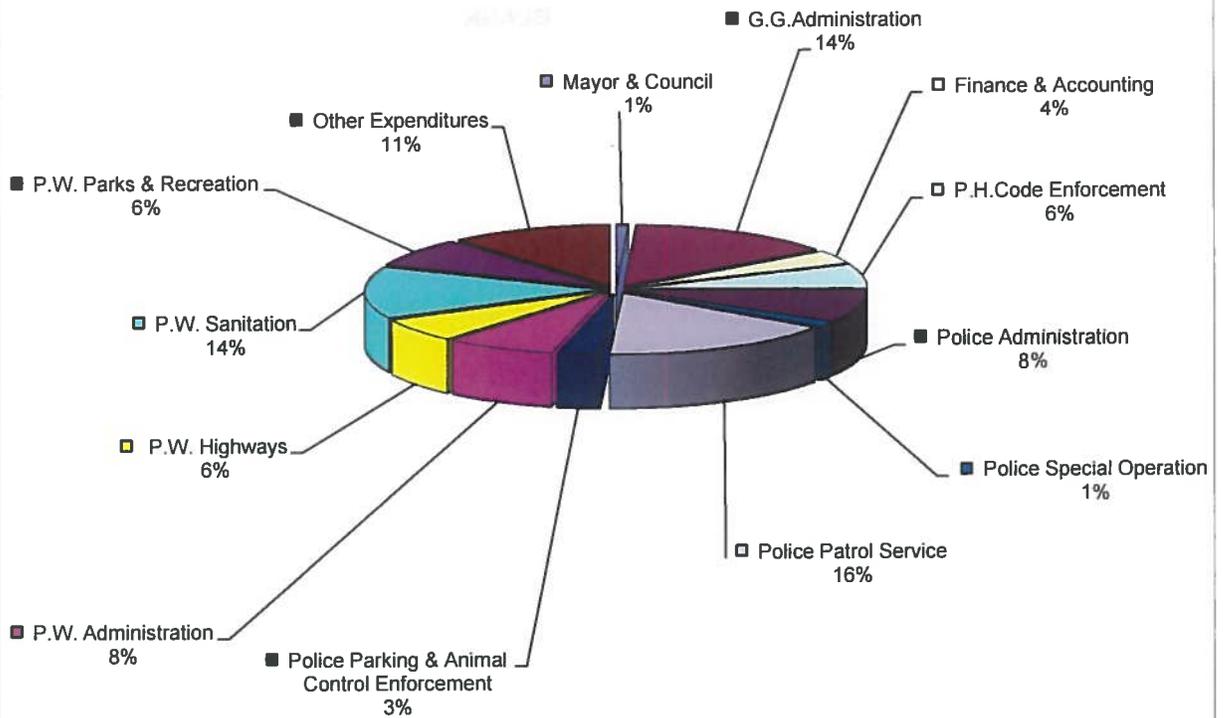
FUND BALANCE EXPLANATIONS:

1. **RESTRICTED FUND BALANCE:** Restrictions and limitations imposed by governments, creditors and grantors.
2. **ASSIGNED FUND BALANCE:** Intended use is established by Management and approved by the Mayor and Council designated for that purpose or by the official designated for that purpose.
3. **UNASSIGNED FUND BALANCE:** This source of funds comes from the prior year's excess revenues over expenditures excluding the restricted and assigned fund balances. It can be used for any operating use in future with the approval of council.

WHERE FUNDS COME FROM
\$8,553,931



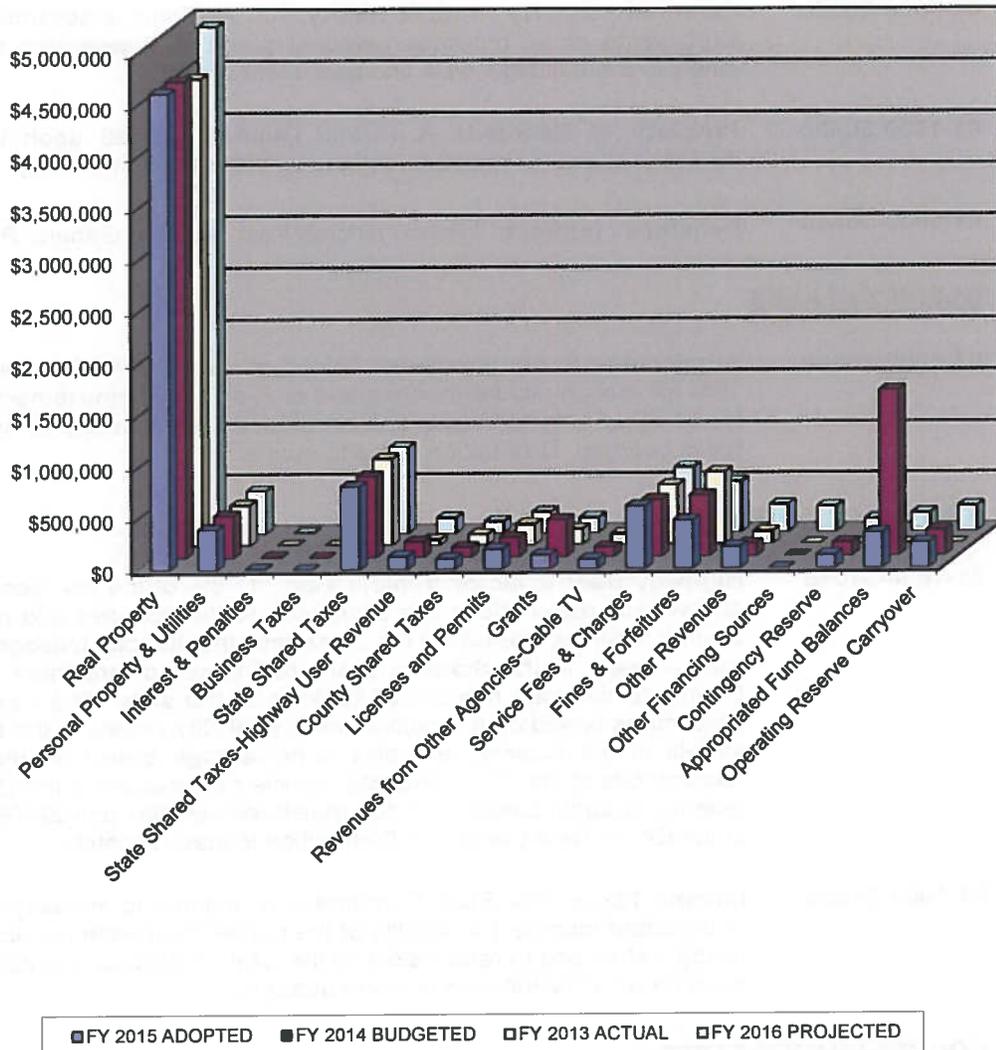
WHERE FUNDS GO
\$8,553,931



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FY 2015 BUDGET
REVENUES AND RESOURCES

REVENUES & RESOURCES COMPARISON



Note: There are 16 different categories of revenues including appropriated surpluses.

F.Y. 2015 CURRENT EXPENSE BUDGET
REVENUES AND RESOURCES

GENERAL PROPERTY TAXES

- 01-1000-30100** **Real Property:** Levied upon the assessed value of all real estate within the City.
- 01-1000-30150** **Bus. Real Property - Public Safety:** An additional real property tax rate of 15 cents per \$100 value of all real property levied on businesses and apartment complexes to enhance public safety in the business area.
- 01-1000-30200** **Personal Property - Businesses:** Levied upon the assessed value of all inventory, stock and personal business assets of incorporated and unincorporated businesses.
- 01-1000-30250** **Personal Property - Public Safety:** An additional assessment of 15 cents per \$100 value of all business personal property assessment to enhance public safety in the business area and apartment areas.
- 01-1000-30300** **Property of Railroads & Public Utilities:** Levied upon the inventory and domestic shares of railroads and public utilities within the City.
- 01-1000-30510** **Penalties / Interest:** Interest income from past due General Property Taxes.

BUSINESS TAXES

- 01-1000-30650** **Admissions & Amusements:** Levied at a rate of 4 1/4% for swimming pools, 10% for motion picture theaters and coin-operated amusement devices, and 6% for all other entertainment, and on amusement activities for which an entrance fee is charged. Distribution is made quarterly.

STATE SHARED TAXES

- 01-1000-31610** **Highway User & Motor Vehicle Tax:** 17.5% of the tax receipts on motor fuel and vehicle registrations are distributed to the counties and municipalities. The County receives one-half in the same ratio that its road mileage bears to the total road mileage in the State, and one-half based on the ratio of vehicles in the County to the total number of vehicles in the state. The City then receives a percentage based on the ratio of mileage of City streets to the total mileage of all streets in the County, and also a percentage based on the ratio of vehicle registrations in the City to the total vehicle registrations in the County. This year's revenue is again based on 7,307 registered vehicles and 22.79 miles of roadway in the City of New Carrollton. Distribution is made monthly.
- 01-1000-31620** **Income Taxes:** The State Comptroller is required to annually certify the amount of the State Income Tax liability of the residents of each municipality and special taxing district and to return 8.5% of the total for each jurisdiction to the respective governments. Distribution is made quarterly.

COUNTY SHARED TAXES

- 01-1000-31630** **P.G. County Disposal Fee Rebate:** Prorated distribution to municipalities, based on the City's population, for the cost of Prince George's County's bulky trash collection service included in the landfill fees paid by the City.

Revenues Continued

- 01-1000-31650 Hotel / Motel Tax:** This distribution equals 25% of the 5% room tax collected by Prince George's County.
- 01-1000-31700 Payment in Lieu of Bank Stocks:** A tax on shares of stock of banks and finance corporations doing business in the State. When a financial institution subject to this tax was located in a municipality, the proceeds were divided between the county and municipality. This tax was discontinued as of July 1, 1968. The state, however, compensated the counties for their loss of revenue. The counties, in turn were required to make an annual grant to each municipality equal to the amount they received through the tax in the 1968 fiscal year. Distribution is on annual basis.

LICENSES AND PERMITS

- 01-1000-32100 State Traders & Peddlers:** Receipts from license fees paid to the State by businesses operating within the City. Ninety-two percent (92%) of the fees are, in turn, distributed to the City. Distribution is made several times during the year with the bulk of revenues received by municipalities in May of each year.
- 01-1000-32150 City Business License:** From annual license fees paid to the City by each business operating in the City.
- 01-1000-32200 XFINITY Franchise Fees:** Five percent (5%) of gross subscriber charges received by the Cable Television Franchisee (Comcast) from municipal residents are returned to the City in accordance with the provisions of the City Franchise Agreement. Distribution is made quarterly.
- 01-1000-32210 Verizon Cable Franchise Fees:** Five percent (5%) of gross subscriber charges received by the Cable Television Franchisee (Verizon) from municipal residents are returned to the City in accordance with the provisions of the City Franchise Agreement. Distribution is made quarterly.
- 01-1000-32310 Verizon Property Lease:** Proceeds from an agreement with Verizon for the lease of property at \$600 a month.
- 01-1000-32320 Cricket Communication Franchise Fees:** Franchise fees agreed with Cricket Communication.
- 01-1000-32400 Building Permit Fees:** Fees charged to issue building construction and repair permits.

**F.Y. 2015 BUDGET
REVENUE AND RESOURCE
COMPARISON WITH PRIOR YEARS**

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>GENERAL PROPERTY TAXES</u>						
01-1000-30100	Real Property	\$4,263,698	\$4,356,132	\$4,356,132	\$4,635,270	0.00%
01-1000-30150	Bus. Real Property - Public Safety	265,508	265,000	265,000	280,000	0.00%
01-1000-30200	Personal Property - Businesses	302,817	327,000	310,000	330,000	-5.20%
01-1000-30250	Personal Property - Public Safety	48,819	40,000	40,000	42,000	0.00%
01-1000-30300	Property of Railroads & Public Utilities	48,202	47,000	47,000	47,000	0.00%
01-1000-30510	Penalties / Interest	4,366	9,370	9,370	8,500	0.00%
	Sub-Total	\$4,933,410	\$5,044,502	\$5,027,502	\$5,342,770	-0.34%
<u>BUSINESS TAXES</u>						
01-1000-30650	Admissions & Amusements	\$1,453	\$1,800	\$1,500	\$2,500	-16.67%
	Sub-Total	\$1,453	\$1,800	\$1,500	\$2,500	-16.67%
<u>STATE SHARED TAXES</u>						
01-1000-31610	Highway User & Motor Vehicle Tax	\$56,210	\$150,150	\$130,000	\$153,000	-13.42%
01-1000-31620	Income Taxes	851,999	797,811	816,562	842,705	2.35%
	Sub-Total	\$908,209	\$947,961	\$946,562	\$995,705	-0.15%
<u>COUNTY SHARED TAXES</u>						
01-1000-31630	P.G. County Disposal Fee Rebate	\$33,468	\$33,467	\$33,467	\$33,467	0.00%
01-1000-31650	Hotel / Motel Tax	73,471	65,000	74,000	80,000	13.85%
01-1000-31700	Payment in Lieu of Bank Stocks	\$19	20	20	20	0.00%
	Sub-Total	\$106,958	\$98,487	\$107,487	\$113,487	9.14%
<u>LICENSES AND PERMITS</u>						
01-1000-32100	State Traders & Peddlers	\$10,831	\$10,500	\$10,500	\$10,750	0.00%
01-1000-32150	City Business License	10,100	11,000	10,100	11,500	-8.18%
01-1000-32200	XFinity Franchise Fees	93,118	84,000	86,000	90,500	2.38%
01-1000-32210	Verizon Cable Franchise Fees	78,748	75,000	77,000	80,500	2.67%
01-1000-32310	Verizon Property Lease	6,960	7,200	7,200	7,200	0.00%
01-1000-32320	Cricket Communication Franchise Fees	4,800	4,800	4,800	4,800	0.00%
01-1000-32400	Building Permit Fees	2,010	1,750	1,750	1,950	0.00%
	Sub-Total	\$206,567	\$194,250	\$197,350	\$207,200	1.60%

INTERGOVERNMENTAL GRANTS

- 01-1000-33700** **State Aid For Police Protection:** Funds from general revenues of the State based upon the ratio of the City's expenditures for police services in relation to the total expenditures for police services provided by the Prince George's County Police Department and all other municipal departments in the County. Distribution is made quarterly. Estimates provided by the Maryland State Police.
- 01-1000-33710** **Crime Control & Prevention Grant:** A grant received from the State of Maryland to purchase police equipment.
- 01-1000-33720** **Community Policing Service Grant:** A grant in the amount of \$214,161 received from the State of Maryland to pay for one police officer for three years starting in FY 2012.
- 01-1000-35310** **School Bus Grant:** A grant received from State of Maryland to provide safety environment at school bus stop.
- 01-1000-35330** **Community Development Grant:** A grant received from Department of Natural resources for the renewal and development of Frenchman's Creek Playground.

REVENUE FROM OTHER AGENCIES

- 01-1000-35600** **Cable TV Equip. Support Grant-Comcast:** Revenue from Comcast for improved audio/video equipment for the Public Access Channel and I-Net.
- 01-1000-35620** **Cable TV Equip. Support Grant-Verizon:** Revenue from Verizon for improved audio/video equipment for the Public Access Channel and I-Net.
- 01-1000-35630** **LIGIT Employee Training Grant:** A grant received from Local Government Insurance Trust for the police training purposes.

SERVICE CHARGES - GENERAL GOVERNMENT

- 01-1000-35810** **Advertising Fees:** Income received from advertising in the City newsletter, on bus shelters, etc..
- 01-1000-35820** **Municipal Center Room Rent:** Revenues received from renting out the municipal center rooms.
- 01-1000-35840** **General Service Fees:** Sale of maps, directories, and photocopying fees.
- 01-1000-35845** **Board of Appeals Fees:** Fees for hearing resident's requests for departures from county zoning and certain design standards.

REVENUES CONTINUED

SERVICE CHARGES - POLICE SERVICE

01-1000-35850 Fingerprint Fees: Fees charged for finger printing.

01-1000-35860 Special Police Service Fees: Fees charged to provide special police services such as vehicle release, accident report and speed flagging fees.

SERVICE CHARGES – CODE ENFORCEMENT

01-1000-35910 Rental Property Inspection: Revenues derived from rental property licenses and the inspections of the rental dwelling units. The fee for a one year license is \$200 for single family home and \$100 for a multifamily dwelling unit.

01-1000-35920 Property Clean up & Liens: Revenues received from these aspects of Code Enforcement activities include reimbursements to the City from citizens for property cleanups. Sometimes payment will come via the County if the property owner has paid off the lien on this property.

SERVICE CHARGES – SANITATION SERVICES

01-1000-36000 Trash Pick up Service Fees: An assessment of \$120.00 per single family residential dwelling and \$60.00 per condominium for costs as associated with trash pick up twice a week.

01-1000-36010 Recycling Fees: An assessment of \$19.00 per single family residential dwelling for costs associated with the curbside recycling program.

**F.Y. 2015 BUDGET
REVENUE AND RESOURCE
COMPARISON WITH PRIOR YEARS**

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>INTERGOVERNMENTAL GRANTS</u>						
01-1000-33700	State Aid for Police Protection	\$83,618	\$136,500	\$136,500	\$136,500	0.00%
01-1000-33710	Crime Control & Prevention Grant	6,760	25,931	0	10,000	-100.00%
01-1000-33720	Community Policing Service Grant	62,776	66,000	0	0	-100.00%
01-1000-35310	School Bus Grant	4,000	4,000	4,000	4,000	0.00%
01-1000-35330	Community Development Grant	0	132,818	0	0	-100.00%
	Sub-Total	\$157,154	\$365,249	\$140,500	\$150,500	-61.53%
<u>REVENUE FROM OTHER AGENCIES</u>						
01-1000-35600	Cable TV Equip. Support Grant-Comcast	\$55,871	\$48,000	\$49,000	\$49,000	2.08%
01-1000-35620	Cable TV Equip. Support Grant-Verizon	50,084	45,000	48,000	46,000	6.67%
01-1000-35630	Ligit Employee Training Grant	3000	0	0	0	0.00%
	Sub-Total	\$108,955	\$93,000	\$97,000	\$95,000	4.30%
<u>SERVICE CHARGES - GENERAL GOVERNMENT</u>						
01-1000-35810	Advertising Fees	\$7,730	\$3,500	\$3,500	\$4,500	0.00%
01-1000-35820	Municipal Center Room Rent	4,085	2,250	2,300	2,250	2.22%
01-1000-35840	General Service Fees	0	500	0	500	-100.00%
01-1000-35845	Board of Appeals Fees	0	800	800	1,200	0.00%
<u>SERVICE CHARGES - POLICE SERVICES</u>						
01-1000-35850	Fingerprint Fees	\$315	\$650	\$450	\$1,200	-30.77%
01-1000-35860	Special Police Service Fees	28,285	21,500	27,500	28,500	27.91%
<u>SERVICE CHARGES - CODE ENFORCEMENT</u>						
01-1000-35910	Rental Property Inspection	\$212,525	\$194,500	\$195,200	\$202,000	0.36%
01-1000-35920	Property Clean up & Liens	20,016	24,500	21,100	32,500	-13.88%
<u>SERVICE CHARGES - SANITATION SERVICE</u>						
01-1000-36000	Trash Pick up Service Fees	\$269,050	\$269,000	\$322,900	\$322,900	20.04%
01-1000-36010	Recycling Fees	42,617	42,600	42,600	42,600	0.00%
	Sub-Total	\$584,623	\$559,800	\$616,350	\$638,150	10.10%

FINES AND FORFEITURES

- 01-1000-36110** **Municipal Infractions:** Revenues received from the Code Enforcement & Police Department violation citations. These are separate from property cleaning and towing revenues.
- 01-1000-36155** **Speed Camera:** Revenues from speed cameras placed at school zones.
- 01-1000-36160** **Vehicle Control Fines & Towing:** Income from the release of impounded vehicles from towing as result of Code Enforcement & Police department efforts related to unauthorized or non-complaint motor vehicles. Also, revenue received as a result of non-moving violation citations written by Code Enforcement & Police Department.

INTEREST AND DIVIDENDS

- 01-1000-36260** **Interest Earned on Investments:** Income and dividends from investing municipal funds in interest bearing Federally guaranteed securities.

OTHER REVENUES

- 01-1000-36300** **Scrap Metal & Paper:** Scrap metal and newspaper recycling revenues.
- 01-1000-36320** **Seized Revenues:** Cash or other assets seized from residents doing illegal activities in the City.
- 01-1000-36350** **Right-of-Way Fees:** Income received annually from Verizon for use of the City-Owned right-of-way in which communication cable has been buried.
- 01-1000-36360** **Employee Health Insurance Contribution:** Amount deducted each pay period from employees paycheck as the contribution for the monthly payment of health insurance.
- 01-1000-36370** **Pension Rebate:** Rebate from overpayment into State Retirement Pension Fund in previous years.
- 01-1000-36400** **Miscellaneous Revenues:** Revenues from sources not otherwise classified.
- 01-1000-36600** **Weinbach Scholarship Grant:** Proceeds received from annual fund-raisers and individual donations used to provide college scholarship assistance to deserving youth of the City.

Revenues Continued

OTHER FINANCING SOURCESS

01-1000-36720 **Loan Proceeds – PNC Bank:** Funds borrowed on five-year Master Lease Purchase Agreement from PNC Bank. This line of credit is to be utilized for the lease purchase of capital equipment.

APPROPRIATED FUND BALANCES

01-1000-36790 **Designated for Vehicle Purchase:** Funds designated during prior years for Vehicle purchases.

01-1000-36810 **Designated for Street Repair:** Funds designated during prior years for street repairs.

01-1000-36820 **Designated for Bridge Repair:** Funds designated during prior years for bridge repairs.

01-1000-36830 **Designated for Sidewalk Repair:** Funds designated during prior years for sidewalk repairs.

01-1000-36840 **Contingency Reserve:** Funds reserved for expenditures in the fiscal year to spend in the event of urgent situations.

01-1000-36850 **Undesignated Fund Balance Transfer:** Represents that portion of unencumbered fund balance that will be used to support the current budget.

01-1000-36900 **Operating Reserve Carryover:** Carryover of Fiscal year 2010 Reserve Fund as established by Chapter 1, Article V of the City's Code of Ordinances, 1997 Edition. Funds to be spent in last 3 months of the fiscal year.

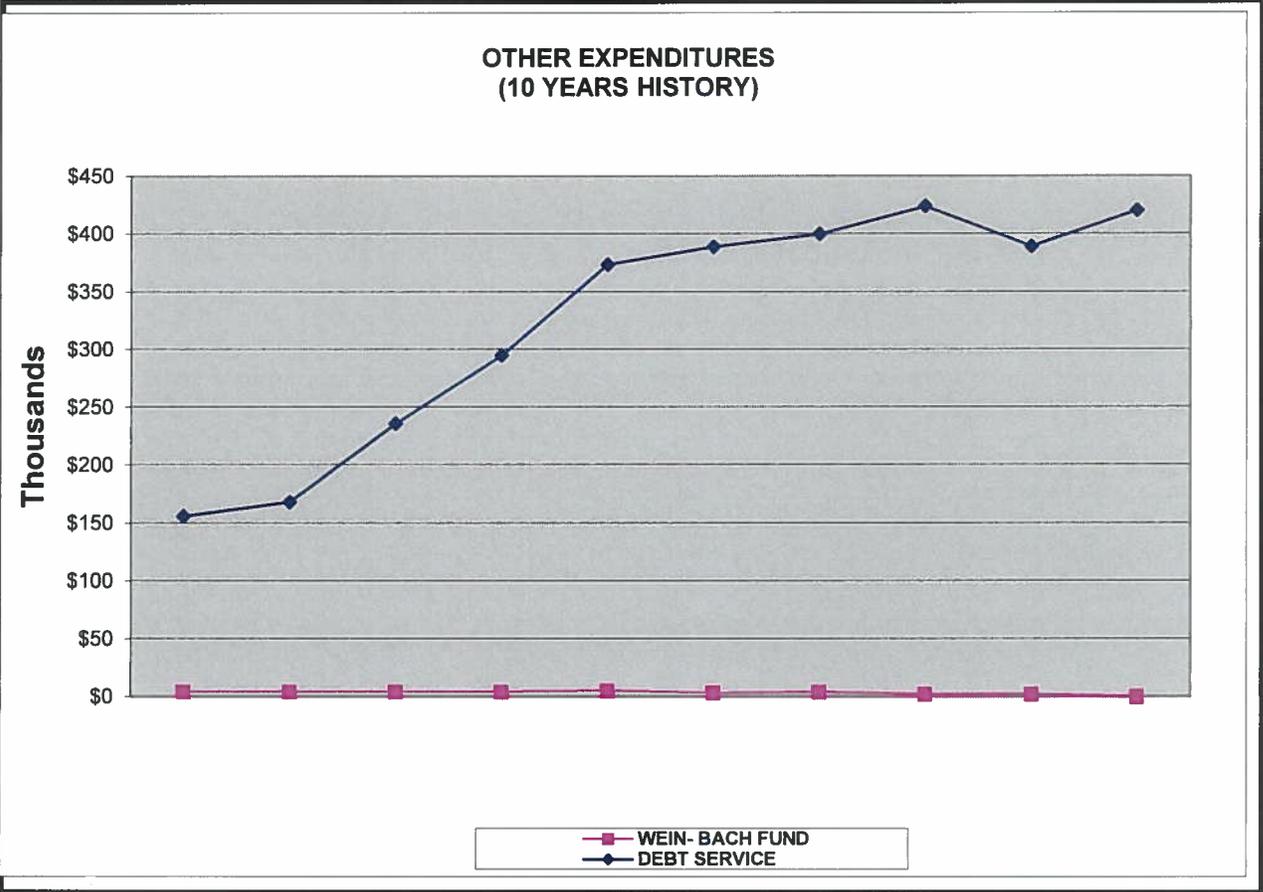
F.Y. 2015 BUDGET
REVENUE AND RESOURCE
COMPARISON WITH PRIOR YEARS

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>FINES AND FORFEITURES</u>						
01-1000-36110	Municipal Infractions	\$1,730	\$2,300	\$1,600	\$2,350	-30.43%
01-1000-36155	Speed Camera	295,268	255,000	96,000	92,000	-62.35%
01-1000-36160	Vehicle Control Fines & Towing	414,497	344,000	380,000	400,000	10.47%
	Sub-Total	\$711,495	\$601,300	\$477,600	\$494,350	-20.57%
<u>INTEREST AND DIVIDENDS</u>						
01-1000-36260	Interest Earned on Investments	\$10,941	\$8,500	\$6,200	\$12,000	-27.06%
	Sub-Total	\$10,941	\$8,500	\$6,200	\$12,000	-27.06%
<u>OTHER REVENUES</u>						
01-1000-36300	Scrap Metal & Paper	\$3,485	\$2,500	\$2,500	\$3,500	0.00%
01-1000-36320	Seized Revenues	1,115	2,000	500	3,500	-75.00%
01-1000-36350	Right-of-Way Fees	16,140	16,000	16,000	16,000	0.00%
01-1000-36360	Employee Health Insurance Contribution	0	0	102,400	145,000	100.00%
01-1000-36370	Pension Rebate	39,887	38,500	41,000	41,000	6.49%
01-1000-36400	Miscellaneous Revenues	54,939	50,500	45,000	47,000	-10.89%
01-1000-36600	Weinbach Scholarship Grant	173	5,850	500	2,000	-91.45%
	Sub-Total	\$115,739	\$115,350	\$207,900	\$258,000	80.23%
<u>OTHER FINANCING SOURCES</u>						
01-1000-36720	Loan Proceeds - PNC Bank	0	0	0	250,000	0.00%
	Sub-Total	\$0	\$0	\$0	\$250,000	0.00%
<u>APPROPRIATED FUND BALANCES</u>						
01-1000-36790	Designated for Vehicle Purchase	\$0	\$193,000	\$0	\$0	-100.00%
01-1000-36810	Designated for Street Repair	0	863,725	0	0	0.00%
01-1000-36820	Designated for Bridge Repair	0	65,000	0	0	0.00%
01-1000-36830	Designated for Sidewalk Repair	0	0	0	0	0.00%
01-1000-36840	Contingency Reserve		130,000	130,000	130,000	0.00%
01-1000-36850	Undesignated Fund Balance Transfer	0	501,000	347,980	186,040	-30.54%
01-1000-36900	Operating Reserve Carryover	0	250,000	250,000	250,000	0.00%
	Sub-Total	\$0	\$2,002,725	\$727,980	\$566,040	-63.65%
TOTAL FUNDS AVAILABLE		\$7,845,504	\$10,032,924	\$8,553,931	\$9,125,702	-14.74%

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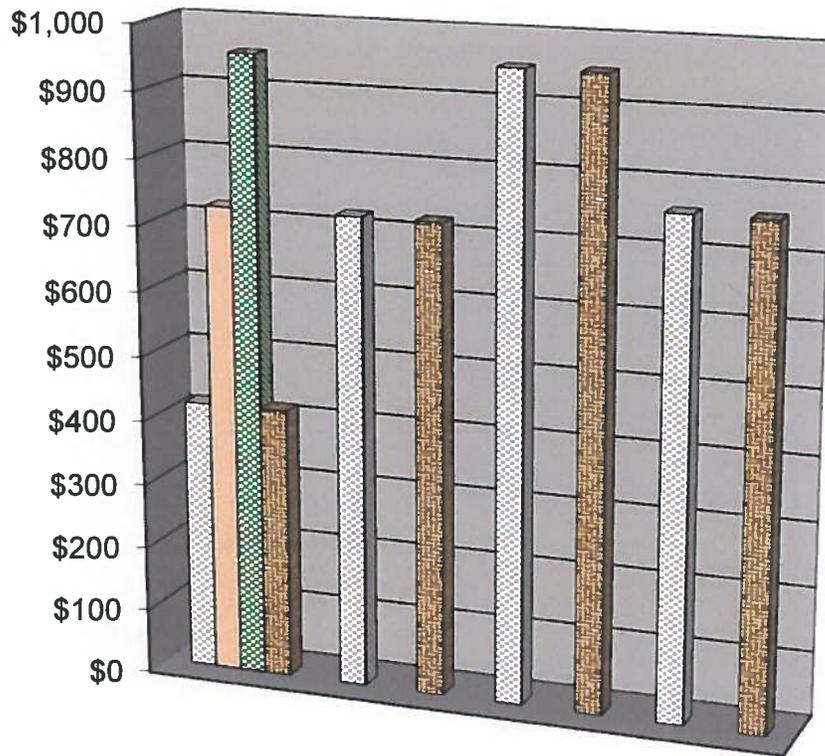
**OTHER EXPENDITURES:
NON-DEPARTMENTAL
EXPENDITURES**

These expenditures are not part of a departmental operational budget and are accounted for separately.



OTHER EXPENDITURES

Thousands



□ FY 2013 ACTUAL □ FY 2014 BUDGETED □ FY 2015 ADOPTED □ FY 2016 PROJECTED

F.Y. 2015 BUDGET

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

OTHER EXPENSES

Miscellaneous

- 01-4510-60120 Debt Serv. - Street & Bridge Principal:** Bonds for one million dollars issued for the improvement and replacement of bridges and streets at 4.33%. Matures in year 2025.
- 01-4510-60130 Debt Serv. - Street Work Principal:** Bonds for One Million Seven Hundred Fifty Thousand dollars issued for the improvement of City streets at a rate of 2.52%. The bond will be fully paid 2032.
- 01-4510-60520 Debt Serv. - Street & Bridge Interest:** Interest payable at 4.33% for the streets and bridges work.
- 01-4510-60530 Debt Serv. - Street Work Bond Interest:** Interest payable at 2.52% for the street improvement.
- 01-4510-61130 Debt Serv. - Vehicle Loan Principal FY 2008:** Annual principal repayment of loan \$300,000 borrowed from National City, L.L.C for the purchase of vehicles and equipment at the rate of 4.30%.
- 01-4510-61135 Debt Serv. - Vehicle Loan Principal FY 2009:** Annual principal repayment of loan \$200,000 borrowed from National City, L.L.C for the purchase of vehicles and equipment at the rate of 4.30%.
- 01-4510-61140 Debt Serv. - Vehicle Loan Principal FY 2010:** Annual principal repayment of loan \$175,000 borrowed from Commercial Bank for the purchase of vehicles and equipment at the rate of 6%.
- 01-4510-61145 Debt Serv. - Vehicle Loan Principal FY 2011:** Annual principal repayment of loan \$325,000 borrowed from PNC Bank for the purchase of vehicles and equipment at the rate of 2.40%.
- 01-4510-61150 Debt Serv. - Vehicle Loan Principal FY 2012:** Annual principal repayment of loan \$325,000 borrowed from PNC Bank for the purchase of vehicles and equipment at the rate of 2.40%.
- 01-4510-61530 Debt Serv. - Vehicle Loan Interest FY 2008:** Annual interest payment of loan \$300,000 borrowed from National City, L.L.C for the purchase of vehicles and equipment at the rate of 4.30%.
- 01-4510-61535 Debt Serv. - Vehicle Loan Interest FY 2009:** Annual interest payment of loan \$200,000 borrowed from National City, L.L.C for the purchase of vehicles and equipment at the rate of 4.30%.
- 01-4510-61540 Debt Serv. - Vehicle Loan Interest FY 2010:** Annual interest payment of loan \$175,000 borrowed from a commercial Bank for the purchase of vehicles and equipment at the rate of 6%.

OTHER EXPENSES
Miscellaneous (continued)

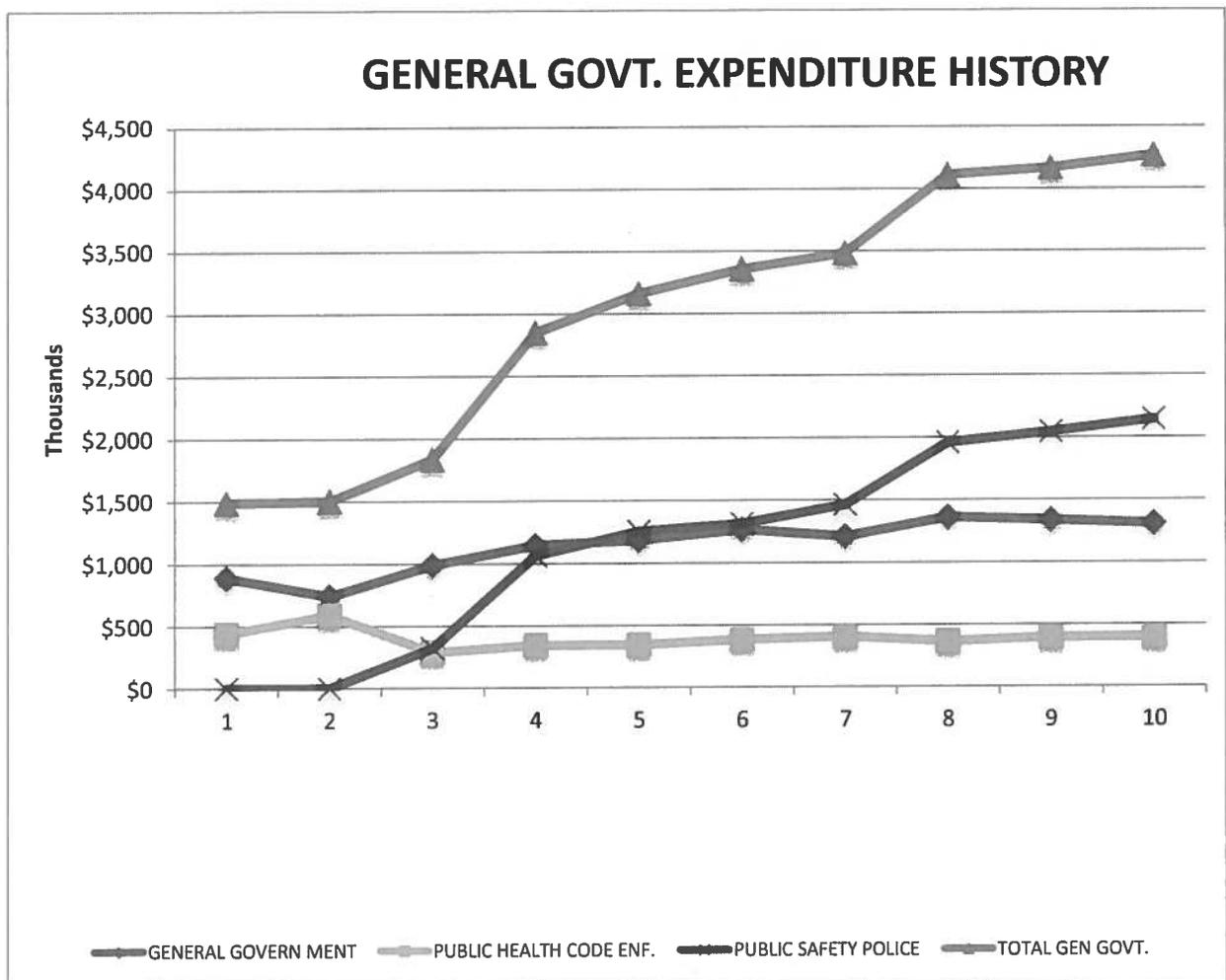
- 01-4510-61545** **Debt Serv. - Vehicle Loan Interest FY 2011:** Annual interest payment of loan \$325,000 borrowed from a commercial Bank for the purchase of vehicles and equipment at the rate of 2.40%.
- 01-4510-61550** **Debt Serv. - Vehicle Loan Interest FY 2012:** Annual interest payment of loan \$325,000 borrowed from a commercial Bank for the purchase of vehicles and equipment at the rate of 2.40%.
- 01-4520-62100** **Contingency Reserve Carryover:** Funds reserved for expenditures in the fiscal year to spend in the event of urgent situations.
- 01-4520-62120** **Operating Reserve:** Carryover of Fiscal Year 2010 Reserve Funds as established by Chapter 1, Article V of the City's Code of Ordinances, 1997 Edition. Funds to be spent in last 3 months of fiscal year.
- 01-4520-62122** **Operating Reserve-Real Property Tax:** Estimated real property tax revenue excess set aside for expenditures, in the event of any shortage incurred during the year.
- 01-4520-62125** **Operating Reserve-Speed Camera:** Estimated speed camera revenue excess set aside for public safety projects, in the event of any shortage occurred during the year.
- 01-4520-62130** **Operating Reserve-Vehicle Purchase:** Amount assigned from the increased trash pickup fees for the purchase public works vehicle purchased each year.
- 01-4520-62135** **Reserve-Cable TV Equipment Purchase:** Amount reserved for the purchase of Cable TV Equipment from equipment grant collected.
- 01-4520-62140** **Reserve-Highway user Revenue:** Estimated highway user revenue collectable assigned for future street repair and maintenance.
- 01-4520-62150** **Judgments and Losses:** Reserves allocated for uninsured losses.
- 01-4521-62200** **Weinbach Scholarship Grant:** Scholarships awarded to New Carrollton Scholars.
- 01-4521-62210** **Weinbach Operation & Maintenance:** Weinbach Scholarships operating expenses occurred in connection with revenue collection and the purchase of supplies.

F.Y. 2015 BUDGET
EXPENDITURES BY OBJECT AND PROGRAM CLASSIFICATION
FUNCTION- OTHER
ACTIVITY - MISCELLANEOUS

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>OTHER EXPENSES</u>						
01-4510-60120	Debt Serv. - Street & Bridge Principle	43,500	45,000	47,000	49,000	4.44%
01-4510-60130	Debt Serv. - Street Work Principle	68,870	70,700	72,500	74,350	2.55%
01-4510-60520	Debt Serv. - Street & Bridge Interest	31,840	30,100	28,150	26,200	-6.48%
01-4510-60530	Debt Serv. - Street Work Bond Interest	42,903	41,200	39,400	37,530	-4.37%
01-4510-61130	Debt Serv. - Vehicle Loan Principle FY 2008	5,636	0	0	0	0.00%
01-4510-61135	Debt Serv. - Vehicle Loan Principle FY 2009	43,625	7,550	0	0	-100.00%
01-4510-61140	Debt Serv. - Vehicle Loan Principle FY 2010	36,241	37,720	3,250	0	-91.38%
01-4510-61145	Debt Serv.- Vehicle Loan Principle FY 2011	64,317	65,900	73,200	22,950	11.08%
01-4510-61150	Debt Serv. - Vehicle Loan Principle FY 2012	67,656	69,400	71,170	72,960	2.55%
01-4510-61530	Debt Serv. - Vehicle Loan Interest FY 2008	20	0	0	0	0.00%
01-4510-61535	Debt Serv. - Vehicle Loan Interest FY 2009	1,545	50	0	0	-100.00%
01-4510-61540	Debt Serv. - Vehicle Loan Interest FY 2010	2,415	950	15	0	-98.42%
01-4510-61545	Debt Serv. - Vehicle Loan Interest FY 2011	4,726	3,180	1,650	130	-48.11%
01-4510-61550	Debt Serv. - Vehicle Loan Interest FY 2012	6,901	5,200	3,450	1,640	-33.65%
01-4520-62100	Contingency Reserve Carryover	0	87,000	130,000	130,000	49.43%
01-4520-62120	Operating Reserve	0	250,000	250,000	250,000	0.00%
01-4520-62122	Operating Reserve-Real Property Tax	0	0	0	0	0.00%
01-4520-62125	Operating Reserve-Speed Camera	0	3,238	3,393	0	4.79%
01-4520-62130	Reserve-Vehicle Purchase	0	0	0	0	100.00%
01-4520-62135	Reserve-Cable TV Equipment Purchase	0	0	97,000	95,000	100.00%
01-4520-62140	Reserve-Highway user Revenue	0	0	130,000	0	100.00%
01-4520-62150	Judgements and Losses	0	400	400	400	0.00%
01-4521-62200	Weinbach Scholarship Grant	0	3,000	2,000	3,000	-33.33%
01-4521-62210	Weinbach Operation & Maintenance	0	4,350	2,500	0	-42.53%
TOTAL MISCELLANEOUS EXPENSES		\$420,195	\$724,938	\$955,078	\$763,160	31.75%

**GENERAL GOVERNMENT:
DEPARTMENTAL
EXPENDITURES**

The General Government Department is responsible for accounting functions, Code Enforcement, Police Services, transporting those requiring assistance, and interfacing with the State and County administratively.

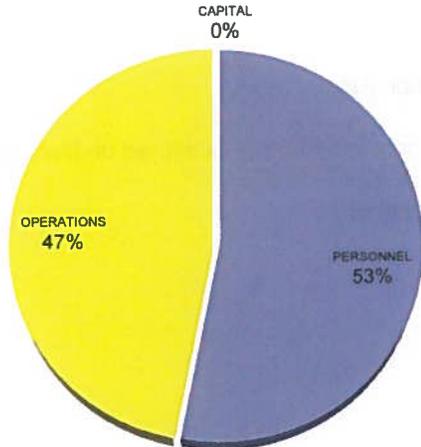


GENERAL GOVERNMENT MAYOR AND COUNCIL

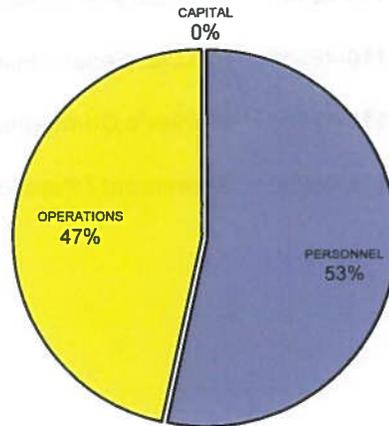
MISSION STATEMENT: The mission of the Mayor's office is to provide the administrative leadership to ensure that the citizens and residents of the City of New Carrollton are served in a professional, efficient, and ethical manner. The mission of the City Council is to establish laws, regulations and policies which balance the diverse needs and interests of the city residents.

MAYOR & COUNCIL

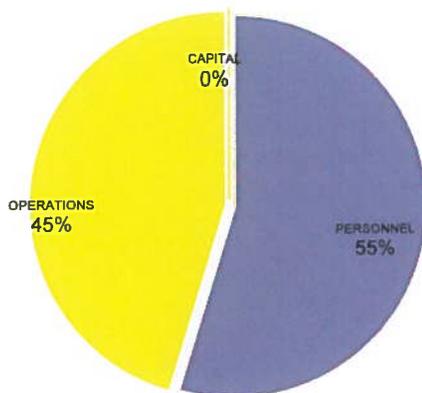
**FY 2013
ACTUAL**



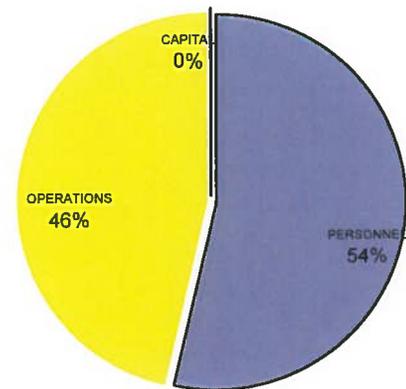
**FY 2014
BUDGETED**



**FY 2015
ADOPTED**



**FY 2016
PROJECTED**



NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

PERSONNEL EXPENSES

General Government - Mayor and Council

01-1110-45000 Mayor: Annual salary for Mayor.

01-1110-45100 Council: Annual salary for Council.

01-1110-46300 F.I.C.A.: Federal Insurance Contribution Act.

01-1110-47000 Worker's Compensation: Provides care for employees injured on the job.

01-1110-48000 Retirement / Pension: An employee benefit.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURES BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - GENERAL GOVERNMENT

ACTIVITY - MAYOR AND COUNCIL

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>PERSONNEL EXPENSES</u>						
01-1110-45000	Mayor	\$7,200	\$7,200	\$7,200	\$7,200	0.00%
01-1110-45100	Council	24,000	24,000	24,000	24,000	0.00%
01-1110-46300	F.I.C.A.	2,387	2,387	2,387	2,387	0.00%
01-1110-47000	Worker's Compensation	314	540	540	550	0.00%
01-1110-48000	Retirement / Pension	3,085	4,024	4,492	4,025	11.63%
Total Personnel Expenses		\$36,986	\$38,151	\$38,619	\$38,162	1.23%
<u>POSITIONS</u>						
<u>General Government</u>						
	Mayor	1	1	1	1	
	Council Members	5	5	5	5	
Total Executive & Legislative Positions		6	6	6	6	

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

OPERATING EXPENSES

General Government - Mayor and Council

- 01-1110-52520** **Office Supplies & Printing:** Stationery, miscellaneous office supplies and materials necessary for the operations of the Mayor and Council.
- 01-1110-53510** **Dues & Subscriptions:** Membership in various associations and subscriptions for magazines and journals that can enhance the employees' skills.
- 01-1110-53540** **Travel & Meetings:** Expenses incurred by Mayor & Council while on official City business, including court attendance expenses, mileage, parking, tolls and accommodations, etc.
- 01-1110-54010** **Telephones:** Monthly expense incurred in the use of office telephones including long distance calls.
- 01-1110-54020** **Cell Phones:** Monthly expense incurred in the use of cell phones calls.
- 01-1110-54300** **Fire Department Grant:** Annual grant to West Lanham Hills VFD/Rescue Squad.
- 01-1110-54310** **Youth Activities Grant:** Annual grant designated for expenditures to benefit youth activity programs.
- 01-1110-54450** **Neighborhood Watch:** Funding for operating city-wide program to diminish crime.
- 01-1110-54620** **Welcome Committee:** Cost of supplies to provide welcome packages for new residents.
- 01-1110-54660** **Weinbach Scholarship Committee:** Funds for the operation of Weinbach Scholarship Committee. The cost in connection with the fund collection will be recovered when the collection received from the committee.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURES BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - GENERAL GOVERNMENT

ACTIVITY - MAYOR AND COUNCIL

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>OPERATING EXPENSES</u>						
01-1110-52520	Office Supplies & Printing	\$834	\$750	\$750	\$750	0.00%
01-1110-53510	Dues & Subscriptions	215	500	500	500	0.00%
01-1110-53540	Travel & Meetings	16,576	17,500	17,500	18,500	0.00%
01-1110-54010	Telephones	710	750	750	750	0.00%
01-1110-54020	Cell Phones	720	720	720	720	0.00%
01-1110-54300	Fire Department Grant	5,000	5,000	5,000	5,000	0.00%
01-1110-54310	Youth Activities Grant	5,000	5,000	5,000	5,000	0.00%
01-1110-54450	Neighborhood Watch	3,578	2,500	1,000	1,000	-60.00%
01-1110-54620	Welcome Committee	55	500	750	750	50.00%
01-1110-54660	Weinbach Scholarship Committee	0	0	0	0	0.00%
	Total Operating Expenses	\$32,688	\$33,220	\$31,970	\$32,970	-3.76%

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURES BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - GENERAL GOVERNMENT

ACTIVITY - MAYOR AND COUNCIL

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
	<u>CAPITAL OUTLAY</u>	\$0	\$0	\$0	\$0	0.00%
	Total Capital Expenses	\$0	\$0	\$0	\$0	0%
TOTAL MAYOR & COUNCIL		\$69,674	\$71,371	\$70,589	\$71,132	-1.10%

STATE OF TEXAS
DEPARTMENT OF TRANSPORTATION

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**GENERAL GOVERNMENT - ADMINISTRATION
GENERAL MANAGEMENT:**

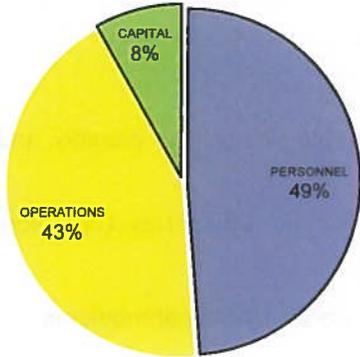
MISSION STATEMENT: The Mayor's Administration carries out the day-to-day administrative tasks of the City. With guidance from the Mayor, the Administration implements policies, handles all City financial matters, deals with all matters of personnel, and ensures that the City's operations are running efficiently and effectively in a professional manner. The Administration plans the future direction of the City and prepares for the necessary resources. The Administration interprets the legislation and policy enacted by the council into the rules and regulations of the city.

PROGRAM GOALS:

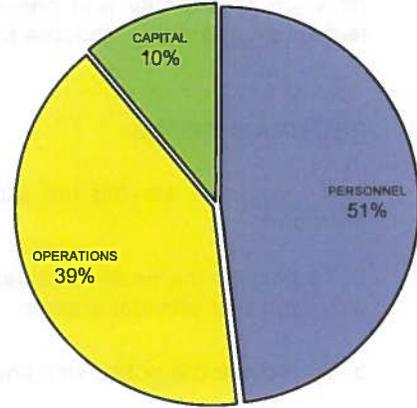
1. To continue serving the public, the Mayor and the City Council as capably and efficiently as possible.
2. To enforce the health and safety codes and ordinances of the City of New Carrollton in a thorough, unbiased and efficient manner.
3. To provide the public with timely, relevant information via a multitude of mediums.

GENERAL GOVERNMENT ADMINISTRATION

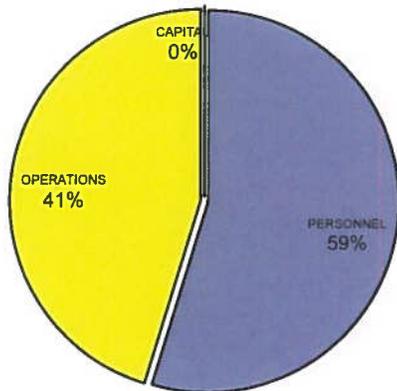
**FY 2013
ACTUAL**



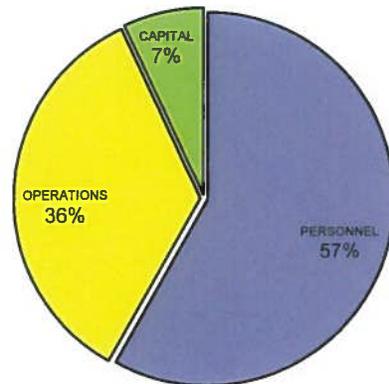
**FY 2014
BUDGETED**



**FY 2015
ADOPTED**



**FY 2016
PROJECTED**



NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

PERSONNEL EXPENSES

General Government

- 01-1510-45200 Administrative Officer:** Annual salary.
- 01-1510-45210 Acting Administrative Officer:** Annual salary allocated to Acting Administrative Officer.
- 01-1510-45250 Treasurer:** Annual compensation.
- 01-1510-45400 Employee Services:** Salaries and accruals of Asst. Administrative Officer, City Clerk, Janitors, two part time security personnel, human resources coordinator, secretarial and clerical employees.
- 01-1510-46300 F.I.C.A.:** Federal Insurance Contribution Act.
- 01-1510-46500 Health & Life Insurance:** Provides group health, dental, life and disability insurance for employees.
- 01-1510-46600 Health Insurance-Deductible:** Reimbursement of health insurance deductible.
- 01-1510-46700 Employee Assistance Program:** This program provides substance abuse counseling, financial counseling, family relationship counseling and a wide range of services.
- 01-1510-47000 Worker's Compensation:** Provides care for employees injured on the job.
- 01-1510-48000 Retirement / Pension:** An employee benefit.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURES BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - GENERAL GOVERNMENT

ACTIVITY - ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>PERSONNEL EXPENSES</u>						
01-1510-45200	Administrative Officer	\$3,536	\$90,137	\$90,137	\$92,841	0.00%
01-1510-45210	Acting Administrative Officer	79,372	7,500	0	0	-100.00%
01-1510-45250	Treasurer	1,800	3,000	3,000	3,000	0.00%
01-1510-45400	Employee Services	257,456	367,010	387,036	398,647	5.46%
01-1510-46300	F.I.C.A.	26,375	36,770	36,733	37,828	-0.10%
01-1510-46500	Health & Life Insurance	45,337	50,200	93,500	102,850	86.25%
01-1510-46600	Health Insurance - Deductible	66,295	160,000	0	135,000	-100.00%
01-1510-46700	Employee Assistance Program	3,500	3,500	6,000	6,000	71.43%
01-1510-47000	Worker's Compensation	7,504	14,224	12,589	14,200	-11.49%
01-1510-48000	Retirement/Pension	30,829	43,625	47,935	44,000	9.88%
Total Personnel Expenses		\$522,004	\$775,966	\$676,930	\$834,367	-12.76%

POSITIONS

Full -Time

Administrative Officer	1	0	1	1
Acting Administrative Officer	0	1	0	0
Human Resource Coordinator	0	0	1	1
Asst. Administrative Officer	1	1	1	1
City Clerk	1	1	1	1
Administrative Assistant	1	1	1	1
Janitor	1	2	2	2
Total Full -Time	5	6	7	7

Part-Time

City Treasurer	1	1	1	1
Evening Security	2	2	2	2
Recording Secretary	1	1	1	1
Senior Van Driver	1	1	0	0
Cable TV Operators	5	5	3	3
Total Part - Time	10	10	7	7
<u>Total Gen. Govt. Admin. Positions</u>	15	16	14	14

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

OPERATING EXPENSES

General Government

- 01-1510-50200 **Computer & IT Support:** Payments for the use of proprietary accounting software and professional technical assistance for the City's main computer system and the networking of the computer lab at the Hanko Building.

- 01-1510-50220 **Website & E-Mail Services:** Includes continued upgrade and maintenance of web hosting services for the City's website.

- 01-1510-50300 **Legal Services:** Fees for the City's legal counsel and related costs.

- 01-1510-50320 **Engineering Services:** Fees paid to engineering firms for consulting, planning and engineering.

- 01-1510-50325 **Consulting Services:** Fees paid to consultants for services provided during the year.

- 01-1510-50400 **Advertising:** Cost of publication of legal notices, help-wanted ads, etc.

- 01-1510-50430 **Cable Television Operations:** Supplies, parts and service fees for equipment operators for City Council meetings, updating of the character generator and supplies to run cable related meetings.

- 01-1510-50450 **City Newsletter:** Printing and postage of the New Carrollton News.

- 01-1510-50460 **HVAC System Cleaning:** To clean all ten outflow units located on the roof of the Municipal Center and to disinfect heating and air conditioning systems.

- 01-1510-50700 **General Liability Insurance:** General insurance mainly covers the City's buildings, inventories, etc.

- 01-1510-50710 **Auto Insurance:** Policies protecting City in the event of claims for bodily injuries and property damages due to auto accident.

- 01-1510-50720 **Public Officials Liability & Bonding:** Includes bonds for storm water management, employee dishonesty, City Treasurer, and professional liability insurance for elected officials and staff.

- 01-1510-50750 **Equipment Maintenance Contracts:** Costs associated with maintenance agreement for air conditioning and facility environmental systems.

- 01-1510-50760 **Office Equipment Maintenance Contracts:** Costs associated with maintenance, repair, and leasing of the copy machine, postage meter; etc.

- 01-1510-52100 **Building Maintenance & Repair:** Any costs associated with repairs such as labor, supplies, and maintenance materials to keep the buildings in good condition (interior or exterior painting, pest control, electrical work, plumbing, heating repair, ventilation, air conditioning, etc.)

- 01-1510-52110 **Office Equipment Maint. & Repair:** Maintenance and repair of office equipment such as copier machine, typewriter, etc.

GENERAL GOVERNMENT EXPENSE CONTINUED

- 01-1510-52130 Vehicle Operations & Maintenance:** Maintenance, operation, painting, repair, parts such as tires, batteries and labor for General Government vehicles.
- 01-1510-52140 Vehicle Gasoline Use:** Gasoline, diesel, and oil cost incurred for general government vehicles.
- 01-1510-52500 Computer Supplies:** Ribbons, paper, memory expansions, additional processing capability, cables, connectors, computer hardware, cords, etc.
- 01-1510-52510 Pantry Supplies:** Cost associated with purchase of sugar, coffee, tea, water and other supplies to entertain the employees.
- 01-1510-52520 Office Supplies & Printing:** Stationery, miscellaneous office supplies and materials necessary for the operations of the General Government.
- 01-1510-52550 Janitorial Supplies:** Cost associated with purchase of cleaning supplies, bath tissues, soaps, etc.
- 01-1510-53510 Dues & Subscriptions:** City of New Carrollton membership in Maryland Municipal League, membership in P.G. County Municipal Association, Govt. Finance Officers Association, the International City Managers' Association, and other related organizations.
- 01-1510-53520 Employee Training:** Job related training seminars to develop staff capabilities, including computer training for Access, Excel, Word and non-computer related training. Also books, video tapes and other miscellaneous learning materials.
- 01-1510-53540 Travel & Meetings:** Expenses incurred by City Officials, employees, or committee members while on official City business, including attendance at meetings, seminars, and the annual MML convention. Auto mileage, registration fees, meals, parking, tolls and accommodations are examples of reimbursable expenses.
- 01-1510-53550 Employee Substance Testing & Physicals:** Provides for random testing to detect substance abuse and pre-employment physicals.
- 01-1510-53560 Employee Gifts - Special Occasions:** Turkey/ham, gift certificates, employment anniversaries, retirement functions, etc.
- 01-1510-53570 Uniforms:** Costs of uniform items necessary during the discharge of duties.
- 01-1510-54010 Telephones:** Monthly expense incurred in the use of office telephones including long distance calls.
- 01-1510-54020 Cell Phones:** Monthly expense incurred in the use of cell phones including long distance calls.
- 01-1510-54050 Utility -Electricity:** Electricity used to maintain the day to day operations of City facilities.
- 01-1510-54060 Utility - Natural Gas:** Gas use to maintain the day to day operations of City facilities.
- 01-1510-54070 Utility – Water:** Water use to maintain the day to day operation of the City.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURES BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - GENERAL GOVERNMENT

ACTIVITY - ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>OPERATING EXPENSES</u>						
01-1510-50200	Computer & IT Support	\$39,417	\$45,000	\$45,000	\$45,000	0.00%
01-1510-50220	Website & E-Mail Services	5,072	6,500	6,500	6,500	0.00%
01-1510-50300	Legal Services	50,314	90,220	60,000	35,000	-33.50%
01-1510-50320	Engineering Services	0	20,600	30,600	2,500	48.54%
01-1510-50325	Consulting Services	6,000	13,780	0	0	-100.00%
01-1510-50400	Advertising	9,519	12,000	9,500	9,500	-20.83%
01-1510-50430	Cable Television Operations	225	500	23,000	23,000	4500.00%
01-1510-50450	City Newsletter	33,123	37,000	35,000	37,000	-5.41%
01-1510-50460	HVAC System Cleaning	2,400	2,500	2,500	2,500	0.00%
01-1510-50700	General Liability Insurance	5,387	8,000	8,000	8,500	0.00%
01-1510-50710	Auto Insurance	3,941	8,000	8,000	8,500	0.00%
01-1510-50720	Public Officials Liability & Bonding	12,500	12,532	12,532	12,700	0.00%
01-1510-50750	Equipment Maintenance Contracts	10,318	17,500	17,500	17,500	0.00%
01-1510-50760	Office Equipment Maintenance Contracts	4,295	6,000	4,500	7,500	-25.00%
01-1510-52100	Building Maintenance & Repair	62,311	100,000	70,000	54,000	-30.00%
01-1510-52110	Office Equipment Maint. & Repair	861	1,750	1,750	2,000	0.00%
01-1510-52130	Vehicle Operations & Maintenance	2,587	3,500	3,500	4,000	0.00%
01-1510-52140	Vehicle Gasoline Use	2,325	3,250	3,250	3,500	0.00%
01-1510-52500	Computer Supplies	4,799	7,500	6,000	7,750	-20.00%
01-1510-52510	Pantry Supplies	3,976	5,500	5,000	5,500	-9.09%
01-1510-52520	Office Supplies & Printing	14,875	16,500	16,500	16,500	0.00%
01-1510-52550	Janitorial Supplies	8,418	10,500	9,500	9,500	-9.52%
01-1510-53510	Dues & Subscriptions	16,620	18,000	18,000	18,500	0.00%
01-1510-53520	Employee Training	1,224	4,500	6,000	6,000	33.33%
01-1510-53540	Travel & Meetings	4,346	4,500	4,500	4,500	0.00%
01-1510-53550	Employee Substance Testing & Physicals	581	1,500	1,000	1,500	-33.33%
01-1510-53560	Employee Gifts -Special Occasions	8,550	8,500	8,500	8,500	0.00%
01-1510-53570	Uniforms	1,777	2,250	1,750	1,750	-22.22%
01-1510-54010	Telephones	5,452	8,500	7,500	11,500	-11.76%
01-1510-54020	Cell Phones	2,335	4,300	4,300	4,500	0.00%
01-1510-54050	Utility -Electricity	29,368	34,500	34,500	34,500	0.00%
01-1510-54060	Utility - Natural Gas	9,632	14,328	14,328	14,500	0.00%
01-1510-54070	Utility - Water	4,817	10,700	7,000	11,100	-34.58%

(Continued)

GENERAL GOVERNMENT EXPENSE CONTINUED

- 01-1510-54080 Postage Meter & Courier Services:** Postage for all correspondence using the postage meter and the fee of courier services for the next day delivery of important letters and packets.
- 01-1510-54150 Upkeep of Hanko Building:** Heating, cooling, water, gas and electric for the Hanko Building. Also includes funds for repairs or any improvements.
- 01-1510-54420 Economic Dev. /Annexation:** Costs related to legal, surveying, and engineering fees for potential annexations of property into the City and expenses related to community dev. activities.
- 01-1510-54430 Election:** Voting machine rental, election ads, annual compensation for members of Board of Elections, clerk-hire allowance, office supplies, printing, and expenses for any special elections.
- 01-1510-54445 Community Promotion:** Participation in general community activities and programs, including Christmas tree lighting, seasonal decorations, school safety patrol recognition, Scout clean-up awards, citizen and organization recognition awards, Community Day, youth programs, etc.
- 01-1510-54470 Ordinance Recodification:** Ongoing reorganization and enhancement of the City's existing Code of Ordinances through a private firm to clarify local laws. This includes printing and annual revisions.
- 01-1510-54480 General Code DVD:** For City Clerk to do in-house code and charter searches.
- 01-1510-54550 Miscellaneous:** Expenditures that cannot be logically classified under other categories.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURES BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - GENERAL GOVERNMENT

ACTIVITY - ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>OPERATING EXPENSES</u>						
01-1510-54080	Postage Meter & Courier Services	\$9,198	\$11,000	\$11,000	\$11,500	0.00%
01-1510-54150	Upkeep of Hanko Building	11,368	13,900	13,900	14,500	0.00%
01-1510-54420	Economic Dev. /Annexation	29,959	45,000	16,000	2,000	-64.44%
01-1510-54430	Election	10,886	7,500	11,500	8,000	53.33%
01-1510-54445	Community Promotion	21,224	22,000	13,200	15,900	-40.00%
01-1510-54470	Ordinance Recodification	7,292	6,000	2,500	7,750	-58.33%
01-1510-54480	General Code DVD	1,468	2,500	1,600	2,500	-36.00%
01-1510-54550	Miscellaneous	1,535	10,500	4,500	2,500	-57.14%
Total Operating Expenses		\$460,295	\$658,610	\$559,710	\$499,950	-15.02%

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

CAPITAL EXPENSES

General Government

- 01-1510-57010 Building Improvements:** Replacement of municipal building's with new energy saving windows. Fund received as grant from State of Maryland.
- 01-1510-57020 City Hall Entrance Sign:** To build and replace the old City's entrance sign:
- 01-1510-57100 Vehicle-Car:** Purchase of a car for the Administration use.
- 01-1510-58050 Furniture & Fixtures:** Purchase of new office furniture.
- 01-1510-58100 Computers:** Purchase of new computers and continued upgrade and maintenance of the Municipal Center's computer system.
- 01-1510-58220 Generator & Trailer:** Purchase and installation of used Generator with Trailer to produce electricity in the event of electrical problem.
- 01-1510-58250 Cable TV Equipment Grant:** Replacement of cable TV equipment.
- 01-1510-58300 New Telephone System:** To purchase and replace the old telephone system.
- 01-1510-58800 Capital Purchase Reserve:** Amount reserved for the purchase of undetermined capital items.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURES BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - GENERAL GOVERNMENT

ACTIVITY - ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>CAPITAL OUTLAY</u>						
01-1510-57010	Building Improvements	\$0	\$0	\$0	\$0	0.00%
01-1510-57020	City Hall Entrance Sign	0	8,000	0	0	-100.00%
01-1510-57100	Vehicle-Car	0	29,000	0	0	0.00%
01-1510-58050	Furniture & Fixtures	3,285	15,000	0	0	-100.00%
01-1510-58100	Computers	5,350	5,000	0	5,000	-100.00%
01-1510-58220	Generator & Trailer	23,291	18,500	0	0	-100.00%
01-1510-58250	Cable TV Equipment Grant	55,273	93,000	0	95,000	-100.00%
01-1510-58300	New Telephone System	0	10,700	0	0	-100.00%
01-1510-58800	Capital Purchase Reserve	0	0	0	0	0.00%
Total Capital Expenses		\$87,199	\$179,200	\$0	\$100,000	-100.00%
TOTAL GENERAL GOVERNMENT ADMINISTRATION		\$1,069,498	\$1,613,776	\$1,236,640	\$1,434,317	-23.37%

STATE OF TEXAS

COMMISSION ON GOVERNMENT REFORM

REPORT OF THE COMMISSION

CHAPTER 1

CHAPTER 1				CHAPTER 2	
Section	Section	Section	Section	Section	Section
1.001	1.002	1.003	1.004	2.001	2.002
1.005	1.006	1.007	1.008	2.003	2.004
1.009	1.010	1.011	1.012	2.005	2.006
1.013	1.014	1.015	1.016	2.007	2.008
1.017	1.018	1.019	1.020	2.009	2.010
1.021	1.022	1.023	1.024	2.011	2.012
1.025	1.026	1.027	1.028	2.013	2.014
1.029	1.030	1.031	1.032	2.015	2.016
1.033	1.034	1.035	1.036	2.017	2.018
1.037	1.038	1.039	1.040	2.019	2.020
1.041	1.042	1.043	1.044	2.021	2.022
1.045	1.046	1.047	1.048	2.023	2.024
1.049	1.050	1.051	1.052	2.025	2.026
1.053	1.054	1.055	1.056	2.027	2.028
1.057	1.058	1.059	1.060	2.029	2.030
1.061	1.062	1.063	1.064	2.031	2.032
1.065	1.066	1.067	1.068	2.033	2.034
1.069	1.070	1.071	1.072	2.035	2.036
1.073	1.074	1.075	1.076	2.037	2.038
1.077	1.078	1.079	1.080	2.039	2.040
1.081	1.082	1.083	1.084	2.041	2.042
1.085	1.086	1.087	1.088	2.043	2.044
1.089	1.090	1.091	1.092	2.045	2.046
1.093	1.094	1.095	1.096	2.047	2.048
1.097	1.098	1.099	1.100	2.049	2.050
1.101	1.102	1.103	1.104	2.051	2.052
1.105	1.106	1.107	1.108	2.053	2.054
1.109	1.110	1.111	1.112	2.055	2.056
1.113	1.114	1.115	1.116	2.057	2.058
1.117	1.118	1.119	1.120	2.059	2.060
1.121	1.122	1.123	1.124	2.061	2.062
1.125	1.126	1.127	1.128	2.063	2.064
1.129	1.130	1.131	1.132	2.065	2.066
1.133	1.134	1.135	1.136	2.067	2.068
1.137	1.138	1.139	1.140	2.069	2.070
1.141	1.142	1.143	1.144	2.071	2.072
1.145	1.146	1.147	1.148	2.073	2.074
1.149	1.150	1.151	1.152	2.075	2.076
1.153	1.154	1.155	1.156	2.077	2.078
1.157	1.158	1.159	1.160	2.079	2.080
1.161	1.162	1.163	1.164	2.081	2.082
1.165	1.166	1.167	1.168	2.083	2.084
1.169	1.170	1.171	1.172	2.085	2.086
1.173	1.174	1.175	1.176	2.087	2.088
1.177	1.178	1.179	1.180	2.089	2.090
1.181	1.182	1.183	1.184	2.091	2.092
1.185	1.186	1.187	1.188	2.093	2.094
1.189	1.190	1.191	1.192	2.095	2.096
1.193	1.194	1.195	1.196	2.097	2.098
1.197	1.198	1.199	1.200	2.099	2.100

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**GENERAL GOVERNMENT
DEPARTMENT OF ECONOMIC DEVELOPMENT
ECONOMIC DEVELOPMENT**

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

PERSONNEL EXPENSES

Economic Development

01-1610-45400	Employee Services: Salaries and accruals of Asst. Administrative Officer, City Clerk, Janitors, two part time security personnel, senior van driver, secretarial and clerical employees.
01-1610-46300	F.I.C.A.: Federal Insurance Contribution Act.
01-1610-46500	Health & Life Insurance: Provides group health, dental, life and disability insurance for employees.
01-1610-46600	Health Insurance-Deductible: Reimbursement of health insurance deductible.
01-1610-46700	Employee Assistance Program: This program provides substance abuse counseling, financial counseling, family relationship counseling and a wide range of services.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURES BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - GENERAL GOVERNMENT

ACTIVITY - ECONOMIC DEVELOPMENT

ACCOUNT NUMBER	DESCRIPTION	0	0	0	0	0
		ACTUAL	BUDGETED	0	PROJECTED	CHANGE
<u>PERSONNEL EXPENSES</u>						
01-1610-45400	Employee Services	257,456	387,510	387,036	398,647	-0.12%
01-1610-46300	F.I.C.A.	26,375	36,770	36,733	30,497	-0.10%
01-1610-46500	Health & Life Insurance	45,337	75,200	93,500	102,850	24.34%
01-1610-47000	Worker's Compensation	7,504	14,224	12,588	14,200	-11.50%
01-1610-48000	Retirement/Pension	30,829	43,625	47,935	44,000	9.88%
Total Personnel Expenses		\$367,501	\$557,329	\$577,793	\$590,194	3.67%

POSITIONS

Full -Time

Administrative Officer	1	0	1	1
Acting Administrative Officer	0	1	0	0
Human Resource Coordinator	0	0	1	1
Asst. Administrative Officer	1	1	1	1
City Clerk	1	1	1	1
Administrative Assistant	1	1	1	1
Janitor	1	2	2	2
Total Full -Time	5	6	7	7

Part-Time

City Treasurer	1	1	1	1
Evening Security	2	2	2	2
Recording Secretary	1	1	1	1
Senior Van Driver	1	1	0	0
Cable TV Operators	5	5	3	3
Total Part - Time	10	10	7	7

Total Gen. Govt. Admin. Positions

15	16	14	14
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ACTIVITY - ECONOMIC DEVELOPMENT

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>OPERATING EXPENSES</u>						
01-1520-50320	Engineering Services	\$0	\$0	\$0		#DIV/0!
01-1520-50400	Advertising	0	0	0		#DIV/0!
01-1520-52140	Vehicle Gasoline Use	0	0	0		#DIV/0!
01-1520-52520	Office Supplies & Printing	0	0	0		#DIV/0!
01-1520-53510	Dues & Subscriptions	0	0	0		#DIV/0!
01-1520-53520	Employee Training	0	0	0		#DIV/0!
01-1520-53540	Travel & Meetings	0	0	0		#DIV/0!
01-1520-54010	Telephones	0	0	0		#DIV/0!
Total Operating Expenses		\$0	\$0	\$0	\$0	#DIV/0!

**GENERAL GOVERNMENT
FINANCIAL ADMINISTRATION
FINANCE AND ACCOUNTING**

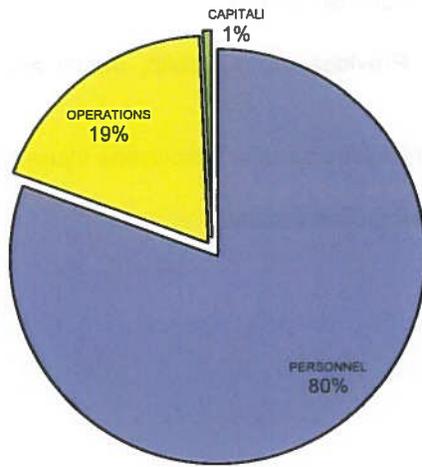
MISSION STATEMENT: The mission of the Office of Finance and Accounting is dedicated to professionalism in maximizing available resources and in delivering creative and innovative financial resources to maintain citizen confidence and ensure cost-effective benefits.

PROGRAM GOALS:

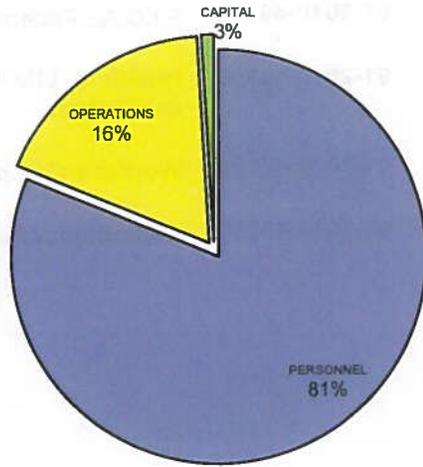
Make the City's audited financial records available to the public to enhance and improve citizen knowledge, understanding, and interactivity. Also, to produce quality financial records of the City by improving the daily operations and enhance the agency's management focus and quality of revenue projections and reporting.

FINANCE ADMINISTRATION

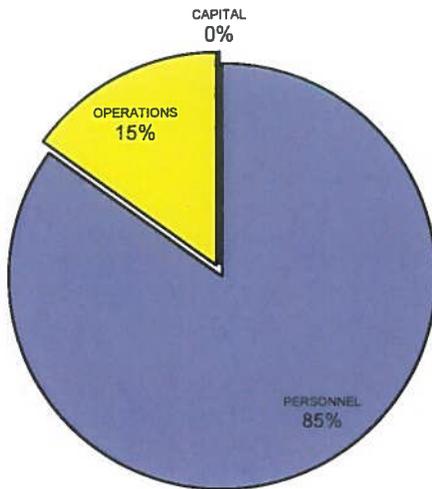
**FY 2013
ACTUAL**



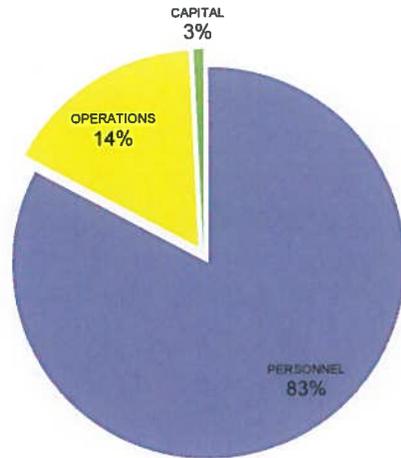
**FY 2014
BUDGETED**



**FY 2015
ADOPTED**



**FY 2016
PROJECTED**



NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

PERSONNEL EXPENSES

01-2010-45400 Employee Services: Annual compensation and accruals appropriated for Financial Administration, Finance and Accounting ~~Employee Services.~~

01-2010-46300 F.I.C.A.: Federal Insurance Contribution Act.

01-2010-46500 Health & Life Insurance: Provides group health, dental and life insurance for employees.

01-2010-47000 Worker's Compensation: Provides care for employees injured on the job.

01-2010-48000 Retirement / Pension: An employee benefit.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - FINANCIAL ADMINISTRATION

ACTIVITY - FINANCE AND ACCOUNTING

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>PERSONNEL EXPENSES</u>						
01-2010-45400	Employee Services	\$108,622	\$157,782	\$193,533	\$199,339	22.66%
01-2010-46300	F.I.C.A.	8,351	14,805	14,805	15,249	0.00%
01-2010-46500	Health & Life Insurance	11,972	25,800	34,600	38,060	34.11%
01-2010-47000	Worker's Compensation	422	1,052	1,052	1,400	0.00%
01-2010-48000	Retirement / Pension	9,319	17,388	19,127	19,336	10.00%
Total Personnel Expenses		\$138,686	\$216,827	\$263,117	\$273,384	21.35%

POSITIONS

Full-Time

Director of Finance & Accounting	1	1	1	1
Staff Accountant	0	0	1	1
Accounting Clerks	0	0	1	1
Total Full-Time	1	1	3	3

Part-Time

Accounting Clerks	1	1	0	0
Total Part-Time	1	1	0	0
Total Accounting Positions	2	2	3	3

FY 2015

01-2010-50110 **Auditing Services:** Annual audit of City financial records by independent

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

OPERATING EXPENSES
 01-2010-50200 **Computer Support:** Payments for the use of proprietary accounting software and for professional technical assistance.

Financial Administration - Finance and Accounting

01-2010-52500 **Computer Supplies:** Ribbons, paper, memory expansions, additional processing capability, cables, connectors, computer hardware, cords, etc.

01-2010-52505 **Accounting Software and Licenses:** Purchase of software and licenses to upgrade the accounting software.

01-2010-52520 **Office Supplies & Printing:** Stationery, miscellaneous office supplies and materials necessary for the operations of the finance office.

01-2010-53130 **Small Equipment:** Small equipment needed for accounting office.

01-2010-53510 **Dues & Subscriptions:** Membership in various associations and subscriptions for magazines and journals that can enhance the employees' skills.

01-2010-53520 **Employee Training:** Job related training seminars to develop staff capabilities, including computer training for Access, Excel, Word and non-computer related training. Also books, video tapes and miscellaneous learning materials.

01-2010-53540 **Travel & Meetings:** Expenses incurred by accounting employees, while on official City business, including attendance at meetings, seminars, and the annual MML convention. Auto mileage, registration fees, meals, parking, tolls and accommodations are examples of reimbursable expenses.

01-2010-54010 **Telephone:** Monthly telephone charges and other repair or maintenance costs of telephones in the accounting office.

01-2010-54020 **Cell Phones:** Monthly expense incurred in the use of cell phones including long distance calls.

01-2010-54400 **Credit Card Service Fees:** Monthly fees and commissions incurred for receiving revenues from residents and businesses through credit card payments.

01-2010-54550 **Miscellaneous:** Expenditures that cannot be logically classified under other categories.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURES BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - FINANCIAL ADMINISTRATION

ACTIVITY - FINANCE & ACCOUNTING

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>OPERATING EXPENSES</u>						
01-2010-50110	Auditing Services	\$17,604	\$18,500	\$19,000	\$18,500	2.70%
01-2010-50200	Computer Support	5,068	9,000	9,000	9,000	0.00%
01-2010-52500	Computer Supplies	1,162	2,750	1,850	2,750	-32.73%
01-2010-52505	Accounting Software and Licenses	0	4,000	0	7,500	-100.00%
01-2010-52520	Office Supplies & Printing	2,331	3,000	2,750	3,500	-8.33%
01-2010-53130	Small Equipment	0	500	500	500	0.00%
01-2010-53510	Dues & Subscriptions	979	1,000	1,000	1,000	0.00%
01-2010-53520	Employee Training	949	2,000	5,000	2,500	150.00%
01-2010-53540	Travel & Meetings	148	1,500	1,500	1,500	0.00%
01-2010-54010	Telephone	1,918	2,000	1,300	2,500	-35.00%
01-2010-54020	Cell Phones	0	0	1,000	1,000	100.00%
01-2010-54400	Credit Card Service Fees	1,741	2,500	2,750	2,500	10.00%
01-2010-54550	Miscellaneous	349	1,000	1,000	1,500	0.00%
Total Operating Expenses		\$32,249	\$47,750	\$46,650	\$54,250	-2.30%

Computers: 1 to replace the existing computer.

FY 2015

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

CAPITAL EXPENSES

Financial Administration - Finance and Accounting

Account Number	Description	FY 2015 Budget	FY 2015 Actual	FY 2014 Actual
01-2010-00100	Computers	1000	1000	1000
01-2010-00100	Software	2000	2000	2000
01-2010-00100	Hardware	3000	3000	3000
01-2010-00100	Services	4000	4000	4000
01-2010-00100	Travel	5000	5000	5000
01-2010-00100	Printing	6000	6000	6000
01-2010-00100	Postage	7000	7000	7000
01-2010-00100	Telephone	8000	8000	8000
01-2010-00100	Internet	9000	9000	9000
01-2010-00100	Utilities	10000	10000	10000
01-2010-00100	Repairs	11000	11000	11000
01-2010-00100	Supplies	12000	12000	12000
01-2010-00100	Printing	13000	13000	13000
01-2010-00100	Postage	14000	14000	14000
01-2010-00100	Telephone	15000	15000	15000
01-2010-00100	Internet	16000	16000	16000
01-2010-00100	Utilities	17000	17000	17000
01-2010-00100	Repairs	18000	18000	18000
01-2010-00100	Supplies	19000	19000	19000
01-2010-00100	Printing	20000	20000	20000
01-2010-00100	Postage	21000	21000	21000
01-2010-00100	Telephone	22000	22000	22000
01-2010-00100	Internet	23000	23000	23000
01-2010-00100	Utilities	24000	24000	24000
01-2010-00100	Repairs	25000	25000	25000
01-2010-00100	Supplies	26000	26000	26000
01-2010-00100	Printing	27000	27000	27000
01-2010-00100	Postage	28000	28000	28000
01-2010-00100	Telephone	29000	29000	29000
01-2010-00100	Internet	30000	30000	30000
01-2010-00100	Utilities	31000	31000	31000
01-2010-00100	Repairs	32000	32000	32000
01-2010-00100	Supplies	33000	33000	33000
01-2010-00100	Printing	34000	34000	34000
01-2010-00100	Postage	35000	35000	35000
01-2010-00100	Telephone	36000	36000	36000
01-2010-00100	Internet	37000	37000	37000
01-2010-00100	Utilities	38000	38000	38000
01-2010-00100	Repairs	39000	39000	39000
01-2010-00100	Supplies	40000	40000	40000
01-2010-00100	Printing	41000	41000	41000
01-2010-00100	Postage	42000	42000	42000
01-2010-00100	Telephone	43000	43000	43000
01-2010-00100	Internet	44000	44000	44000
01-2010-00100	Utilities	45000	45000	45000
01-2010-00100	Repairs	46000	46000	46000
01-2010-00100	Supplies	47000	47000	47000
01-2010-00100	Printing	48000	48000	48000
01-2010-00100	Postage	49000	49000	49000
01-2010-00100	Telephone	50000	50000	50000
01-2010-00100	Internet	51000	51000	51000
01-2010-00100	Utilities	52000	52000	52000
01-2010-00100	Repairs	53000	53000	53000
01-2010-00100	Supplies	54000	54000	54000
01-2010-00100	Printing	55000	55000	55000
01-2010-00100	Postage	56000	56000	56000
01-2010-00100	Telephone	57000	57000	57000
01-2010-00100	Internet	58000	58000	58000
01-2010-00100	Utilities	59000	59000	59000
01-2010-00100	Repairs	60000	60000	60000
01-2010-00100	Supplies	61000	61000	61000
01-2010-00100	Printing	62000	62000	62000
01-2010-00100	Postage	63000	63000	63000
01-2010-00100	Telephone	64000	64000	64000
01-2010-00100	Internet	65000	65000	65000
01-2010-00100	Utilities	66000	66000	66000
01-2010-00100	Repairs	67000	67000	67000
01-2010-00100	Supplies	68000	68000	68000
01-2010-00100	Printing	69000	69000	69000
01-2010-00100	Postage	70000	70000	70000
01-2010-00100	Telephone	71000	71000	71000
01-2010-00100	Internet	72000	72000	72000
01-2010-00100	Utilities	73000	73000	73000
01-2010-00100	Repairs	74000	74000	74000
01-2010-00100	Supplies	75000	75000	75000
01-2010-00100	Printing	76000	76000	76000
01-2010-00100	Postage	77000	77000	77000
01-2010-00100	Telephone	78000	78000	78000
01-2010-00100	Internet	79000	79000	79000
01-2010-00100	Utilities	80000	80000	80000
01-2010-00100	Repairs	81000	81000	81000
01-2010-00100	Supplies	82000	82000	82000
01-2010-00100	Printing	83000	83000	83000
01-2010-00100	Postage	84000	84000	84000
01-2010-00100	Telephone	85000	85000	85000
01-2010-00100	Internet	86000	86000	86000
01-2010-00100	Utilities	87000	87000	87000
01-2010-00100	Repairs	88000	88000	88000
01-2010-00100	Supplies	89000	89000	89000
01-2010-00100	Printing	90000	90000	90000
01-2010-00100	Postage	91000	91000	91000
01-2010-00100	Telephone	92000	92000	92000
01-2010-00100	Internet	93000	93000	93000
01-2010-00100	Utilities	94000	94000	94000
01-2010-00100	Repairs	95000	95000	95000
01-2010-00100	Supplies	96000	96000	96000
01-2010-00100	Printing	97000	97000	97000
01-2010-00100	Postage	98000	98000	98000
01-2010-00100	Telephone	99000	99000	99000
01-2010-00100	Internet	100000	100000	100000

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - FINANCE ADMINISTRATION

ACTIVITY - FINANCE AND ACCOUNTING

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
	<u>CAPITAL OUTLAY</u>					
01-2010-58100	Computers	\$1,108	\$2,500	\$0	\$2,500	-100.00%
	Total Capital Expenses	\$1,108	\$2,500	\$0	\$2,500	-100.00%
TOTAL FINANCE & ADMINISTRATION		\$172,043	\$267,077	\$309,767	\$330,134	15.98%

2015
2014
2013
2012
2011
2010

**GENERAL GOVT. - PUBLIC HEALTH
CODE ENFORCEMENT SERVICES**

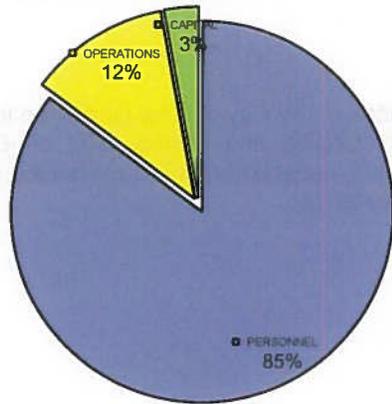
MISSION STATEMENT: Prohibit nuisances and disturbing elements which may affect the health and welfare of any person within the City of New Carrollton. To monitor the construction of buildings and the maintenance thereof, and the use of property.

PROGRAM GOALS:

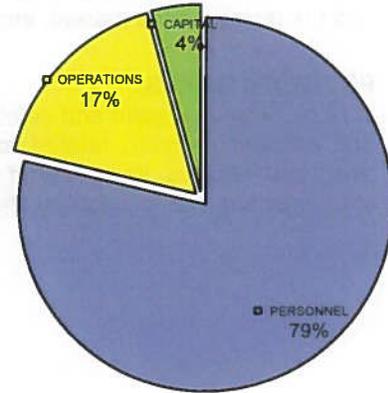
1. To enforce the health and safety codes and ordinances of the City of New Carrollton in a thorough and efficient manner, related to concerns such as chipping and flaking paint on City houses, oversized vehicles, unregistered vehicles, rental housing inspections, building permits, deteriorating structures such as fences and sheds, tall grass and weeds, etc.

PUBLIC HEALTH AND CODE ENFORCEMENT

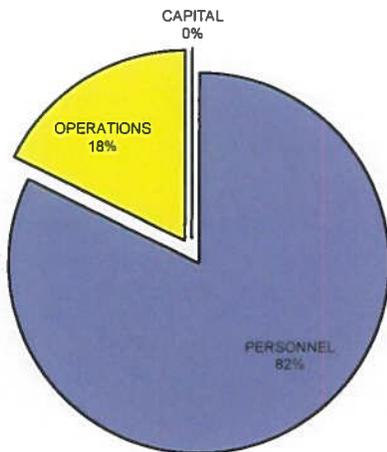
**FY 2013
ACTUAL**



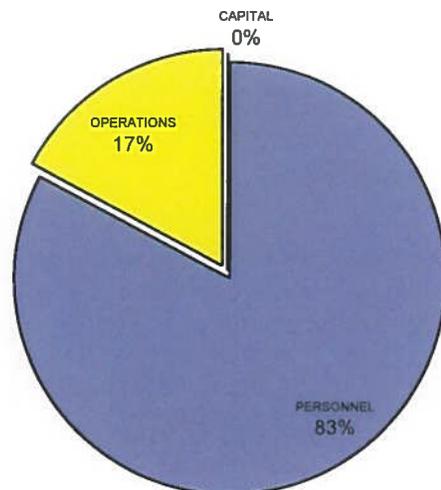
**FY 2014
BUDGETED**



**FY 2015
ADOPTED**



**FY 2016
PROJECTED**



NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

PERSONNEL EXPENSES

Public Health-Code Enforcement

- 01-2510-45400** **Employee Services:** Salaries and accruals of Code Enforcement Officers and the Code Enforcement Administrative Assistant.
- 01-2510-45650** **Overtime:** Overtime appropriated to Code Enforcement Employees.
- 01-2510-46300** **F.I.C.A.:** Federal Insurance Contribution Act.
- 01-2510-46500** **Health & Life Insurance:** Provides group health, dental and life insurance for employees.
- 01-2510-47000** **Worker's Compensation:** Provides care for employees injured on the job.
- 01-2510-48000** **Retirement / Pension:** An employee benefit.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC HEALTH

ACTIVITY - CODE ENFORCEMENT

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>PERSONNEL EXPENSES</u>						
01-2510-45400	Employee Services	\$245,466	\$289,849	\$289,852	\$298,548	0.00%
01-2510-45650	Overtime	0	1,500	0	2,500	-100.00%
01-2510-46300	F.I.C.A.	18,425	22,288	22,174	23,030	-0.51%
01-2510-46500	Health & Life Insurance	40,776	51,000	80,300	88,330	57.45%
01-2510-47000	Worker's Compensation	12,291	25,295	25,145	25,475	-0.59%
01-2510-48000	Retirement / Pension	23,299	26,975	29,672	29,700	10.00%
Total Personnel Expenses		\$340,257	\$416,907	\$447,143	\$467,583	7.25%

POSITIONS

Full-Time

Code Enforcement Director	1	1	1	1
Asst. Code Enforcement Director	1	1	1	1
Code Enforcement Officer(s)	2	2	2	2
Code Enforcement Admin. Asst.	0	1	1	1
Total Full-Time	4	5	5	5

Part-Time

Code Enforcement Officer	1	1	1	1
Total Part-Time	1	1	1	1

Total Code Enforcement Positions 5 6 **6** 6

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

OPERATING EXPENSES

Public Health-Code Enforcement

- 01-2510-50200** **Computer Support & Software License:** Payments for the use of software license and for professional technical assistance.
- 01-2510-50820** **Property Clean-up:** Payments to vendors such as Marty Mows who assist the City to obtain code compliance when violation notices have not been compiled with.
- 01-2510-52130** **Vehicle Operation & Maintenance:** Maintenance, operation, painting, repair, parts such as tires, batteries and labor for code enforcement department vehicles.
- 01-2510-52140** **Vehicle Gasoline Use:** Gasoline, diesel, and oil cost incurred for code enforcement vehicles.
- 01-2510-52190** **Insect & Animal Control:** For mosquito control service under contract with Prince George's County and the State of Maryland. Also for animal traps or pest control.
- 01-2510-52500** **Computer Supplies:** Ribbons, paper, memory expansions, additional processing capability, cables, connectors, computer hardware, cords, etc.
- 01-2510-52520** **Office Supplies & Printing:** Stationery, miscellaneous office supplies and materials necessary for the operations of the Code Enforcement's assigned responsibilities.
- 01-2510-52530** **Field Supplies:** Traffic supplies such as cones, vests, flares, fire extinguishers and first aid kits.
- 01-2510-52540** **Signs, Notices & Permits:** Violation notices, door hangers, etc.
- 01-2510-53130** **Small Tools:** Small equipment needed for code enforcement.
- 01-2510-53510** **Dues & Subscriptions:** Membership in various associations and subscriptions for magazines and journals that can enhance the employees' skills.
- 01-2510-53520** **Employee Training:** Job related training seminars to develop staff capabilities, including computer training.
- 01-2510-53540** **Travel & Meetings:** Expenses incurred by employees while on official City business, including court attendance expenses, mileage, parking, tolls and accommodations, etc.
- 01-2510-53550** **Employee Substance Testing & Physicals:** Provides for random testing to detect substance abuse and pre-employment physicals.
- 01-2510-53570** **Uniforms:** Costs of uniform items necessary during the discharge of duties.
- 01-2510-54010** **Telephones:** Monthly expense incurred in the use of office telephones including long distance calls.

OPERATING EXPENSES

Code Enforcement (Continued)

01-2510-54020 Cell Phones: Monthly expenses incurred in the use of cell phones including long distance calls.

01-2510-54550 Miscellaneous: Expenditures that can not be logically classified under other categories.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURES BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC HEALTH

ACTIVITY - CODE ENFORCEMENT

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>OPERATING EXPENSES</u>						
01-2510-50200	Computer Support	\$0	\$0	\$6,000	\$6,000	100.00%
01-2510-50820	Property Clean-Up	17,423	39,500	39,500	37,000	0.00%
01-2510-52130	Vehicle Operation & Maintenance	592	5,500	5,500	6,000	0.00%
01-2510-52140	Vehicle Gasoline Use	12,814	14,720	14,500	15,000	-1.49%
01-2510-52190	Insect & Animal Control	500	500	500	500	0.00%
01-2510-52500	Computer Supplies	1,170	4,500	3,500	4,700	-22.22%
01-2510-52520	Office Supplies & Printing	4,295	6,000	6,000	6,200	0.00%
01-2510-52530	Field Supplies	1,295	1,750	1,750	2,000	0.00%
01-2510-52540	Signs, Notices & Permits	754	1,500	1,500	1,750	0.00%
01-2510-53130	Small Tools	0	500	500	500	0.00%
01-2510-53510	Dues & Subscriptions	390	1,000	1,000	1,200	0.00%
01-2510-53520	Employee Training	645	2,000	5,000	2,500	150.00%
01-2510-53540	Travel & Meetings	1,442	2,000	2,000	2,000	0.00%
01-2510-53550	Employee Substance Testing & Physicals	160	750	750	800	0.00%
01-2510-53570	Uniforms	1,254	2,250	1,950	2,500	-13.33%
01-2510-54010	Telephones	1,201	2,500	1,800	2,500	-28.00%
01-2510-54020	Cell Phones	3,426	4,500	4,200	5,500	-6.67%
01-2510-54550	Miscellaneous	46	500	500	500	0.00%
Total Operating Expenses		\$47,407	\$89,970	\$96,450	\$97,150	7.20%

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

CAPITAL EXPENSES

Public Health - Code Enforcement

01-2510-57100 Vehicle: To replace old existing Code Enforcement vehicle.

01-2510-58100 Computers: Computer replacement.

01-2510-58110 Code Enforcement Software: To purchase new Code Enforcement Software.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC HEALTH

ACTIVITY - CODE ENFORCEMENT

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>CAPITAL OUTLAY</u>						
01-2510-57100	Vehicle	\$0	\$17,500	\$0	\$0	-100.00%
01-2510-58100	Computers	0	5,000	0	0	-100.00%
01-2510-58110	Code Enforcement Software	11,636	0	0	0	0.00%
Total Capital Expenses		\$11,636	\$22,500	\$0	\$0	-100.00%
TOTAL PUBLIC HEALTH - CODE ENFORCEMENT		\$399,300	\$529,377	\$543,593	\$564,733	2.69%

FOR THE DEPARTMENT OF HEALTH

REPRODUCED BY DIRECT WRITING PROGRAM CLASSIFICATION

REPRODUCTION RIGHTS

REPRODUCTION RIGHTS

DATE	DESCRIPTION	AMOUNT	COUNT	TOTAL
1970-01-01
1970-02-01
1970-03-01
1970-04-01
1970-05-01
1970-06-01
1970-07-01
1970-08-01
1970-09-01
1970-10-01
1970-11-01
1970-12-01
TOTAL

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**PUBLIC SAFETY
POLICE ADMINISTRATION**

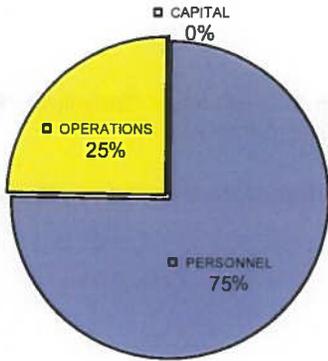
MISSION STATEMENT: To protect and serve the residents and businesses of the City of New Carrollton by enforcing laws that control the wide range of crimes within the community; to provide a safe environment and quality of life consistent with the values of the community.

PROGRAM GOALS:

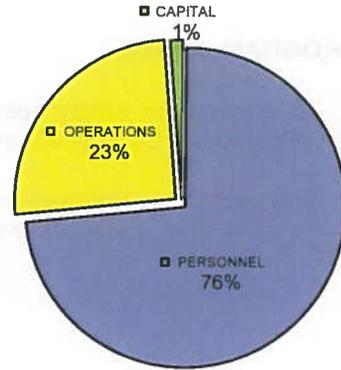
1. To enforce the safety codes and ordinances of the City of New Carrollton, Prince George's County, and the State of Maryland in a thorough and efficient manner.
2. To assist Code Enforcement in the performance of their duties and give directions to different police departments under the police administration.

PUBLIC SAFETY POLICE ADMINISTRATION

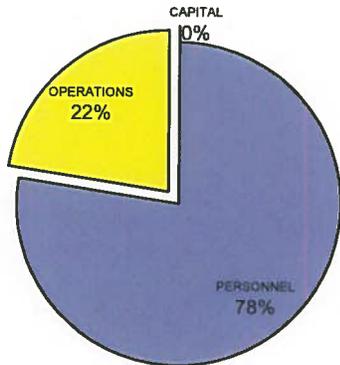
**FY 2013
ACTUAL**



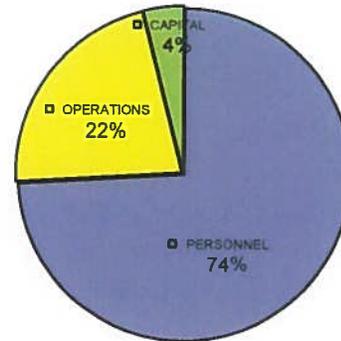
**FY 2014
BUDGETED**



**FY 2015
ADOPTED**



**FY 2016
PROJECTED**



NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

PERSONNEL EXPENSES

Public Safety - Police Administration

- 01-3010-45300** **Police Chief** : Annual salary.
- 01-3010-45400** **Employee Services**: Salaries and accruals of Administrative Employees.
- 01-3010-45650** **Overtime - Employees Services**: Funds available for work performed beyond regular work week for Administrative Employees.
- 01-3010-46300** **F.I.C.A.**: Federal Insurance Contribution Act.
- 01-3010-46500** **Health & Life Insurance**: Provides group health, dental and life insurance for employees.
- 01-3010-47000** **Worker's Compensation**: Provides care for employees injured on the job.
- 01-3010-48000** **Retirement / Pension**: An employee benefit.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC SAFETY

ACTIVITY - POLICE ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>PERSONNEL EXPENSES</u>						
01-3010-45300	Police Chief	\$78,393	\$85,405	\$85,405	\$87,967	0.00%
01-3010-45400	Employee Services	143,335	234,723	297,626	306,555	26.80%
01-3010-45650	Overtime - Employee Services	756	6,500	6,500	6,500	0.00%
01-3010-46300	F.I.C.A.	16,699	24,987	29,799	30,678	19.26%
01-3010-46500	Health & Life Insurance	30,621	49,500	69,200	70,500	39.80%
01-3010-47000	Worker's Compensation	14,954	31,512	32,488	32,200	3.10%
01-3010-48000	Retirement / Pension	16,603	30,083	40,010	33,100	33.00%
					0	
Total Personnel Expenses		\$301,361	\$462,710	\$561,028	\$567,500	21.25%

POSITIONS

Full -Time

Police Chief	1	1	1	1
Police Captain	0	0	1	1
Police Lieutenant	1	0	0	0
Police Sergeant-C.I.D	0	1	1	1
Administrative Asst.	2	2	3	2

Part-Time

Property Officer	0	0	1	0
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<u>Total Police Admin. Positions</u>	4	4	7	5
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NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

OPERATING EXPENSES

Public Safety - Police Service

- 01-3010-50700** **General Liability Insurance:** General insurance covers City's police officer's liability and buildings.
- 01-3010-50710** **Auto Insurance:** Policies protecting City in the event of claims for bodily injuries and property damages due to auto accident.
- 01-3010-52110** **Office Equipment Maint. & Repair:** Maintenance, operation and repair of office equipment.
- 01-3010-52130** **Vehicle Operation & Maintenance:** Maintenance, operation, painting, repairs, parts such as tires, batteries and labor for police department vehicles.
- 01-3010-52140** **Vehicle Gasoline Use:** Gasoline, diesel, and oil cost incurred for operating police vehicles.
- 01-3010-52500** **Computer Supplies:** Ribbons, paper, memory expansions, additional processing capability, cables, connectors, computer hardware, cords, etc.
- 01-3010-52510** **Pantry Supplies:** Cost associated with purchase of sugar, coffee, tea, water and other supplies to entertain the employees.
- 01-3010-52520** **Office Supplies & Printing:** Stationery, miscellaneous office supplies and materials necessary for the operations of the Police Administration.
- 01-3010-53130** **Small Equipment:** Small equipment needed for the police force.
- 01-3010-53510** **Dues & Subscriptions:** Memberships in various associations and subscriptions for magazines and journals that can enhance the employee's skills.
- 01-3010-53520** **Employee Training:** Job related training seminars to develop staff capabilities, including computer training.
- 01-3010-53540** **Travel & Meetings:** Expenses incurred by employees while on official City business, including court attendance expenses, mileage, parking, tolls and accommodations, etc.
- 01-3010-53550** **Employee Substance Testing & Physicals:** Provides for random testing to detect substance abuse and pre-employment physicals.
- 01-3010-53570** **Uniforms:** Costs of uniform items necessary during the discharge of duties.
- 01-3010-54010** **Telephones:** Monthly expenses incurred in the use of office telephones including long distance calls.
- 01-3010-54020** **Cell Phones:** Monthly expenses incurred in the use of cell phones including long distance calls.

PUBLIC SAFETY POLICE ADMINISTRATION EXPENSES CONTINUED

- 01-3010-54080 Postage Meter & Courier Services:** Cost of mailing using postage meter stamps and the use of courier service to deliver important letters and packets.
- 01-3010-54445 Community Promotion:** National night out, shop with cop, awards, banquet and employee gifts.
- 01-3010-54495 Vehicle Control Fine - Service Fees:** This expenditure is an offset by revenues described in Vehicle Control Fine and Towing due to the service fee paid to the collection agency at 14% of the collection.
- 01-3010-54550 Miscellaneous:** Expenditures that can not be logically classified under other categories.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC SAFETY

ACTIVITY - POLICE ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>OPERATING EXPENSES</u>						
01-3010-50700	General Liability Insurance	\$0	\$26,000	\$26,000	\$26,450	0.00%
01-3010-50710	Auto Insurance	0	23,000	23,000	20,200	0.00%
01-3010-52110	Office Equipment Maint. & Repair	348	2,000	1,500	2,100	-25.00%
01-3010-52130	Vehicle Operation & Maintenance	4,571	7,500	5,500	5,750	-26.67%
01-3010-52140	Vehicle Gasoline Use	9,474	10,000	9,500	12,500	-5.00%
01-3010-52500	Computer Supplies	1,433	2,000	1,500	2,200	-25.00%
01-3010-52510	Pantry Supplies	1,374	3,000	3,000	3,500	0.00%
01-3010-52520	Office Supplies & Printing	4,877	5,000	5,000	5,500	0.00%
01-3010-53130	Small Equipment	0	2,000	1,750	1,800	-12.50%
01-3010-53510	Dues & Subscriptions	775	1,500	1,500	1,500	0.00%
01-3010-53520	Employee Training	4,496	2,000	2,000	2,000	0.00%
01-3010-53540	Travel & Meetings	2,490	2,500	3,500	3,500	40.00%
01-3010-53550	Employee Substance Testing & Physicals	35	1,200	1,200	1,200	0.00%
01-3010-53570	Uniforms	2,855	3,000	3,000	3,750	0.00%
01-3010-54010	Telephones	1,827	2,500	2,500	2,500	0.00%
01-3010-54020	Cell Phones	3,243	5,500	3,500	3,500	-36.36%
01-3010-54080	Postage Meter & Courier Services	1,379	2,000	2,000	2,500	0.00%
01-3010-54445	Community Promotion	0	0	8,800	10,600	100.00%
01-3010-54495	Vehicle Control Fine - Service Fees	59,187	56,500	56,000	55,000	-0.88%
01-3010-54550	Miscellaneous	906	2,000	2,000	2,000	0.00%
Total Operating Expenses		\$99,270	\$159,200	\$162,750	\$168,050	2.23%

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

CAPITAL EXPENSES

Public Safety- Police Service

01-3010-57100 Vehicles: Purchase of vehicles for the police force.

01-3010-58000 Furniture & Fixtures: Purchase of new office furniture.

01-3010-58100 Computers: Computer Replacement.

01-3010-58120 Body Camera: Purchase of new body camera for the police officers.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC SAFETY

ACTIVITY - POLICE ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>CAPITAL OUTLAY</u>						
01-3010-57100	Vehicles	\$0	\$0	\$0	\$25,000	0.00%
01-3010-58000	Furniture & Fixtures	0	0	0	0	0.00%
01-3010-58100	Computers	0	5,000	0	5,000	-100.00%
01-3010-58120	Body Camera	0	3,000	0	0	-100.00%
	Total Capital Expenses	\$0	\$8,000	\$0	\$30,000	100.00%
TOTAL POLICE ADMINISTRATION		\$400,631	\$629,910	\$723,778	\$765,550	14.90%

TABLE 1. SUMMARY OF DATA

TABLE 2. SUMMARY OF DATA

TABLE 3. SUMMARY OF DATA

TABLE 4. SUMMARY OF DATA

TABLE 1. SUMMARY OF DATA				TABLE 2. SUMMARY OF DATA	
Year	Value	Unit	Category	Value	Unit
1980	100	kg	Food	100	kg
1981	120	kg	Food	120	kg
1982	150	kg	Food	150	kg
1983	180	kg	Food	180	kg
1984	200	kg	Food	200	kg
1985	220	kg	Food	220	kg
1986	250	kg	Food	250	kg
1987	280	kg	Food	280	kg
1988	300	kg	Food	300	kg
1989	320	kg	Food	320	kg
1990	350	kg	Food	350	kg
1991	380	kg	Food	380	kg
1992	400	kg	Food	400	kg
1993	420	kg	Food	420	kg
1994	450	kg	Food	450	kg
1995	480	kg	Food	480	kg
1996	500	kg	Food	500	kg
1997	520	kg	Food	520	kg
1998	550	kg	Food	550	kg
1999	580	kg	Food	580	kg
2000	600	kg	Food	600	kg
2001	620	kg	Food	620	kg
2002	650	kg	Food	650	kg
2003	680	kg	Food	680	kg
2004	700	kg	Food	700	kg
2005	720	kg	Food	720	kg
2006	750	kg	Food	750	kg
2007	780	kg	Food	780	kg
2008	800	kg	Food	800	kg
2009	820	kg	Food	820	kg
2010	850	kg	Food	850	kg
2011	880	kg	Food	880	kg
2012	900	kg	Food	900	kg
2013	920	kg	Food	920	kg
2014	950	kg	Food	950	kg
2015	980	kg	Food	980	kg
2016	1000	kg	Food	1000	kg
2017	1020	kg	Food	1020	kg
2018	1050	kg	Food	1050	kg
2019	1080	kg	Food	1080	kg
2020	1100	kg	Food	1100	kg
2021	1120	kg	Food	1120	kg
2022	1150	kg	Food	1150	kg
2023	1180	kg	Food	1180	kg
2024	1200	kg	Food	1200	kg
2025	1220	kg	Food	1220	kg
2026	1250	kg	Food	1250	kg
2027	1280	kg	Food	1280	kg
2028	1300	kg	Food	1300	kg
2029	1320	kg	Food	1320	kg
2030	1350	kg	Food	1350	kg

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**PUBLIC SAFETY
SPEED CAMERAS**

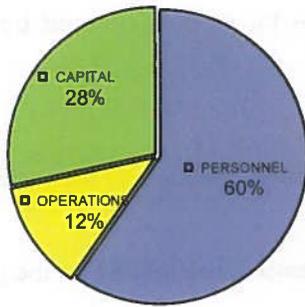
MISSION STATEMENT: To protect students attending the City's five(5) schools by enforcing speed limits in school zones with portable speed cameras, in accordance with Chapter 500(Senate Bill 277) effective October 1, 2009.

PROGRAM GOALS:

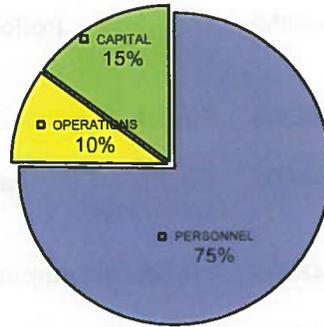
1. To protect and ensure the safety of school children who attend city schools through traffic control in and around the schools.
2. To reduce speeding in school zones by enforcing the speed limit laws in the school zones throughout the city in a through and efficient manner.

PUBLIC SAFETY POLICE -SPEED CAMERAS

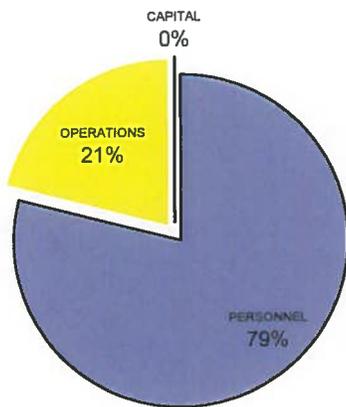
**FY 2013
ACTUAL**



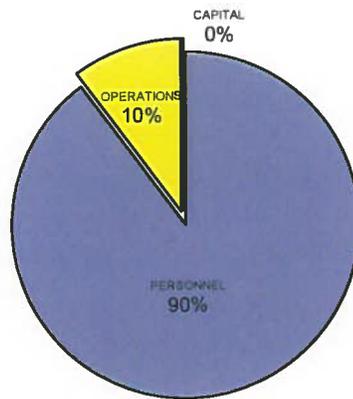
**FY 2014
BUDGETED**



**FY 2015
ADOPTED**



**FY 2016
PROJECTED**



NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

PERSONNEL EXPENSES

Public Safety - Police Speed Cameras

- 01-3030-45400 Employee Services:** Annual compensation and accruals appropriated for employee services.
- 01-3030-45650 Overtime - Police Officers:** Funds available for work performed beyond the regular work.
- 01-3030-46300 F.I.C.A.:** Federal Insurance Contribution Act.
- 01-3030-46500 Health & Life Insurance:** Provides group health, dental and life insurance for employees.
- 01-3030-47000 Worker's Compensation:** Provides care for employees injured on the job.
- 01-3030-48000 Retirement / Pension:** An employee benefit.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC SAFETY

ACTIVITY - POLICE SPEED CAMERAS

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>PERSONNEL EXPENSES</u>						
01-3030-45400	Employee Services	\$238,928	\$144,242	\$49,040	\$50,511	-66.00%
01-3030-45650	Overtime - Police Officers	6,236	7,600	1,000	1,200	-86.84%
01-3030-46300	F.I.C.A.	18,132	11,616	3,828	3,956	-67.05%
01-3030-46500	Health & Life Insurance	34,838	26,250	18,000	22,000	-31.43%
01-3030-47000	Workman Compensation	17,225	9,246	1,333	1,520	-85.58%
01-3030-48000	Retirement / Pension	20,168	13,208	4,606	7,100	-65.13%
Total Personnel Expenses		\$335,527	\$212,162	\$77,807	\$86,287	-63.33%

POSITIONS

Full-Time

Police Captain	1	1	0	1
Police Officers (C.P.L)	0	0	1	1
Police Officers	2	2	0	0
Administrative Asst.	1	1	0	1

Part-Time

Accounting Clerk	1	1	0	0
Administrative Asst.	1	1	0	0

Total Police Service Positions

	6	6	1	3
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NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

OPERATING EXPENSES

Public Safety - Police Speed Cameras

- 01-3030-50200 Computer & IT Support:** Professional and technical assistance for the City's police main computer system and the networking of the computer for the speed camera system.
- 01-3030-50300 Legal Services:** Fees for the City's legal counsel and related costs.
- 01-3030-50700 General Liability Insurance:** General insurance mainly covers the City's buildings, inventories, etc.
- 01-3030-50710 Auto Insurance:** Policies protecting City in the event of claims for bodily injuries and property damages due to auto accident.
- 01-3030-50720 Public Officials Liability & Bonding:** Includes employee dishonesty, and professional liability insurance for officials and staff.
- 01-3030-52110 Office Equipment Maint. & Repair:** Maintenance and repair of office equipment such as copier machine, typewriter, etc.
- 01-3030-52130 Vehicle Operation & Maintenance:** Maintenance, operation, painting, repair, parts such as tires, batteries and labor for police department vehicles.
- 01-3030-52140 Vehicle Gasoline Use:** Gasoline, diesel, and oil cost incurred.
- 01-3030-52520 Office Supplies & Printing:** Stationery, miscellaneous office supplies and materials necessary for the operations of the Police Speed Cameras Department.
- 01-3030-52530 Field Supplies:** Traffic supplies such as cones, vests, flares, fire extinguishers and first aid kits.
- 01-3030-53140 Weapons:** Costs of weapons such as long guns, hand guns, rifles, and tasers.
- 01-3030-53510 Dues & Subscriptions:** Membership in various associations that can enhance the police force skills.
- 01-3030-53520 Employee Training:** Job related training seminars to develop staff capabilities, including computer training.
- 01-3030-53540 Travel & Meetings:** Expenses incurred by employees while on official City business, including court attendance expenses, mileage, parking, tolls and accommodations, etc.
- 01-3030-53550 Employee Substance Testing & Physicals:** Provides for random testing to detect substance abuse and pre-employment physicals.
- 01-3030-53570 Uniforms:** Costs of uniform items necessary during the discharge of duties.
- 01-3030-54010 Telephones:** Monthly expenses incurred in the use of office telephones including long distance calls.
- 01-3030-54020 Cell Phones:** Monthly expenses incurred in the use of cell phones including long distance calls.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC SAFETY

ACTIVITY - POLICE SPEED CAMERAS

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>OPERATING EXPENSES</u>						
01-3030-50200	Computer & IT Support	\$3,795	\$4,500	\$2,500	\$4,500	-44.44%
01-3030-50300	Legal Services	0	0	5,000	0	100.00%
01-3030-50700	General Liability Insurance	18780	0	0	0	0.00%
01-3030-50710	Auto Insurance	19270	0	0	0	0.00%
01-3030-50720	Public Officials Liability & Bonding	2500	500	2,500	2,500	400.00%
01-3030-52110	Office Equipment Maint. & Repair	343	0	0	0	0.00%
01-3030-52130	Vehicle Operation & Maintenance	3,803	2,000	500	0	100.00%
01-3030-52140	Vehicle Gasoline Use	11,361	10,250	5,000	0	-51.22%
01-3030-52520	Office Supplies & Printing	800	0	500	0	100.00%
01-3030-52530	Field Supplies	379	0	1,000	0	100.00%
01-3030-53140	Weapons	0	0	0	0	0.00%
01-3030-53510	Dues & Subscriptions	545	0	0	0	0.00%
01-3030-53520	Employee Training	0	0	0	0	0.00%
01-3030-53540	Travel & Meetings	0	0	0	0	0.00%
01-3030-53550	Employee Substance Testing & Physicals	240	500	500	750	0.00%
01-3030-53570	Uniforms	100	4,500	800	600	-82.22%
01-3030-54010	Telephones	1,854	1,750	1,200	800	-31.43%
01-3030-54020	Cell Phones	3,554	3,600	1,200	700	-66.67%
Total Operating Expenses		\$67,324	\$27,600	\$20,700	\$9,850	-25.00%

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

CAPITAL EXPENSES

Public Safety - Police Speed Cameras

- 01-3030-57010** **Building Security System:** Purchase and install security cameras to protect the government building, equipment and employees.
- 01-3030-57100** **Vehicles:** Purchase of vehicles for the police force.
- 01-3030-57360** **Vehicle Equipment:** Equipment for the police cars.
- 01-3030-57370** **Motorola Vehicle Radios:** Purchase of radio equipment from Motorola for the police cars.
- 01-3030-57380** **Defibrillators:** Purchase of new defibrillators.
- 01-3030-58100** **Computers & Software:** Purchase of new computers and software upgrade of the police department.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC SAFETY

ACTIVITY - POLICE SPEED CAMERAS

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>CAPITAL OUTLAY</u>						
01-3030-57010	Building Security System	\$25,071	\$30,000	\$0	\$0	-100.00%
01-3030-57100	Vehicles	112,028	0	0	0	0.00%
01-3030-57360	Vehicle Equipment	19,753	0	0	0	0.00%
01-3030-57370	Motorola Vehicel Radios	1,859	0	0	0	0.00%
01-3030-57380	Defibrillators	0	12,000	0	0	-100.00%
01-3030-58100	Computers & Software	0	0	0	0	0.00%
	Total Capital Expenses	\$158,711	\$42,000	\$0	\$0	-100.00%
TOTAL POLICE SPECIAL OPERATION						
		\$561,562	\$281,762	\$98,507	\$96,137	-65.04%

STATE OF CALIFORNIA
 DEPARTMENT OF REVENUE
 TAXPAYER INFORMATION

YEAR: 2010
 COUNTY: LOS ANGELES

PROPERTY IDENTIFICATION		PROPERTY VALUE		PROPERTY TAX	
PARCEL NUMBER	PROPERTY ADDRESS	ASSessed VALUE	NET VALUE	TAXABLE VALUE	TAX AMOUNT
1234567890	123 Main St, Los Angeles, CA 90001	100,000	100,000	100,000	1,200.00
0987654321	456 Elm St, Los Angeles, CA 90002	200,000	200,000	200,000	2,400.00
1122334455	789 Oak St, Los Angeles, CA 90003	50,000	50,000	50,000	600.00
5566778899	101 Pine St, Los Angeles, CA 90004	75,000	75,000	75,000	900.00
9988776655	202 Birch St, Los Angeles, CA 90005	150,000	150,000	150,000	1,800.00
3344556677	303 Cedar St, Los Angeles, CA 90006	300,000	300,000	300,000	3,600.00
7788990011	404 Maple St, Los Angeles, CA 90007	120,000	120,000	120,000	1,440.00
2233445566	505 Walnut St, Los Angeles, CA 90008	80,000	80,000	80,000	960.00
6677889900	606 Chestnut St, Los Angeles, CA 90009	180,000	180,000	180,000	2,160.00
0011223344	707 Spruce St, Los Angeles, CA 90010	90,000	90,000	90,000	1,080.00
4455667788	808 Ash St, Los Angeles, CA 90011	110,000	110,000	110,000	1,320.00
8899001122	909 Hickory St, Los Angeles, CA 90012	130,000	130,000	130,000	1,560.00
2233445566	1010 Sycamore St, Los Angeles, CA 90013	160,000	160,000	160,000	1,920.00
6677889900	1111 Dogwood St, Los Angeles, CA 90014	220,000	220,000	220,000	2,640.00
0011223344	1212 Redwood St, Los Angeles, CA 90015	250,000	250,000	250,000	3,000.00
4455667788	1313 Cypress St, Los Angeles, CA 90016	170,000	170,000	170,000	2,040.00
8899001122	1414 Juniper St, Los Angeles, CA 90017	190,000	190,000	190,000	2,280.00
2233445566	1515 Fir St, Los Angeles, CA 90018	210,000	210,000	210,000	2,520.00
6677889900	1616 Willow St, Los Angeles, CA 90019	230,000	230,000	230,000	2,760.00
0011223344	1717 Cottonwood St, Los Angeles, CA 90020	260,000	260,000	260,000	3,120.00
4455667788	1818 Dogwood St, Los Angeles, CA 90021	280,000	280,000	280,000	3,360.00
8899001122	1919 Redwood St, Los Angeles, CA 90022	300,000	300,000	300,000	3,600.00
2233445566	2020 Sycamore St, Los Angeles, CA 90023	320,000	320,000	320,000	3,840.00
6677889900	2121 Dogwood St, Los Angeles, CA 90024	340,000	340,000	340,000	4,080.00
0011223344	2222 Redwood St, Los Angeles, CA 90025	360,000	360,000	360,000	4,320.00
4455667788	2323 Cypress St, Los Angeles, CA 90026	380,000	380,000	380,000	4,560.00
8899001122	2424 Juniper St, Los Angeles, CA 90027	400,000	400,000	400,000	4,800.00
2233445566	2525 Fir St, Los Angeles, CA 90028	420,000	420,000	420,000	5,040.00
6677889900	2626 Willow St, Los Angeles, CA 90029	440,000	440,000	440,000	5,280.00
0011223344	2727 Cottonwood St, Los Angeles, CA 90030	460,000	460,000	460,000	5,520.00
4455667788	2828 Dogwood St, Los Angeles, CA 90031	480,000	480,000	480,000	5,760.00
8899001122	2929 Redwood St, Los Angeles, CA 90032	500,000	500,000	500,000	6,000.00
2233445566	3030 Sycamore St, Los Angeles, CA 90033	520,000	520,000	520,000	6,240.00
6677889900	3131 Dogwood St, Los Angeles, CA 90034	540,000	540,000	540,000	6,480.00
0011223344	3232 Redwood St, Los Angeles, CA 90035	560,000	560,000	560,000	6,720.00
4455667788	3333 Cypress St, Los Angeles, CA 90036	580,000	580,000	580,000	6,960.00
8899001122	3434 Juniper St, Los Angeles, CA 90037	600,000	600,000	600,000	7,200.00
2233445566	3535 Fir St, Los Angeles, CA 90038	620,000	620,000	620,000	7,440.00
6677889900	3636 Willow St, Los Angeles, CA 90039	640,000	640,000	640,000	7,680.00
0011223344	3737 Cottonwood St, Los Angeles, CA 90040	660,000	660,000	660,000	7,920.00
4455667788	3838 Dogwood St, Los Angeles, CA 90041	680,000	680,000	680,000	8,160.00
8899001122	3939 Redwood St, Los Angeles, CA 90042	700,000	700,000	700,000	8,400.00
2233445566	4040 Sycamore St, Los Angeles, CA 90043	720,000	720,000	720,000	8,640.00
6677889900	4141 Dogwood St, Los Angeles, CA 90044	740,000	740,000	740,000	8,880.00
0011223344	4242 Redwood St, Los Angeles, CA 90045	760,000	760,000	760,000	9,120.00
4455667788	4343 Cypress St, Los Angeles, CA 90046	780,000	780,000	780,000	9,360.00
8899001122	4444 Juniper St, Los Angeles, CA 90047	800,000	800,000	800,000	9,600.00
2233445566	4545 Fir St, Los Angeles, CA 90048	820,000	820,000	820,000	9,840.00
6677889900	4646 Willow St, Los Angeles, CA 90049	840,000	840,000	840,000	10,080.00
0011223344	4747 Cottonwood St, Los Angeles, CA 90050	860,000	860,000	860,000	10,320.00
4455667788	4848 Dogwood St, Los Angeles, CA 90051	880,000	880,000	880,000	10,560.00
8899001122	4949 Redwood St, Los Angeles, CA 90052	900,000	900,000	900,000	10,800.00
2233445566	5050 Sycamore St, Los Angeles, CA 90053	920,000	920,000	920,000	11,040.00
6677889900	5151 Dogwood St, Los Angeles, CA 90054	940,000	940,000	940,000	11,280.00
0011223344	5252 Redwood St, Los Angeles, CA 90055	960,000	960,000	960,000	11,520.00
4455667788	5353 Cypress St, Los Angeles, CA 90056	980,000	980,000	980,000	11,760.00
8899001122	5454 Juniper St, Los Angeles, CA 90057	1,000,000	1,000,000	1,000,000	12,000.00
2233445566	5555 Fir St, Los Angeles, CA 90058	1,020,000	1,020,000	1,020,000	12,240.00
6677889900	5656 Willow St, Los Angeles, CA 90059	1,040,000	1,040,000	1,040,000	12,480.00
0011223344	5757 Cottonwood St, Los Angeles, CA 90060	1,060,000	1,060,000	1,060,000	12,720.00
4455667788	5858 Dogwood St, Los Angeles, CA 90061	1,080,000	1,080,000	1,080,000	12,960.00
8899001122	5959 Redwood St, Los Angeles, CA 90062	1,100,000	1,100,000	1,100,000	13,200.00
2233445566	6060 Sycamore St, Los Angeles, CA 90063	1,120,000	1,120,000	1,120,000	13,440.00
6677889900	6161 Dogwood St, Los Angeles, CA 90064	1,140,000	1,140,000	1,140,000	13,680.00
0011223344	6262 Redwood St, Los Angeles, CA 90065	1,160,000	1,160,000	1,160,000	13,920.00
4455667788	6363 Cypress St, Los Angeles, CA 90066	1,180,000	1,180,000	1,180,000	14,160.00
8899001122	6464 Juniper St, Los Angeles, CA 90067	1,200,000	1,200,000	1,200,000	14,400.00
2233445566	6565 Fir St, Los Angeles, CA 90068	1,220,000	1,220,000	1,220,000	14,640.00
6677889900	6666 Willow St, Los Angeles, CA 90069	1,240,000	1,240,000	1,240,000	14,880.00
0011223344	6767 Cottonwood St, Los Angeles, CA 90070	1,260,000	1,260,000	1,260,000	15,120.00
4455667788	6868 Dogwood St, Los Angeles, CA 90071	1,280,000	1,280,000	1,280,000	15,360.00
8899001122	6969 Redwood St, Los Angeles, CA 90072	1,300,000	1,300,000	1,300,000	15,600.00
2233445566	7070 Sycamore St, Los Angeles, CA 90073	1,320,000	1,320,000	1,320,000	15,840.00
6677889900	7171 Dogwood St, Los Angeles, CA 90074	1,340,000	1,340,000	1,340,000	16,080.00
0011223344	7272 Redwood St, Los Angeles, CA 90075	1,360,000	1,360,000	1,360,000	16,320.00
4455667788	7373 Cypress St, Los Angeles, CA 90076	1,380,000	1,380,000	1,380,000	16,560.00
8899001122	7474 Juniper St, Los Angeles, CA 90077	1,400,000	1,400,000	1,400,000	16,800.00
2233445566	7575 Fir St, Los Angeles, CA 90078	1,420,000	1,420,000	1,420,000	17,040.00
6677889900	7676 Willow St, Los Angeles, CA 90079	1,440,000	1,440,000	1,440,000	17,280.00
0011223344	7777 Cottonwood St, Los Angeles, CA 90080	1,460,000	1,460,000	1,460,000	17,520.00
4455667788	7878 Dogwood St, Los Angeles, CA 90081	1,480,000	1,480,000	1,480,000	17,760.00
8899001122	7979 Redwood St, Los Angeles, CA 90082	1,500,000	1,500,000	1,500,000	18,000.00
2233445566	8080 Sycamore St, Los Angeles, CA 90083	1,520,000	1,520,000	1,520,000	18,240.00
6677889900	8181 Dogwood St, Los Angeles, CA 90084	1,540,000	1,540,000	1,540,000	18,480.00
0011223344	8282 Redwood St, Los Angeles, CA 90085	1,560,000	1,560,000	1,560,000	18,720.00
4455667788	8383 Cypress St, Los Angeles, CA 90086	1,580,000	1,580,000	1,580,000	18,960.00
8899001122	8484 Juniper St, Los Angeles, CA 90087	1,600,000	1,600,000	1,600,000	19,200.00
2233445566	8585 Fir St, Los Angeles, CA 90088	1,620,000	1,620,000	1,620,000	19,440.00
6677889900	8686 Willow St, Los Angeles, CA 90089	1,640,000	1,640,000	1,640,000	19,680.00
0011223344	8787 Cottonwood St, Los Angeles, CA 90090	1,660,000	1,660,000	1,660,000	19,920.00
4455667788	8888 Dogwood St, Los Angeles, CA 90091	1,680,000	1,680,000	1,680,000	20,160.00
8899001122	8989 Redwood St, Los Angeles, CA 90092	1,700,000	1,700,000	1,700,000	20,400.00
2233445566	9090 Sycamore St, Los Angeles, CA 90093	1,720,000	1,720,000	1,720,000	20,640.00
6677889900	9191 Dogwood St, Los Angeles, CA 90094	1,740,000	1,740,000	1,740,000	20,880.00
0011223344	9292 Redwood St, Los Angeles, CA 90095	1,760,000	1,760,000	1,760,000	21,120.00
4455667788	9393 Cypress St, Los Angeles, CA 90096	1,780,000	1,780,000	1,780,000	21,360.00
8899001122	9494 Juniper St, Los Angeles, CA 90097	1,800,000	1,800,000	1,800,000	21,600.00
2233445566	9595 Fir St, Los Angeles, CA 90098	1,820,000	1,820,000	1,820,000	21,840.00
6677889900	9696 Willow St, Los Angeles, CA 90099	1,840,000	1,840,000	1,840,000	22,080.00
0011223344	9797 Cottonwood St, Los Angeles, CA 90100	1,860,000	1,860,000	1,860,000	22,320.00

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**PUBLIC SAFETY
POLICE PATROL SERVICE**

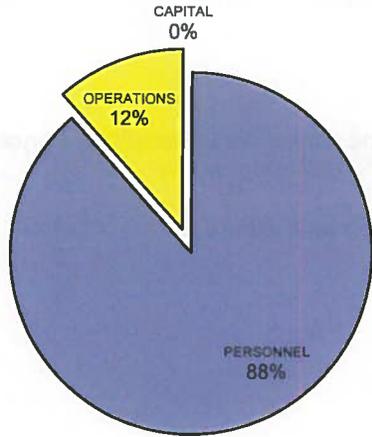
MISSION STATEMENT: To protect and serve the residents and businesses of the City of New Carrollton by enforcing laws that control the wide range of crimes within the community; to provide a safe environment and quality of life consistent with the values of the community.

PROGRAM GOALS:

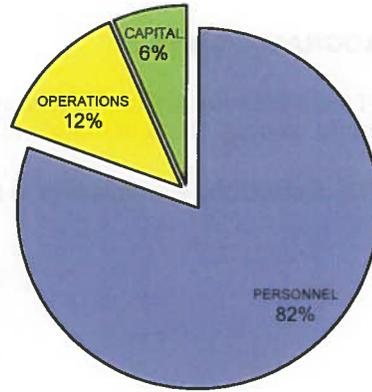
1. To enforce the safety codes and ordinances of the City of New Carrollton, Prince George's County, and the State of Maryland in a thorough and efficient manner.
2. To assist Code Enforcement in the performance of their duties.

PUBLIC SAFETY POLICE -PATROL SERVICE

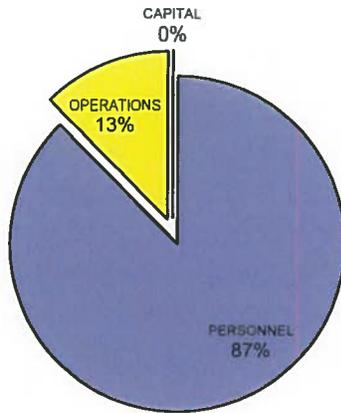
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ACTUAL**



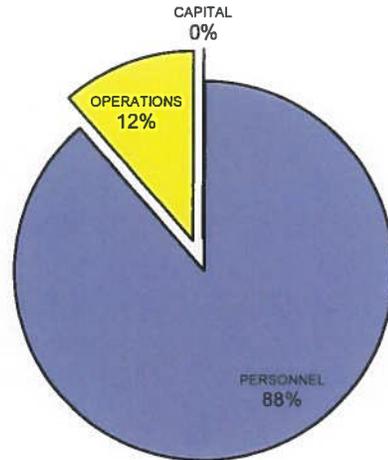
**FY 2014
BUDGETED**



**FY 2015
ADOPTED**



**FY 2016
PROJECTED**



NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

PERSONNEL EXPENSES

01-3040-45400 Employee Services: Annual compensation and accruals appropriated for employee services.

Public Safety - Police Patrol

01-3040-45410 Employee Services-State Grant: Annual compensation and accruals appropriated for police officers hired on state grant.

01-3040-45650 Overtime - Police Officers: Funds available for work performed beyond the regular work week for Police Officers.

01-3040-45660 Overtime-450 Annapolis Corridor: As part of annexation of 450 Annapolis Road, fund is appropriated to pay overtime police officers.

01-3040-45680 Court Appearance - Overtime: Funds available for appearing before the court beyond the regular working hours.

01-3040-46120 School Bus Grant: Grant available to pay and protect the safety of school children.

01-3040-46130 Crime Control & Prevention Grant: Grant available to prevent the driving under the influence of drug and alcohol.

01-3040-46300 F.I.C.A.: Federal Insurance Contribution Act.

01-3040-46500 Health & Life Insurance: Provides group health, dental and life insurance for employees.

01-3040-47000 Worker's Compensation: Provides care for employees injured on the job.

01-3040-48000 Retirement / Pension: An employee benefit.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC SAFETY

ACTIVITY - POLICE PATROL

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>PERSONNEL EXPENSES</u>						
01-3040-45400	Employee Services	\$532,746	\$677,441	\$754,430	\$777,063	11.36%
01-3040-45410	Employee Services-State Grant	44,266	45,170	0	0	-100.00%
01-3040-45650	Overtime - Police Officers	28,253	34,250	26,250	32,500	-23.36%
01-3040-45660	Overtime - 450 Annapolis Corridor	13,684	0	0	0	0.00%
01-3040-45680	Court Appearance - Overtime	4,596	10,000	10,000	8,500	0.00%
01-3040-46120	School Bus Grant	3,700	4,000	4,000	4,000	0.00%
01-3040-46130	Crime Control Prevention Grant	4,586	6,500	6,000	10,000	-7.69%
01-3040-46300	F.I.C.A.	48,487	59,353	61,252	62,582	3.20%
01-3040-46500	Health & Life Insurance	73,183	109,900	155,000	165,000	41.04%
01-3040-47000	Worker's Compensation	62,303	75,862	104,765	123,484	38.10%
01-3040-48000	Retirement / Pension	54,041	70,311	78,972	94,650	12.32%
Total Personnel Expenses		\$869,845	\$1,092,787	\$1,200,669	\$1,277,778	9.87%

POSITIONS

Full-Time

Police Lieutenant	1	2	2	2
Police Sergeant	2	4	4	4
Police Corporal	3	1	4	4
Private First Class Officers	2	5	3	3
Police Officers	4	2	1	3
Total Police Service Positions	12	14	14	16

FY 2015

- 01-3040-52130 Vehicle Operation & Maintenance:** Maintenance, operation, painting, repair, parts and tires for all City vehicles.
- 01-3040-52140 Vehicle Gasoline Use:** Gasoline, diesel, and oil cost incurred for police vehicles.
- Public Safety - Police Patrol**
- 01-3040-52520 Office Supplies & Printing:** Stationery, miscellaneous office supplies and materials necessary for the operations of the Police Department.
- 01-3040-52530 Field Supplies:** Traffic supplies such as cones, vests, flares, fire extinguishers and first aid kits.
- 01-3040-53130 Small Equipment:** Small equipment needed for police force.
- 01-3040-53140 Weapons:** Cost of weapons such as long guns, hand guns, rifles, radars and tasers.
- 01-3040-53180 Car to Car Radios:** Cost of car to car radios for police officers on duty.
- 01-3040-53520 Employee Training:** Job related training seminars to develop staff capabilities, including computer training.
- 01-3040-53540 Travel & Meetings:** Expenses incurred by employees while on official City business, including court attendance expenses, mileage, parking, tolls and accommodations, etc.
- 01-3040-53550 Employee Substance Testing & Physicals:** Provides for random testing to detect substance abuse and pre-employment physicals.
- 01-3040-53570 Uniforms:** Costs of uniform items necessary during the discharge of duties.
- 01-3040-54010 Telephones:** Monthly expenses incurred in the use of office telephones including long distance calls.
- 01-3040-54020 Cell Phones:** Monthly expenses incurred in the use of cell phones including long distance calls.
- 01-3040-54550 Miscellaneous:** Expenditures that can not be logically classified under other categories.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC SAFETY

ACTIVITY - POLICE PATROL

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>OPERATING EXPENSES</u>						
01-3040-52130	Vehicle Operation & Maintenance	\$24,436	\$28,000	\$23,000	\$23,500	-17.86%
01-3040-52140	Vehicle Gasoline Use	29,896	50,000	50,000	52,500	0.00%
01-3040-52520	Office Supplies & Printing	5,505	6,500	6,500	7,000	0.00%
01-3040-52530	Field Supplies	16,020	8,500	8,500	8,500	0.00%
01-3040-53130	Small Equipment	1,949	4,000	4,000	3,500	0.00%
01-3040-53140	Weapons	5,340	9,500	9,500	4,500	0.00%
01-3040-53180	Car to Car Radios	0	2,500	3,500	3,500	40.00%
01-3040-53520	Employee Training	4,627	15,500	15,500	15,000	0.00%
01-3040-53540	Travel & Meetings	1,129	3,500	3,500	4,500	0.00%
01-3040-53550	Employee Substance Testing & Physicals	2,974	6,500	7,500	7,500	15.38%
01-3040-53570	Uniforms	3,849	20,000	17,000	16,500	-15.00%
01-3040-54010	Telephones	2,027	2,500	2,800	2,500	12.00%
01-3040-54020	Cell Phones	15,028	15,250	16,500	13,500	8.20%
01-3040-54550	Miscellaneous	1,155	3,500	2,500	2,500	-28.57%
Total Operating Expenses		\$113,935	\$175,750	\$170,300	\$165,000	-3.10%

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

CAPITAL EXPENSES

Public Safety - Police Patrol

- 01-3040-57100 Vehicles - Car:** Purchase of one car for the police force.
- 01-3040-57360 Vehicle Equipment:** Equipment for the police cars.
- 01-3040-58100 Computers:** Computer Replacement.
- 01-3040-58110 Police Body Cameras & Scanners:** Purchase of new body Cameras and Scanners.
- 01-3040-58150 Police Radars and Radios:** Purchase of new radars and radios.
- 01-3040-58540 Safe Routes to School Grant:** A grant received from the State of Maryland to maintain and to repair side-walk and street near the school.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC SAFETY

ACTIVITY - POLICE PATROL

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>CAPITAL OUTLAY</u>						
01-3040-57100	Vehicles - Car	\$0	\$25,000	\$0	\$0	-100.00%
01-3040-57360	Vehicle Equipment	0	5,000	0	0	-100.00%
01-3040-58100	Computers	0	25,431	0	0	-100.00%
01-3040-58110	Police Body Cameras & Scanners	0	12,000	0	0	-100.00%
01-3040-58150	Police Radars & Radios	0	22,500	0	0	-100.00%
01-3040-58540	Safe Routes to School Grant	0	0	0	0	0.00%
	Total Capital Expenses	\$0	\$89,931	\$0	\$0	-100.00%
TOTAL POLICE PATROL SERVICE		\$983,780	\$1,358,468	\$1,370,969	\$1,442,778	0.92%

**PUBLIC SAFETY
PARKING AND ANIMAL CONTROL ENFORCEMENT**

MISSION STATEMENT- Parking Enforcement: To eliminate parking violations within the City of New Carrollton by enforcing laws that controls the wide range of infractions within the community; to provide a safe environment and quality of life consistent with the values of the community.

PROGRAM GOALS:

1. To enforce parking codes and ordinances of the City of New Carrollton, Prince George's County and the State of Maryland in a thorough and efficient manner.

MISSION STATEMENT- Animal control: Enforce city animal control ordinance by patrolling assigned areas; capture and impound dead, sick, injured, stray or trapped domestic and non-domestic animals. Respond to and investigate complaints from public regarding animals.

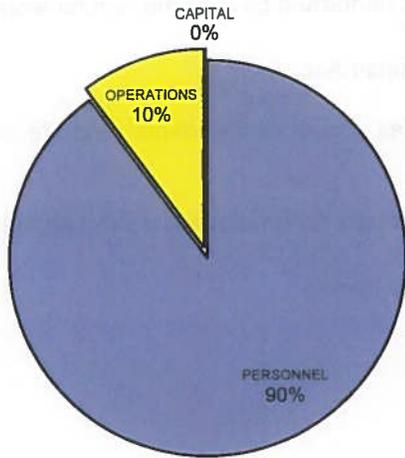
PROGRAM GOALS:

Enforce animal control ordinance to assure the safety, and health of citizens and animals in the city.

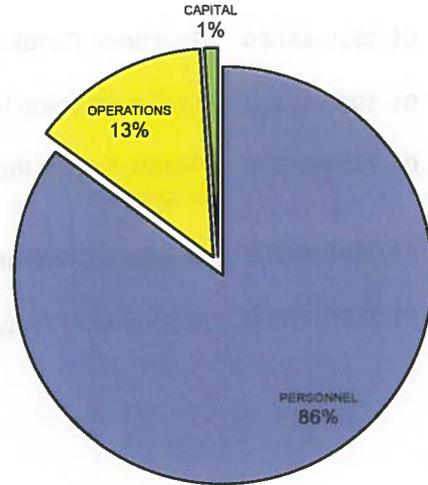
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MAYOR

PUBLIC SAFETY-PARKING & ANIMAL CONTROL ENFORCEMENT

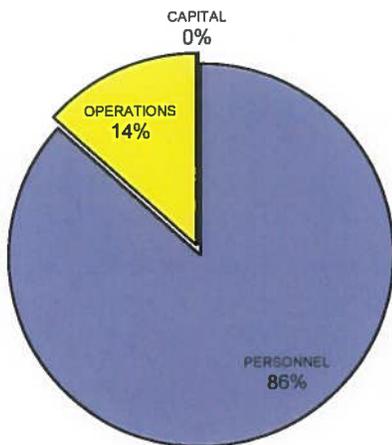
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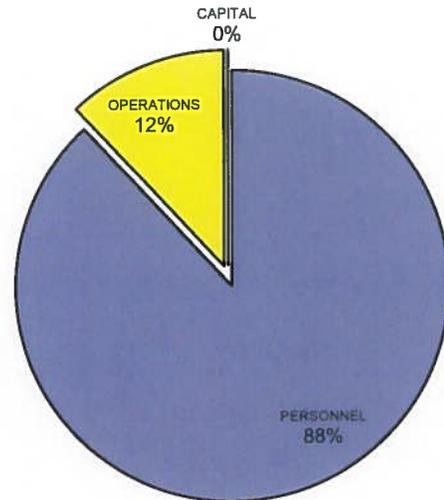
**FY 2014
BUDGETED**



**FY 2015
ADOPTED**



**FY 2016
PROJECTED**



NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

PERSONNEL EXPENSES

01-3050-45400 Employee Services: Annual compensation and accruals appropriated for Public Safety - Parking & Animal Control Enforcement

01-3050-45650 Overtime: Funds available for work performed beyond the regular work.

01-3050-46300 F.I.C.A.: Federal Insurance Contribution Act.

01-3050-46500 Health & Life Insurance: Provides group health, dental and life insurance for employees.

01-3050-47000 Worker's Compensation: Provides care for employees injured on the job.

01-3050-48000 Retirement / Pension: An employee benefit.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC SAFETY

ACTIVITY - PARKING & ANIMAL CONTROL ENFORCEMENT

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>PERSONNEL EXPENSES</u>						
01-3050-45400	Employee Services	\$120,053	\$133,618	\$133,621	\$136,962	0.00%
01-3050-45650	Overtime	99	1,200	1,200	1,200	0.00%
01-3050-46300	F.I.C.A.	8,585	10,314	10,314	10,478	0.00%
01-3050-46500	Health & Life Insurance	26,670	32,800	44,300	46,500	35.06%
01-3050-47000	Worker's Compensation	7,696	17,526	17,864	18,700	1.93%
01-3050-48000	Retirement / Pension	11,146	12,462	13,707	13,900	9.99%
Total Personnel Expenses		\$174,249	\$207,920	\$221,006	\$227,739	6.29%

POSITIONS

Full-Time

Parking Enf. Officer	0	2	2	2
Animal Control Officer	0	1	1	1

Part Time

	0	0	0	0
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Total Police Service Positions

	0	3	3	3
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01-3050-52130 ~~Vehicle Operations & Maintenance~~ **NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS**, painting, repair, parts such as tires, batteries and labor for parking enforcement department vehicles.
OPERATING EXPENSES

01-3050-52140 ~~Public Safety - Parking & Animal Control Enforcement~~ **Mobile Gasoline Use:** Gasoline, diesel, and oil cost incurred for police vehicles.

01-3050-52520 **Office Supplies & Printing:** Stationery, miscellaneous office supplies and materials necessary for the operations of the parking enforcement department.

01-3050-52530 **Field Supplies:** Traffic supplies such as cones, vests, flares, fire extinguishers and first aid kits.

01-3050-53520 **Employee Training:** Job related training seminars to develop staff capabilities, including computer training.

01-3050-53550 **Employee Substance Testing & Physicals:** Provides for random testing to detect substance abuse and pre-employment physicals.

01-3050-53570 **Uniforms:** Costs of uniform items necessary during the discharge of duties.

01-3050-54010 **Telephones:** Monthly expenses incurred in the use of office telephones including long distance calls.

01-3050-54020 **Cell Phones:** Monthly expenses incurred in the use of cell phones including long distance calls.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC SAFETY

ACTIVITY - PARKING & ANIMAL CONTROL ENFORCEMENT

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>OPERATING EXPENSES</u>						
01-3050-52130	Vehicle Operation & Maintenance	\$5,475	\$7,000	\$5,100	\$6,400	-27.14%
01-3050-52140	Vehicle Gasoline Use	7,453	12,500	12,500	12,500	0.00%
01-3050-52520	Office Supplies & Printing	2,798	2,000	3,500	2,500	75.00%
01-3050-52530	Field Supplies	345	4,200	4,200	2,350	0.00%
01-3050-53520	Employee Training	20	1,000	1,000	1,000	0.00%
01-3050-53550	Employee Substance Testing & Physicals	250	500	500	600	0.00%
01-3050-53570	Uniforms	700	2,000	3,500	2,500	75.00%
01-3050-54010	Telephones	747	1,500	750	800	-50.00%
01-3050-54020	Cell Phones	1,913	2,950	2,950	2,350	0.00%
Total Operating Expenses		\$19,701	\$33,650	\$34,000	\$31,000	1.04%

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

CAPITAL EXPENSES

Public Safety - Parking & Animal Control Enforcement

01-3050-57100 Vehicles: Purchase of one car for the parking enforcement officer.

01-3050-57360 Vehicle Equipment: Purchase of equipment for the parking enforcement car.

01-3050-58100 Computers: Purchase of computer for parking enforcement officer.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

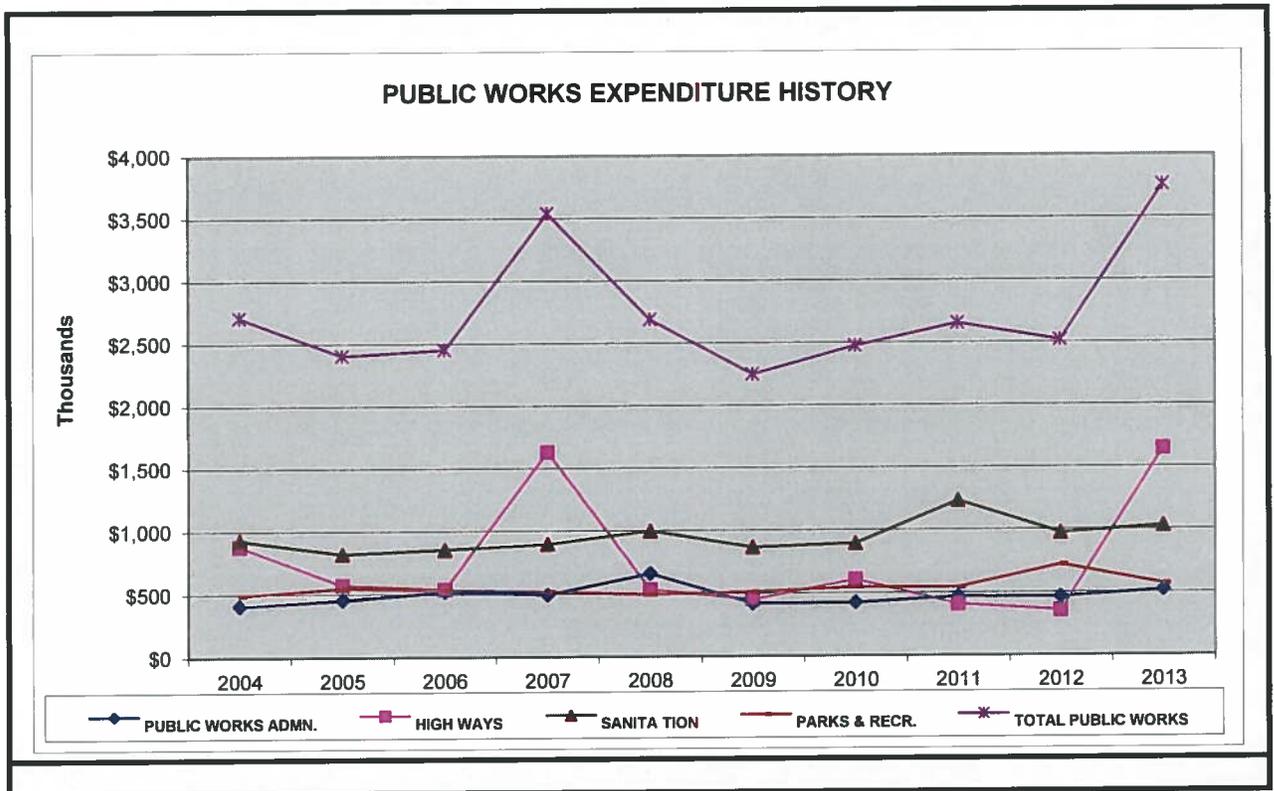
FUNCTION - PUBLIC SAFETY

ACTIVITY - PARKING & ANIMAL CONTROL ENFORCEMENT

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>CAPITAL OUTLAY</u>						
01-3050-57100	Vehicles	\$0	\$0	\$0	\$0	0.00%
01-3050-57360	Vehicle Equipment	0	0	0	0	0.00%
01-3050-58100	Computers	0	2,500	0	0	-100.00%
Total Capital Expenses		\$0	\$2,500	\$0	\$0	-100.00%
TOTAL PARKING & ANIMAL CONTROL ENFORCEMENT		\$193,950	\$244,070	\$255,006	\$258,739	4.48%
TOTAL POLICE DEPARTMENT		\$2,139,923	\$2,514,210	\$2,448,260	\$2,563,204	-2.62%

PUBLIC WORKS: DEPARTMENTAL EXPENDITURES

The Public Works Department provides collection of solid waste and recyclables for all single family homes. In addition, the department provides maintenance for City streets and City parks, and maintains all City vehicles and utility equipment.



PUBLIC WORKS ADMINISTRATION GENERAL MANAGEMENT:

MISSION STATEMENT: To plan, manage and administer all activities in the department to effect the most efficient and economical operation in all functions the department performs. This includes: maintaining records on personnel, equipment, and work volumes; responding to citizen concerns in a timely manner; coordinating with County and State programs, e.g., recycling, solid waste, and urban forestry. In addition, develop training opportunities for employees so they can stay abreast of technological advances and service delivery methods. Fleet maintenance continues to be proactive to ensure equipment downtime does not interfere with City services. This is achieved through an intense preventative maintenance program that is contracted out to a private vendor.

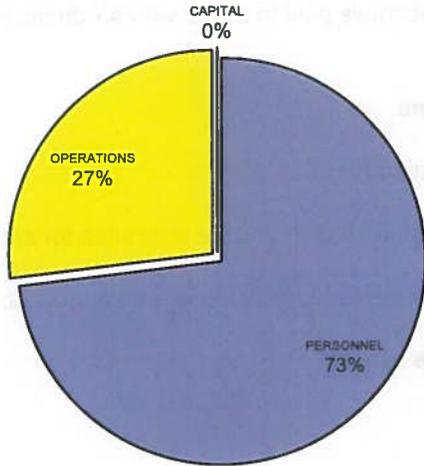
PROGRAM GOALS:

1. Continue improving automated records management.
2. Continue with an intense preventative maintenance program.

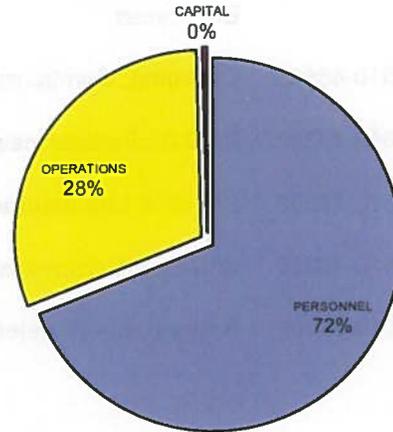


PUBLIC WORKS - ADMINISTRATION

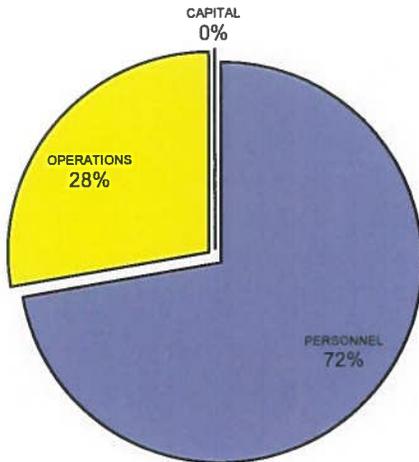
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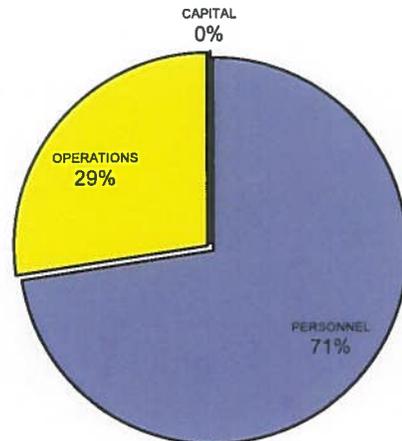
FY 2014
BUDGET



FY 2015
ADOPTED



FY 2016
PROJECTED



NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

PERSONNEL EXPENSES

Public Works Department

- 01-3510-45300 P.W. Director:** Annual salary.
- 01-3510-45400 Employee Services:** Salaries and accruals paid to public works Administrative Employees.
- 01-3510-45650 Overtime:** Compensation for overtime.
- 01-3510-46300 F.I.C.A.:** Federal Insurance Contribution Act.
- 01-3510-46500 Health & Life Insurance:** Provides group health and life insurance for employees.
- 01-3510-47000 Worker's Compensation:** Provides care for employees injured on the job.
- 01-3510-48000 Retirement / Pension:** An employee benefit.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>PERSONNEL EXPENSES</u>						
01-3510-45300	P.W. Director	\$77,693	\$83,126	\$80,018	\$84,019	-3.74%
01-3510-45400	Employee Services	192,737	240,037	239,320	245,303	-0.30%
01-3510-45650	Overtime	7,517	4,500	4,500	3,500	0.00%
01-3510-46300	F.I.C.A.	21,157	25,066	24,774	25,461	-1.16%
01-3510-46500	Health & Life Insurance	38,184	45,600	69,200	74,300	51.75%
01-3510-47000	Worker's Compensation	14,124	20,971	20,694	24,850	-1.32%
01-3510-48000	Retirement / Pension	27,346	30,046	32,630	33,780	8.60%
Total Personnel Expenses		\$378,758	\$449,346	\$471,136	\$491,213	4.85%

POSITIONS

Full-Time

Public Works Director	1	1	1	1
Assistant Director	1	1	1	1
Senior Mechanic	1	1	1	1
Mechanic	1	1	1	1
Adm. Assistant	1	1	1	1
Custodian	1	1	1	1
Total P.W. Administration Positions	6	6	6	6

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS**OPERATING EXPENSES - ADMINISTRATION****Public Works Department**

- 01-3510-50700 General Liability Insurance:** General Insurance mainly covers the City's buildings and inventories, etc.
- 01-3510-50710 Auto Insurance:** Policies protecting City in the event of claims for bodily injuries and property damages due to accident.
- 01-3510-50750 Equipment Maint. Contracts:** Costs associated with the maintenance agreements of air conditioning and facility environmental systems.
- 01-3510-51000 Preventive Vehicle Repair & Maint. Contract:** Preventive maintenance and repair program contracted with private vendor for all City vehicles. Allowed an increase of 3% for petroleum product prices.
- 01-3510-52100 Building Maintenance & Repair:** Any costs associated with repairs such as labor, supplies, and maintenance materials to upkeep the buildings in good condition (Interior or exterior painting, pest control, electrical work, plumbing, heating repair, ventilation, air condition repair, etc.).
- 01-3510-52110 Office Equipment Maint. & Repair:** Maintenance, operation and repair of office equipment such as the copier machine and typewriter, etc.
- 01-3510-52130 Vehicle Operation & Maintenance:** Maintenance, operation, painting, repair, parts such as tires, batteries and labor for public works administration vehicles.
- 01-3510-52140 Vehicle Gasoline Use:** Gasoline, diesel, and oil cost incurred for Administration vehicles.
- 01-3510-52500 Computer Supplies:** Ribbons, paper, memory expansions, additional processing capability, cables, connectors, computer hardware, cords, etc.
- 01-3510-52510 Pantry Supplies:** Cost associated with purchase of sugar, coffee, tea, water and other supplies for the employees.
- 01-3510-52520 Office Supplies & Printing:** Stationery, miscellaneous office supplies and materials necessary for the operations of the public works administration.
- 01-3510-52550 Janitorial Supplies:** Cost associated with the purchase of cleaning supplies, bath tissues, soaps, etc.
- 01-3510-53120 Safety Supplies:** For use in ongoing safety programs. Additional funding was included for coats and blankets to be used by employees during snow emergencies.
- 01-3510-53510 Dues & Subscriptions:** Professional dues, various subscriptions for APWA, Nurseryman, Ground Maintenance, etc.
- 01-3510-53520 Employee Training:** Job related training seminars to develop employee's capabilities including computer training for Excel and Word.

OPERATING EXPENSES CONTINUED

OPERATING EXPENSES

Public Works Administration (Continued)

- 01-3510-53540** **Travel & Meetings:** Expenses incurred by employees while on official City business, including attendance at meetings, seminars, mileage, parking, tolls and accommodations, etc.
- 01-3510-53550** **Employee Substance Testing & Physicals:** Provides for random testing to detect substance abuse and pre-employment physicals.
- 01-3510-53570** **Uniforms:** Costs of uniform items necessary during the discharge of duties.
- 01-3510-54010** **Telephones:** Monthly expenses incurred in the use of office telephones including long distance calls.
- 01-3510-54020** **Cell Phones:** Monthly expenses incurred in the use of cell phones including long distance calls.
- 01-3510-54050** **Utility - Electricity:** Electricity use to maintain the day to day operation of the P.W. Facilities.
- 01-3510-54060** **Utility - Natural Gas:** Gas use to maintain the day to day operations of the P.W. Facilities.
- 01-3510-54070** **Utility - Water:** Water use to maintain the day to day operations of the P.W. Administration.
- 01-3510-54550** **Miscellaneous:** Expenditures that can not be logically classified under other categories.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
OPERATING EXPENSES						
01-3510-50700	General Liability Insurance	\$6,500	\$7,500	\$7,500	\$8,000	0.00%
01-3510-50710	Auto Insurance	27749	29,000	29,000	32,000	0.00%
01-3510-50750	Equipment Maint. Contracts	7,448	13,500	10,500	10,500	-22.22%
01-3510-51000	Preventive Vehicle Repair & Maint. Contract	23,447	30,000	30,000	30,000	0.00%
01-3510-52100	Building Maintenance & Repair	6,298	15,500	12,500	12,500	-19.35%
01-3510-52110	Office Equipment Maint. & Repair	1,569	4,500	2,500	2,500	-44.44%
01-3510-52130	Vehicle Operation & Maintenance	7,265	9,300	10,000	10,000	7.53%
01-3510-52140	Vehicle Gasoline Use	4,899	5,500	7,500	6,500	36.36%
01-3510-52500	Computer Supplies	1,563	3,500	2,000	2,000	-42.86%
01-3510-52510	Pantry Supplies	3,985	4,500	3,000	3,500	-33.33%
01-3510-52520	Office Supplies & Printing	5,145	10,750	5,000	5,500	-53.49%
01-3510-52550	Janitorial Supplies	4,407	4,750	4,500	4,750	-5.26%
01-3510-53120	Safety Supplies	1,074	2,950	2,500	2,500	-15.25%
01-3510-53510	Dues & Subscriptions	993	1,500	1,000	1,000	-33.33%
01-3510-53520	Employee Training	0	5,250	5,000	5,000	-4.76%
01-3510-53540	Travel & Meetings	1,690	1,500	1,500	1,500	0.00%
01-3510-53550	Employee Substance Testing & Physicals	399	800	800	1,000	0.00%
01-3510-53570	Uniforms	2,934	4,700	5,000	5,000	6.38%
01-3510-54010	Telephones	3,337	3,300	3,300	3,500	0.00%
01-3510-54020	Cell Phones	4,371	6,750	4,750	4,500	-29.63%
01-3510-54050	Utility - Electricity	9,288	13,500	13,500	14,000	0.00%
01-3510-54060	Utility - Natural Gas	9,292	12,600	12,600	12,700	0.00%
01-3510-54070	Utility - Water	4,204	6,750	4,750	5,000	-29.63%
01-3510-54550	Miscellaneous	1,192	1,500	1,500	1,500	0.00%
Total Operating Expenses		\$139,049	\$199,400	\$180,200	\$184,950	-9.63%

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

CAPITAL EXPENSES

Public Works Department

- 01-3510-57100 Vehicles:** Purchase of one pick-up truck for the Public Works Administration.
- 01-3510-57150 Utility Truck:** To replace a 1982 Ford utility truck used by the mechanics for road service. To be paid over a five year period.
- 01-3510-57250 Vehicle Lift:** Purchase of one vehicle lift to replace the existing one.
- 01-3510-57400 Natural Gas Generator:** To purchase and install a new gas generator.
- 01-3510-58100 Computers** To purchase an office computer to replace the old one.
- 01-3510-58200 Heating & Air-Conditioning:** To purchase a new air-conditioning unit.
- 01-3510-58320 Fuel Tracking System:** To purchase a new fuel tracking system.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>CAPITAL OUTLAY</u>						
01-3510-57100	Vehicles	\$0	\$0	\$0	\$0	0.00%
01-3510-57150	Utility Truck	0	0	0	0	0.00%
01-3510-57250	Vehicle Lift	0	0	0	0	0.00%
01-3510-57400	Natural Gas Generator	0	0	0	0	0.00%
01-3510-58000	Furniture	0	0	0	0	0.00%
01-3510-58100	Computers	0	2,500	0	0	-100.00%
01-3510-58200	Heating & Air-Conditioning	0	0	0	0	0.00%
01-3510-58320	Fuel Tracking System	0	0	0	0	0.00%
Total Capital Expenses		\$0	\$2,500	\$0	\$0	-100.00%
TOTAL PUBLIC WORKS ADMINISTRATION		\$517,807	\$651,246	\$651,336	\$676,163	0.01%

STATE OF TEXAS
COUNTY OF DALLAS

BEFORE ME, the undersigned authority, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this _____ day of _____, 20____.

Notary Public in and for the State of Texas

My commission expires on _____, 20____.

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**PUBLIC WORKS - HIGHWAYS:
INFRASTRUCTURE MANAGEMENT:**

MISSION STATEMENT: The City embarked on a program fifteen years ago to ensure the infrastructure would be maintained. Selection of streets for reconstruction is based on deterioration.

Deterioration is determined through inspections, and with a computer program, streets are ranked in order of repair need. To obtain optimal volume pricing, streets are repaired every three years while sidewalks are usually done annually. Public Works personnel are used to ensure problem areas are repaired and kept safe. Safety includes: maintaining traffic signs, installing drainage improvements, keeping bridges in good condition, and providing snow and ice removal.

PROGRAM GOALS:

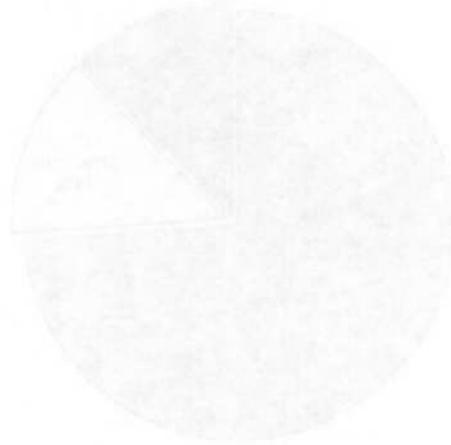
1. Continue reconstructing City streets and sidewalks.
2. Continue to provide maintenance and safety for infrastructure.



TABLE 1
1987



TABLE 2
1988



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TABLE 3
1989

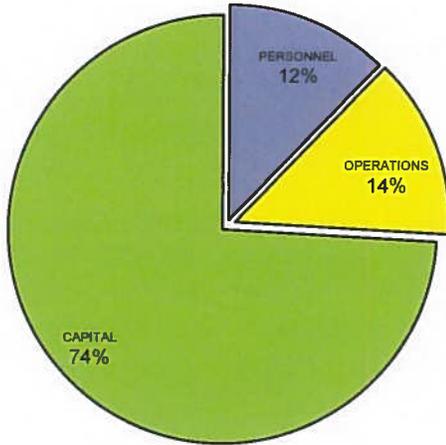


TABLE 4
1990

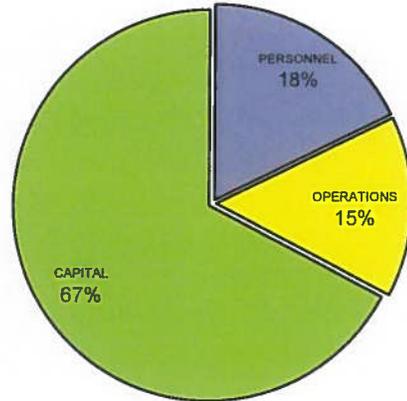


PUBLIC WORKS - HIGHWAYS:

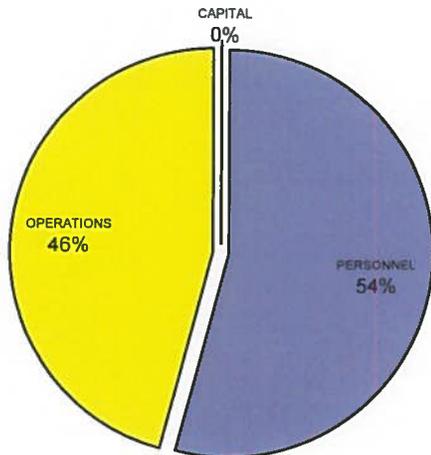
**FY 2013
ACTUAL**



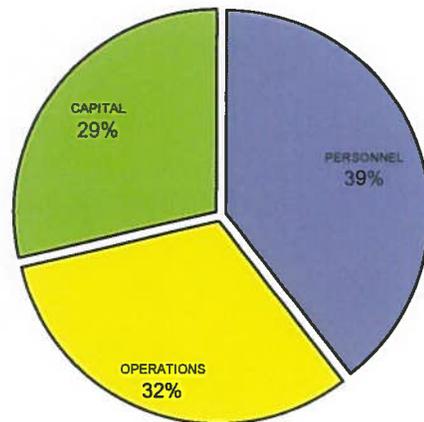
**FY 2014
BUDGETED**



**FY 2015
ADOPTED**



**FY 2016
PROJECTED**



NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

PERSONNEL EXPENSES - HIGHWAYS

Public Works Department

- 01-3610-45400 Employee Services:** Salaries and accruals paid to public works employees.
- 01-3610-45650 Overtime:** Compensation for overtime.
- 01-3610-45670 Snow Removal O.T.:** Funds available for work performed beyond the regular work in winter season.
- 01-3610-46300 F.I.C.A.:** Federal Insurance Contribution Act.
- 01-3610-46500 Health & Life Insurance:** Provides group health, dental and life insurance for employees
- 01-3610-47000 Worker's Compensation:** Provides care for employees injured on the job.
- 01-3610-48000 Retirement / Pension:** An employee benefit.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - HIGHWAYS

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>PERSONNEL EXPENSES</u>						
01-3610-45400	Employee Services	\$130,998	\$171,475	\$161,866	\$166,722	-5.60%
01-3610-45650	Overtime	6,898	4,500	4,500	4,500	0.00%
01-3610-45670	Snow Removal O.T.	2,715	34,000	15,000	15,600	-55.88%
01-3610-46300	F.I.C.A.	10,387	16,140	13,874	14,292	-14.04%
01-3610-46500	Health & Life Insurance	28,694	57,500	62,300	66,000	8.35%
01-3610-47000	Worker's Compensation	10,477	15,296	13,149	15,750	-14.04%
01-3610-48000	Retirement / Pension	10,959	17,898	16,431	19,750	-8.20%
Total Personnel Expenses		\$201,128	\$316,809	\$287,120	\$302,614	-9.37%

POSITIONS

Full-Time

Maint. Superintendent	1	1	1	1
Maint. Equip. Operator	1	1	1	1
Maint. Driver Welder	1	1	1	1
Maint. Driver/Lab	1	1	1	1
Maint. Laborer	1	1	1	1
Total P.W. Highways Positions	5	5	5	5

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

OPERATING EXPENSES - HIGHWAYS

Public Works Department

- 01-3610-50600** **Engineering Services:** Professional consultation, project design, inspection, and other engineering services, as required.
- 01-3610-51110** **Landfill Fees:** Disposal of rubble from street and side walk repairs.
- 01-3610-51210** **Street Lighting:** An annual energy charge for City street lights, parking lots, and other public areas, also pays for all new street lights. Increase in estimation is due to the energy rate change.
- 01-3610-51215** **Street Light Improvements:** To improve and to add street lights by PEPCO where deemed necessary.
- 01-3610-52130** **Vehicle Operation & Maintenance:** Maintenance, operation, painting, repair, parts such as tires, batteries and labor for public works highway vehicles.
- 01-3610-52140** **Vehicle Gasoline Use:** Gasoline, diesel, and oil cost incurred for highway vehicles.
- 01-3610-52150** **Small Operating Equipment & Parts:** Cost of any small machines or equipment used in the daily operation of the City Street Department such as drills, saws, gauges, and other small operating equipment.
- 01-3610-52180** **Equipment Rental:** Equipment or machines rented to maintain the City's streets as needed.
- 01-3610-52560** **Traffic Safety Supplies:** Signs, materials, paint, barricades, and other traffic control materials and devices.
- 01-3610-53000** **Street & Storm Drain Maint. Materials:** Concrete, asphalt, sand, gravel, top-soil, sod, and other materials used in the repair and maintenance of streets, sidewalks, curbs, storm drain systems and storm drainage channels.
- 01-3610-53100** **Snow Removal Supplies:** Cost of sand and salt.
- 01-3610-53130** **Small Tools:** Equipment necessary in the discharge of duties.
- 01-3610-53550** **Employee Substance Testing & Physicals:** Provides for random testing to detect substance abuse and pre-employment physicals.
- 01-3610-53570** **Uniforms:** Costs associated with the uniform rental and cleaning, rain gear, helmets, shoes, and gloves, etc.
- 01-3610-54120** **Shared Street Sweeper:** Repair & Maintenance cost of shared sweeper with Four Cities.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - HIGHWAYS

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>OPERATING EXPENSES</u>						
01-3610-50600	Engineering Services	\$0	\$1,500	\$1,500	\$1,500	0.00%
01-3610-51110	Landfill Fees	4,500	5,500	5,500	5,750	0.00%
01-3610-51210	Street Lighting	96,575	114,000	114,000	115,000	0.00%
01-3610-51215	Street Light Improvements	0	6,500	5,000	2,000	-23.08%
01-3610-52130	Vehicle Operation & Maintenance	33,632	29,500	20,000	20,500	-32.20%
01-3610-52140	Vehicle Gasoline Use	33,848	41,500	36,500	36,500	-12.05%
01-3610-52150	Small Operating Equipment & Parts	347	1,000	1,000	1,500	0.00%
01-3610-52180	Equipment Rental	5,666	1,000	1,000	1,000	0.00%
01-3610-52560	Traffic Safety Supplies	2,113	3,750	3,750	4,000	0.00%
01-3610-53000	Street & Storm Drain Maint. Materials	7,928	8,500	8,500	9,500	0.00%
01-3610-53100	Snow Removal Supplies	9,688	19,500	13,500	14,500	-30.77%
01-3610-53130	Small Tools	38	500	500	500	0.00%
01-3610-53550	Employee Substance Testing & Physicals	377	1,500	1,500	1,500	0.00%
01-3610-53570	Uniforms	3,042	5,000	4,000	4,000	-20.00%
01-3610-54120	Shared Street Sweeper	28,000	26,500	26,500	27,000	0.00%
Total Operating Expenses		\$225,754	\$265,750	\$242,750	\$244,750	-8.65%

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS**CAPITAL OUTLAY- HIGHWAYS****Public Works Department**

- 01-3610-57100 Dump Truck:** Purchase of one new dump truck.
- 01-3610-57120 Vehicle-Street Sweeper:** Purchase of a street sweeper in collaboration with four other cities by paying 25% of the total cost.
- 01-3610-57150 Vehicle-Pickup Truck:** Purchase of one new Pick up Truck.
- 01-3610-57160 Chipper:** Purchase of one Chipper.
- 01-3610-57300 Leaf Boxes:** Purchase of three leaf boxes.
- 01-3610-57400 Snow Plows:** Purchase of snow plows.
- 01-3610-57450 Salt Spreaders:** Purchase of salt spreaders.
- 01-3610-58150 Radios:** Purchase of radios for the use of public work employees.
- 01-3610-58500 Street Repairs:** Funding for street repairs by private contractors.
- 01-3610-58520 Sidewalk Repairs:** Funding for sidewalk repairs by private contractors.
- 01-3610-58530 Bridge Repairs:** Funding for bridge repairs by private contractors.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - HIGHWAYS

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>CAPITAL OUTLAY</u>						
01-3610-57100	Dump Truck	\$95,000	\$55,500	\$0	\$80,000	-100.00%
01-3610-57120	Vehicle-Street Sweeper	28,070	0	0	0	0.00%
01-3610-57150	Vehicle-Pickup Truck	24,710	0	0	0	0.00%
01-3610-57160	Chipper	51,655	0	0	0	0.00%
01-3610-57300	Leaf Boxes	24,861	0	0	0	0.00%
01-3610-57400	Snow Plows	950	0	0	0	0.00%
01-3610-57450	Salt Spreaders	0	23,000	0	0	-100.00%
01-3610-58150	Radios	21,476	5,000	0	0	0.00%
01-3610-58500	Street Repairs	973,276	1,008,725	0	100,000	-100.00%
01-3610-58520	Sidewalk Repairs	0	25,000	0	25,000	-100.00%
01-3610-58530	Bridge Repairs	0	80,000	0	15,000	-100.00%
Total Capital Expenses		\$1,219,998	\$1,197,225	\$0	\$220,000	-100.00%
TOTAL PUBLIC WORKS HIGHWAYS		\$1,646,880	\$1,779,784	\$529,870	\$767,364	-70.23%

WASTE MANAGEMENT PLAN
FOR THE PROJECT

WASTE MANAGEMENT PLAN - This plan describes the methods and procedures to be used to manage and control the waste generated during the construction and operation of the project. The plan is intended to ensure that the waste generated is managed in a safe and responsible manner, and that the environment is protected. The plan is based on the following principles:

- 1. Minimize the generation of waste.
- 2. Reuse and recycle materials wherever possible.
- 3. Dispose of waste in a safe and responsible manner.
- 4. Monitor and control the waste management process.
- 5. Provide training and education for all personnel involved in the waste management process.

WASTE MANAGEMENT PLAN

WASTE MANAGEMENT PLAN

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**PUBLIC WORKS - SANITATION
SOLID WASTE MANAGEMENT:**

MISSION STATEMENT: Collect, transport, and dispose of all solid waste generated in the City. Collections are on Mondays/Thursdays and Tuesdays/Fridays with each house receiving two collections a week. Wednesdays are used to provide bulky collections once a week except on holidays. Computers are used to route refuse trucks for collecting bulky items, refrigerators and tires. For environmental reasons, tires and refrigerators are taken to a County facility for recycling, and metals are sold for scrap. On Thursdays and Fridays, compost is collected by Public Works personnel and recycled at the County compost facility. Co-mingled materials and paper are collected and recycled via contract on Fridays. Residents can drop off paper at Public Works for recycling five days a week.

PROGRAM GOAL:

1. Improve participation in curbside recycling.

FIGURE 1



FIGURE 2



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FIGURE 3

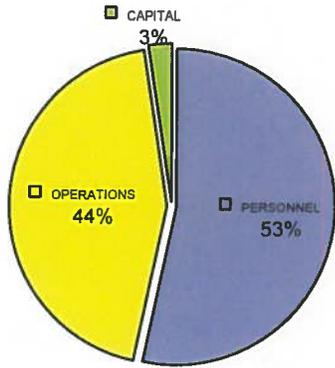


FIGURE 4

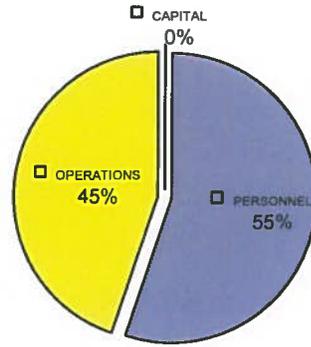


PUBLIC WORKS - SANITATION

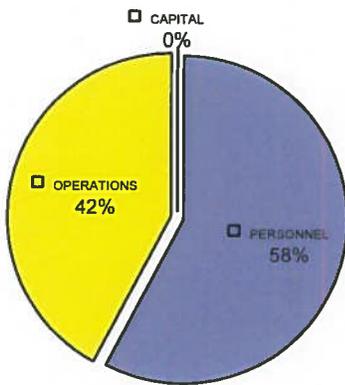
**FY 2013
ACTUAL**



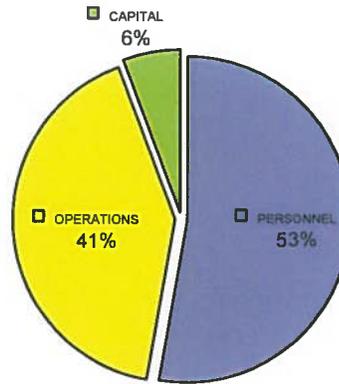
**FY 2014
BUDGETED**



**FY 2015
ADOPTED**



**FY 2016
PROJECTED**



NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

PERSONNEL EXPENSES - SANITATION

Public Works Department

- 01-3710-45400 Employee Services:** Salaries and accruals paid to public works employees.
- 01-3710-45650 Overtime:** Compensation for overtime.
- 01-3710-46300 F.I.C.A.:** Federal Insurance Contribution Act.
- 01-3710-46500 Health & Life Insurance:** Provides group health and life insurance for employees.
- 01-3710-47000 Worker's Compensation:** Provides care for employees injured on the job.
- 01-3710-48000 Retirement / Pension:** An employee benefit.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - SANITATION

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>PERSONNEL EXPENSES</u>						
01-3710-45400	Employee Services	\$365,096	\$402,050	\$402,059	\$414,121	0.00%
01-3710-45650	Overtime	10,822	4,500	4,500	4,500	0.00%
01-3710-46300	F.I.C.A.	27,881	31,101	31,102	32,024	0.00%
01-3710-46500	Health & Life Insurance	83,905	107,600	159,200	161,300	47.96%
01-3710-47000	Worker's Compensation	23,510	29,475	29,476	30,200	0.00%
01-3710-48000	Retirement / Pension	38,354	44,903	48,758	49,100	8.59%
Total Personnel Expenses		\$549,568	\$619,629	\$675,095	\$691,245	8.95%

POSITIONS

Full-Time

Sanitation Supervisor	1	1	1	1
Sanitation Crew Chiefs	3	3	3	3
Refuse Collectors	6	6	6	6
Litter Patrol	1	1	1	1
<u>Total P.W. Sanitation Positions</u>	11	11	11	11

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

OPERATING EXPENSES - SANITATION

Public Works Department

- 01-3710-50500 Refuse Collection Contract:** Annual cost for refuse collection in multi-family dwelling units, which have a condominium form of ownership under Maryland Law. (Frenchman's Creek and Carrollton Gardens).
- 01-3710-50550 Recycling Contract:** Fees associated with the weekly collection of curbside recyclables for single family homes paid for by user fees.
- 01-3710-51100 Landfill Fees - County:** Disposal of refuse based on actual cost.
- 01-3710-51115 Compost Fees:** Charges assessed by Prince George's County for recycling materials dropped off by City vehicles.
- 01-3710-52130 Vehicle Operation & Maintenance:** Maintenance, operation, painting, repair and parts such as tires, batteries and labor for public works sanitation vehicles.
- 01-3710-52140 Vehicle Gasoline Use:** Gasoline, diesel, and oil cost incurred for sanitation vehicles.
- 01-3710-52180 Equipment Rental:** Equipment or machines rented to maintain the City's sanitary condition.
- 01-3710-52210 Equipment Maintenance & Repair:** Cost of labor and supplies to repair and maintain the sanitation equipment.
- 01-3710-52570 Sanitation Supplies:** Refuse barrels, recycling bins and other items used for refuse collection.
- 01-3710-53130 Small Tools:** Tools for maintaining City streets, trucks, etc.
- 01-3710-53520 Employee Training:** Funds allocated to educate the Sanitation employees about safety needs.
- 01-3710-53550 Employee Substance Testing & Physicals:** Provides for random testing to detect substance abuse and for pre-employment physicals.
- 01-3710-53570 Uniforms:** Costs of uniform rental and cleaning, rain gear, helmets, shoes, gloves, etc.
- 01-3710-54550 Miscellaneous:** Expenditures that can not be logically classified under other categories.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - SANITATION

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>OPERATING EXPENSES</u>						
01-3710-50500	Refuse Collection Contract	\$95,196	\$110,000	\$100,000	\$105,000	-9.09%
01-3710-50550	Recycling Contract	74,880	78,000	78,000	79,000	0.00%
01-3710-51100	Landfill Fees - County	203,651	200,000	210,000	250,000	5.00%
01-3710-51115	Compost Fees	14,378	17,500	17,500	17,500	0.00%
01-3710-52130	Vehicle Operation & Maintenance	27,160	39,500	35,000	35,000	-11.39%
01-3710-52140	Vehicle Gasoline Use	31,578	37,500	37,500	38,500	0.00%
01-3710-52180	Equipment Rental	113	500	500	500	0.00%
01-3710-52210	Equipment Maintenance & Repair	0	1,000	0	1,000	-100.00%
01-3710-52570	Sanitation Supplies	555	8,750	5,000	6,500	-42.86%
01-3710-53130	Small Tools	373	500	0	500	-100.00%
01-3710-53520	Employee Training	236	0	0	1,000	0.00%
01-3710-53550	Employee Substance Testing & Physicals	603	2,000	2,000	2,000	0.00%
01-3710-53570	Uniforms	6,217	7,500	6,500	6,500	-13.33%
01-3710-54550	Miscellaneous	59	1,000	1,000	1,000	0.00%
Total Operating Expenses		\$454,999	\$503,750	\$493,000	\$544,000	-2.13%

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

CAPITAL EXPENSES - SANITATION

Public Works Department

- 01-3710-57140 Packer:** Purchase of a new packer.
- 01-3710-57150 Vehicle-Pickup Truck:** Purchase of a new four wheel pickup truck.
- 01-3710-57200 Refuse Truck:** Purchase of a new twenty-five cubic yard refuse truck. This truck replaced a 1985 Ford barrel refuse truck. This truck was purchased via the Master Lease Purchase Agreement.
- 01-3710-57460 Hot Water Pressure Washer:** Purchase of a new hot water pressure washer.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - SANITATION

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>CAPITAL OUTLAY</u>						
01-3710-57140	Packer	\$0	\$0	\$0	\$0	0.00%
01-3710-57150	Vehicle-Pickup Truck	24,710	0	0	75,000	0.00%
01-3710-57200	Refuse Truck	0	0	0	0	0.00%
01-3710-57460	Hot Water Pressure Washer	0	0	0	0	
	Total Capital Expenses	\$24,710	\$0	\$0	\$75,000	0.00%
TOTAL PUBLIC WORKS SANITATION						
		\$1,029,277	\$1,123,379	\$1,168,095	\$1,310,245	3.98%

PUBLIC WORKS - PARKS & RECREATION
HORIZONTAL LEAD MANAGER

ATTENTION: The following information is for the use of the
Public Works - Parks & Recreation Department. It is not to be
distributed to other departments. The information is for the use of
the Horizontal Lead Manager. It is not to be distributed to other
managers. The information is for the use of the Horizontal Lead
Manager. It is not to be distributed to other managers. The
information is for the use of the Horizontal Lead Manager. It is
not to be distributed to other managers.

PRODUCTION

The information is for the use of the Horizontal Lead Manager. It is not to be distributed to other managers.

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**PUBLIC WORKS - PARKS & RECREATION:
HORTICULTURAL MANAGEMENT:**

MISSION STATEMENT: To maintain the ornamental appearance of the City at a level of excellence that the City has enjoyed for decades. The City has received numerous beautification awards over the years attesting to this accomplishment. In the fall, ornamental beds are tilled and various bulbs are planted which are then over planted with cold tolerant flowers. During the spring, the bulbs are removed and given to City residents. Also, at this time the beds are tilled and planted with annual flowers. During early fall, other flowers may be used if the summer months have proven unkind to the flowers planted. In late fall, the planting cycle starts over.

PROGRAM GOALS:

1. To maintain the ornamental appearance at a level of excellence
2. To continue to strive to win additional beautification awards.

**PUBLIC WORKS - PARKS & RECREATION:
URBAN FORESTRY MANAGEMENT:**

MISSION STATEMENT: To maintain the ornamental value of street trees to sustain the character of the neighborhoods. This is accomplished by planting trees annually, trimming and removing storm damaged trees, and by watering trees recently planted. Trees are trimmed by Public Works personnel under the supervision of a certified arborist. A tree inventory database has been developed where the condition of all trees have been entered. Work schedules are developed through queries. When the opportunity presents itself, Public Works personnel assist in community planting activities, e.g., tree dedications and Arbor Day projects.

PROGRAM GOALS:

1. To obtain a healthy and beautiful urban forest.

**PUBLIC WORKS - PARKS & RECREATION:
TURF & PARKS MANAGEMENT:**

MISSION STATEMENT: The City has forty acres of turf in which five athletic fields and four tot lots are situated. In addition there is a general purpose park and Vita Course. Athletic fields are mowed weekly and the City entrances and the Municipal Center are also mowed weekly. Carrollton Parkway, Powhatan Street, and Westbrook Drive ditch banks and the Bicentennial and Veterans' Parks are mowed every two weeks. During the fall and spring, all turf areas are fertilized and limed. In addition, during the summer, Westbrook Drive, Carrollton Parkway, 85th Avenue, Powhatan Street and part of Lamont Drive are edged. During the winter months soil tests are made at each park and sent to the University of Maryland for analysis. Major repairs to park furniture are usually done during the winter months.

PROGRAM GOALS:

1. Continue to improve the working relationship between field-users and the City.
2. To sustain present maintenance practices.

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WORLD

INDIAN
WORLD



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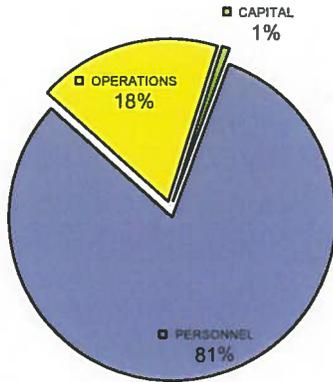
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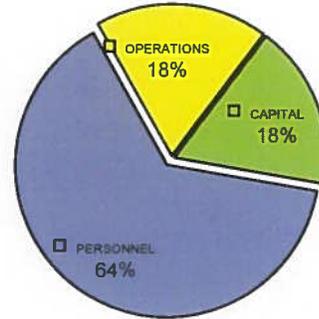


PUBLIC WORKS - PARKS & RECREATION

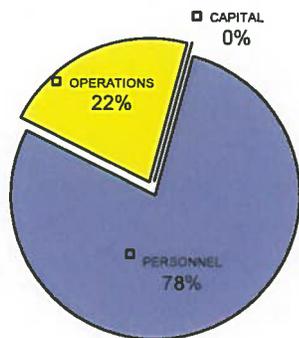
**FY 2013
ACTUAL**



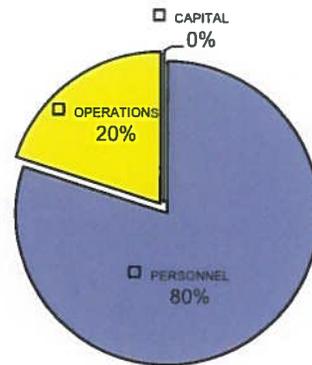
**FY 2014
BUDGETED**



**FY 2015
ADOPTED**



**FY 2016
PROJECTED**



NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

PERSONNEL EXPENSES - PARKS & RECREATION

Public Works Department

- 01-3810-45400 Employee Services:** Salaries and accruals paid to Parks & Recreation employees.
- 01-3810-45650 Overtime:** Compensation for overtime.
- 01-3810-46300 F.I.C.A.:** Federal Insurance Contribution Act.
- 01-3810-46500 Health & Life Insurance:** Provide group health and life insurance for employees.
- 01-3810-47000 Worker's Compensation:** Provides care for employees injured on the job.
- 01-3810-48000 Retirement / Pension:** An employee benefit.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - PARKS & RECREATION

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>PERSONNEL EXPENSES</u>						
01-3810-45400	Employee Services	\$313,836	\$310,138	\$313,921	\$321,769	1.22%
01-3810-45650	Overtime	3,163	3,500	3,500	2,500	0.00%
01-3810-46300	F.I.C.A.	23,777	27,684	24,283	24,807	-12.29%
01-3810-46500	Health & Life Insurance	67,462	82,000	103,800	104,800	26.59%
01-3810-47000	Worker's Compensation	19,858	26,237	23,013	27,437	-12.29%
01-3810-48000	Retirement / Pension	31,799	35,889	32,936	34,790	-8.23%
Total Personnel Expenses		\$459,895	\$485,448	\$501,453	\$516,103	3.30%

POSITIONS

Full-Time

Superintendent/Horticulturist	1	1	1	1
Line Clearing Arborist	1	1	1	1
Park Crew Chiefs	2	2	2	2
Park Laborers	5	5	5	5
Tree Laborer	1	1	1	1
Total P.W. Parks & Rec. Positions	10	10	10	10

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

OPERATING EXPENSES - PARKS & RECREATION

Public Works Department

- 01-3810-51130 Sports Park Contractual:** Costs associated with services to maintain lights, sprinkler systems, and various utilities at sports park.
- 01-3810-52130 Vehicle Operation & Maintenance:** Maintenance, operation, painting, repair and parts such as tires, batteries and labor for public works park department vehicles.
- 01-3810-52140 Vehicle Gasoline Use:** Gasoline, diesel, and oil cost incurred by park & recreation vehicles.
- 01-3810-52160 Playground Equipment Maintenance:** Replacement parts, paint, etc. to keep equipment operable and safe.
- 01-3810-52180 Equipment Rental:** Equipment or machines rented to maintain the City's parks condition.
- 01-3810-52210 Operating Equipment Repair & Maintenance:** Cost of any small machines or equipment used in the daily operation of the City, such as lawn mowers.
- 01-3810-53130 Small Tools:** Small tools acquisition including Fall leaf collection rakes.
- 01-3810-53550 Employee Substance Testing & Physicals:** Provides for random testing to detect substance abuse and pre-employment physicals.
- 01-3810-53570 Uniforms:** Costs of uniform items necessary during the discharge of duties such as shoes, gloves, etc.
- 01-3810-54250 Parks, Fields & Tree Maintenance:** Plants, supplies and materials used on ball fields, parks, playgrounds, curb trees and City owned land.
- 01-3810-54260 Curb Trees:** Replacement of trees that are damaged or dead.
- 01-3810-54270 Community Garden:** The City's Community Garden is part of the City's parks system available to city residents to lease. The City is responsible for maintaining the community garden.
- 01-3810-54310 Recreation - Boys' & Girls' Club:** Funding for gym rental and field maintenance costs.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - PARKS & RECREATION

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>OPERATING EXPENSES</u>						
01-3810-51130	Sports Park Contractual	\$1,830	\$3,750	\$3,750	\$4,000	0.00%
01-3810-52130	Vehicle Operation & Maintenance	23,195	31,000	24,000	19,500	-22.58%
01-3810-52140	Vehicle Gasoline Use	35,348	39,500	40,000	38,500	1.27%
01-3810-52160	Playground Equipment Maintenance	4,437	5,500	5,500	5,200	0.00%
01-3810-52180	Equipment Rental	165	1,000	1,000	1,000	0.00%
01-3810-52210	Operating Equipment Repair & Maintenance	1,385	2,500	2,500	2,500	0.00%
01-3810-53130	Small Tools	433	1,000	1,500	1,200	50.00%
01-3810-53550	Employee Substance Testing & Physicals	867	1,750	2,000	1,750	14.29%
01-3810-53570	Uniforms	5,515	7,000	7,500	5,500	7.14%
01-3810-54250	Parks, Fields & Tree Maintenance	22,579	30,000	30,000	30,500	0.00%
01-3810-54260	Curb Trees	0	5,000	10,000	3,500	100.00%
01-3810-54270	Community Garden	0	4,000	4,000	8,500	0.00%
01-3810-54310	Recreation - Boys' & Girls' Club	7,343	7,500	7,500	7,500	0.00%
Total Operating Expenses		\$103,097	\$139,500	\$139,250	\$129,150	-0.18%

NARRATIVE DESCRIPTION OF EXPENDITURE ACCOUNTS

CAPITAL EXPENSES - PARKS & RECREATION

Public Works Department

- 01-3810-57100** Vehicles: Purchase of a new vehicle.
- 01-3810-57380** Mowers: Purchase of new mowers.
- 01-3810-58350** Fence: To replace park fence.
- 01-3810-58360** Scoreboard - Beckett Field: Purchase of scoreboard for Beckett Field.
- 01-3810-58370** Beckett Field Irrigation & Lights: To purchase and install irrigation equipment and lights in Beckett Field.
- 01-3810-58390** Frenchman Creek Playground: New playground equipment installed with a community grant.
- 01-3810-58400** Recreation Building Design: Engineering fees for the design of parks recreation building.

F.Y. 2015 CURRENT EXPENSE BUDGET

EXPENDITURE BY OBJECT AND PROGRAM CLASSIFICATION

FUNCTION - PUBLIC WORKS

ACTIVITY - PARKS & RECREATION

ACCOUNT NUMBER	DESCRIPTION	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED	FY 2015 CHANGE
<u>CAPITAL OUTLAY</u>						
01-3810-57100	Vehicles	\$0	\$0	\$0	\$0	0.00%
01-3810-57380	Mowers	4,230	0	0	0	-100.00%
01-3810-58350	Fence	0	0	0	0	0.00%
01-3810-58360	Scoreboard - Beckett Field	0	0	0	0	0.00%
01-3810-58370	Beckett Field Irrigation & Lights	0	132,818	0	0	-100.00%
01-3810-58390	Frenchman Creek Playground	0	0	0	0	0.00%
01-3810-58400	Recreation Building Design	0	0	0	0	0.00%
	Total Capital Expenses	\$4,230	\$132,818	\$0	\$0	-100.00%
TOTAL PUBLIC WORKS PARKS & RECREATION						
		\$567,222	\$757,766	\$640,703	\$645,253	-15.45%
TOTAL PUBLIC WORKS						
		\$3,761,186	\$4,312,175	\$2,990,004	\$3,399,025	-30.66%
TOTAL EXPENDITURE						
		\$7,611,624	\$9,307,986	\$7,598,853	\$8,362,544	-18.36%
OTHER EXPENSES						
		\$420,195	\$724,938	\$955,078	\$763,160	31.75%
TOTAL GOVERNMENT EXPENDITURE						
		\$8,031,819	\$10,032,924	\$8,553,931	\$9,125,704	-14.74%

THE SUBJECT

TO ADAPT

To make this document a letter and finding it may be
void or not approved by the City Council in
advance of the ordinance by which it is
enacted.

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ORDINANCE:

TO ADOPT

THE BUDGET

To make this document legal and binding, it must be voted on and approved by the City Council in ordinance form. The ordinance by which this is accomplished is contained herein.

**GENERAL:
STATISTICAL & SUPPORT
INFORMATION**

Appendixes **A** thru **F** contain statistical information with graphs depicting various trends over a ten year-period.

Appendix **G** provides expenditure information into FY 2013.

Appendix **H** provides tax rates adopted by the other County Municipalities for FY 2013.

APPENDIX A - EXPENDITURES BY FUNCTION FOR THE LAST TEN YEARS

APPENDIX B - REVENUES BY SOURCE FOR THE LAST TEN YEARS

APPENDIX C - ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY FOR THE LAST TEN YEARS

APPENDIX D - PROPERTY TAX RATES - DIRECT AND OVERLAPPING GOVERNMENT FOR LAST TEN YEARS

APPENDIX E - COST PER SINGLE FAMILY HOME FOR CITY SERVICES FOR LAST TEN YEARS

APPENDIX F - COST PER CAPITA FOR CITY SERVICES FOR LAST TEN YEARS

APPENDIX G - EXPENDITURES BY CATEGORY FY 2013 THRU 2016

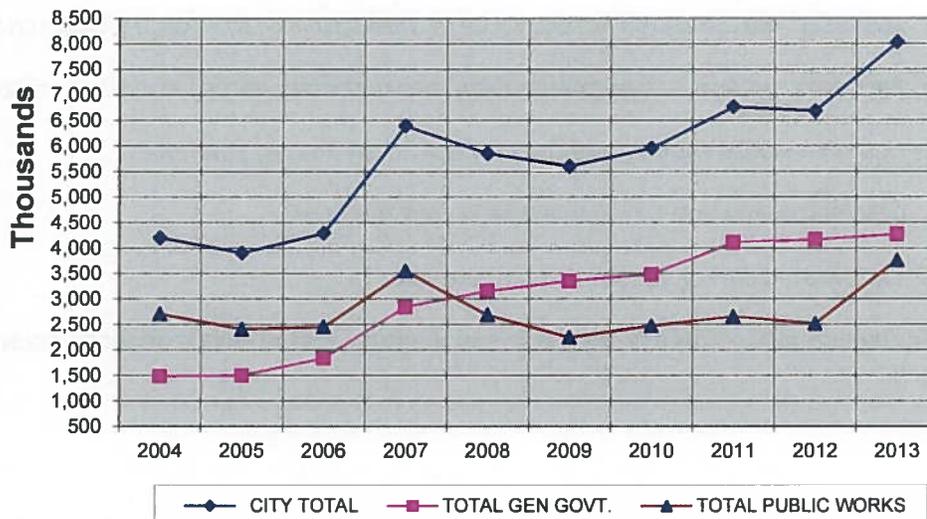
APPENDIX H - CURRENT REAL PROPERTY TAX RATES FOR MUNICIPALITIES IN PRINCE GEORGES COUNTY

CITY OF NEW CARROLLTON, MARYLAND

GENERAL FUND
GENERAL GOVERNMENT EXPENDITURES BY FUNCTION
LAST TEN FISCAL YEARS

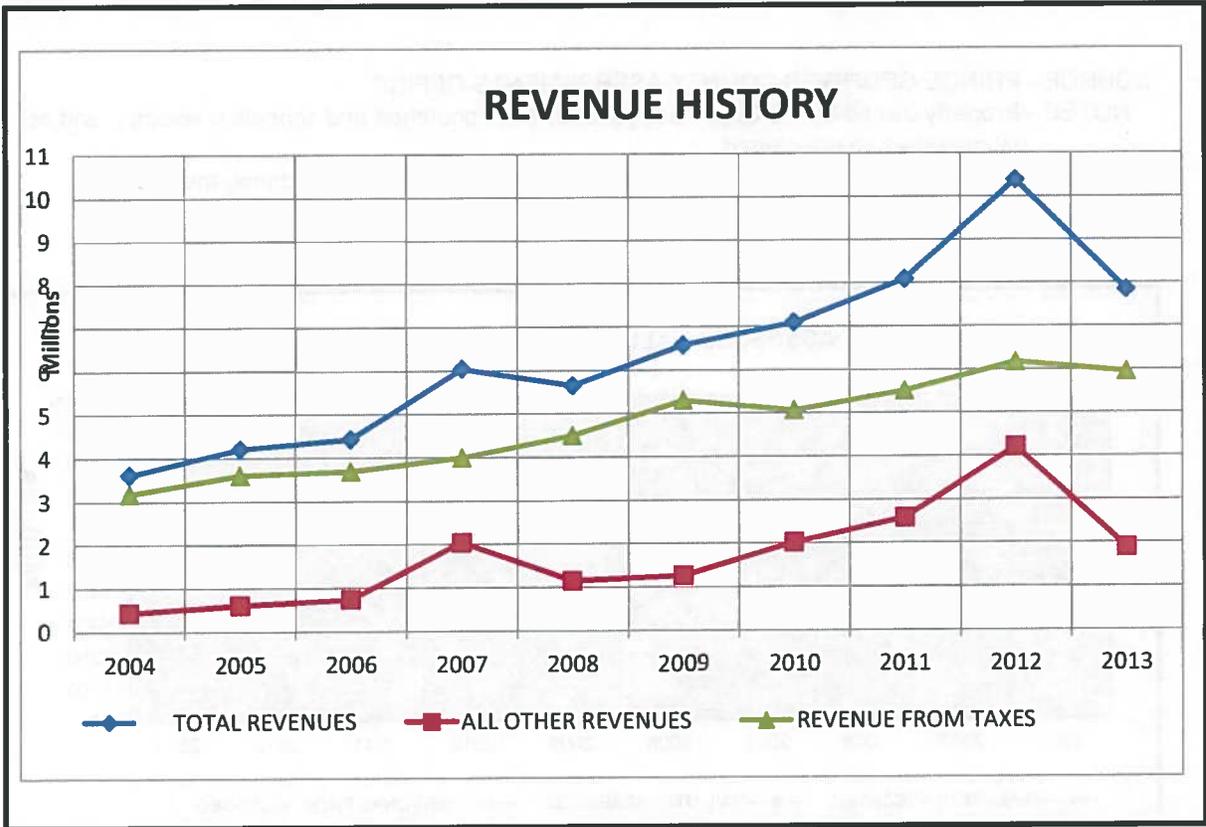
FISCAL YEAR	PUBLIC WORKS				TOTAL PUBLIC WORKS	GENERAL GOVERNMENT	PUBLIC HEALTH CODE	PUBLIC SAFETY POLICE	WEIN-BACH FUND	DEBT SERVICE	TOTAL GEN GOVT	CITY TOTAL
	ADMN	HIGH WAYS	SANITATION	PARKS & RECR.								
2004	408,525	883,110	929,461	489,704	2,710,800	887,675	441,499	0	4,000	155,610	1,488,784	4,199,584
2005	454,346	576,717	822,693	551,232	2,404,988	739,685	589,299	0	4,000	167,801	1,500,785	3,905,773
2006	519,863	541,045	856,134	534,057	2,451,099	987,121	288,796	320,984	4,000	235,541	1,836,442	4,287,541
2007	494,787	1,631,938	898,678	517,448	3,542,851	1,144,988	344,321	1,063,486	4,000	294,587	2,851,382	6,394,233
2008	661,146	533,728	999,670	495,607	2,690,151	1,184,113	343,358	1,253,475	5,000	373,430	3,159,376	5,849,527
2009	419,104	452,021	866,299	511,344	2,248,768	1,266,977	385,779	1,311,350	3,000	388,673	3,355,779	5,604,547
2010	422,925	607,968	894,595	547,397	2,472,885	1,208,177	406,675	1,463,257	4,000	399,621	3,481,730	5,954,615
2011	468,079	409,173	1,233,123	543,569	2,653,944	1,361,955	366,084	1,957,957	2,000	423,661	4,111,657	6,765,601
2012	465,722	357,989	972,501	721,194	2,517,406	1,336,976	397,513	2,042,737	2,000	388,990	4,168,216	6,685,622
2013	517,807	1,646,879	1,029,277	567,222	3,761,185	1,307,637	399,299	2,143,502	0	420,196	4,270,634	8,031,819

EXPENDITURE HISTORY BY DEPT.



**CITY OF NEW CARROLLTON, MARYLAND
GENERAL FUND
GENERAL GOVERNMENT REVENUES BY SOURCES
LAST TEN FISCAL YEARS**

FISCAL YEAR	REVENUE FROM TAXES	LICENSES AND PERMITS	LOAN PROCEEDS	INTER GOVT	INTEREST AND DIVIDENDS	OTHER REVENUES	TOTAL OTHER REVENUES	TOTAL REVENUES
2004	3,179,591	15,002		123,212	9,882	285,196	433,292	3,612,883
2005	3,601,819	198,101		101,147	25,096	285,196	609,540	4,211,359
2006	3,686,490	180,398	122,000	66,129	66,271	306,203	741,001	4,427,491
2007	3,999,419	495,001	564,234	259,786	109,399	614,420	2,042,840	6,042,259
2008	4,494,435	160,198	0	192,730	83,841	716,774	1,163,543	5,647,978
2009	5,301,025	165,567	200,000	82,985	38,074	785,309	1,271,936	6,572,960
2010	5,066,353	187,186	175,000	247,616	8,330	1,406,215	2,024,347	7,090,700
2011	5,508,728	338,940	325,000	254,575	8,216	1,654,862	2,581,593	8,090,321
2012	6,169,959	198,170	2,100,000	368,344	6,754	1,541,015	4,214,283	10,384,242
2013	5,950,030	206,567	0	266,109	10,941	1,411,857	1,896,474	7,846,504



APPENDIX B

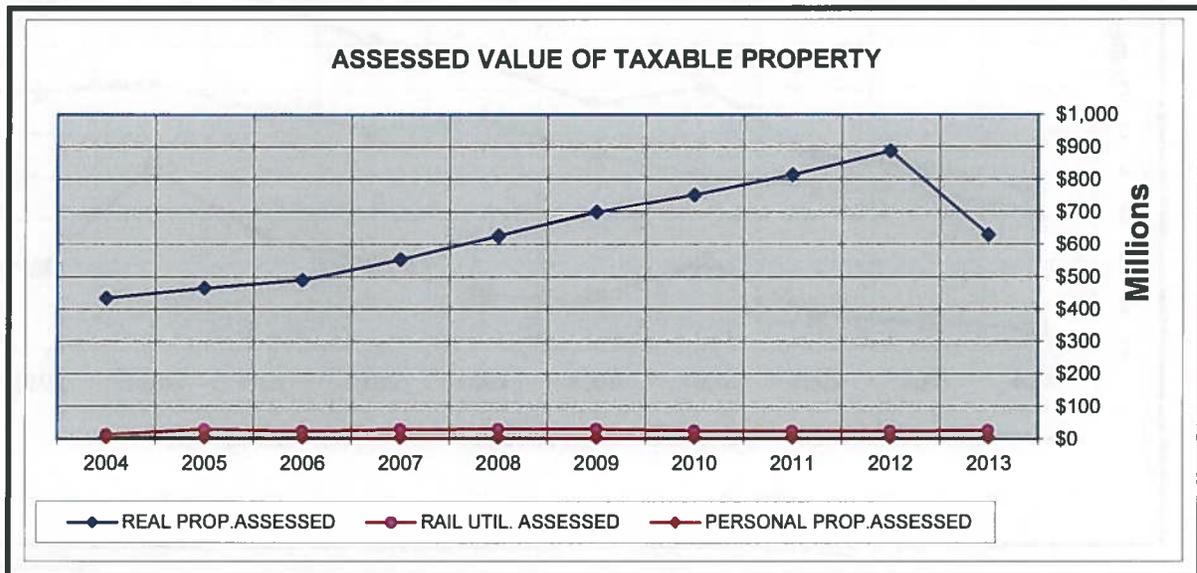
**CITY OF NEW CARROLLTON, MARYLAND
 ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
 LAST TEN FISCAL YEARS**

FISCAL YEAR	REAL PROPERTY		PERSONAL PROPERTY		RAILROADS & PUBLIC UTILITY PROPERTIES		TOTALS	
	ASSESSED	ESTIMATED	ASSESSED	ESTIMATED	ASSESSED	ESTIMATED	ASSESSED	ESTIMATED
	VALUE	RETAIL VALUE	VALUE	RETAIL VALUE	VALUE	VALUE	VALUE	RETAIL VALUE
2004	\$434,515,644	\$434,515,644	\$14,075,290	\$28,150,580	\$4,792,800	\$9,585,600	\$453,383,734	\$472,251,824
2005	\$464,943,333	\$464,943,333	\$31,150,212	\$62,300,424	\$4,720,957	\$9,441,914	\$500,814,502	\$536,685,671
2006	\$489,790,250	\$489,790,250	\$24,495,090	\$48,990,180	\$4,688,730	\$9,377,460	\$518,974,070	\$548,157,890
2007	\$552,380,358	\$552,380,358	\$30,108,723	\$60,217,446	\$4,162,872	\$8,325,744	\$586,651,953	\$620,923,548
2008	\$626,637,556	\$626,637,556	\$31,067,660	\$62,135,319	\$4,469,362	\$8,938,723	\$662,174,578	\$697,711,598
2009	\$699,764,200	\$699,764,200	\$31,472,000	\$62,944,000	\$4,137,700	\$8,275,400	\$735,373,900	\$770,983,600
2010	\$752,818,800	\$752,818,800	\$26,298,410	\$52,596,820	\$4,928,180	\$9,856,360	\$784,045,390	\$815,271,980
2011	\$815,192,400	\$815,192,400	\$25,449,900	\$50,899,800	\$4,973,950	\$9,947,900	\$845,616,250	\$876,040,100
2012	\$887,723,800	\$887,723,800	\$25,742,940	\$51,485,880	\$4,978,280	\$9,956,560	\$918,445,020	\$949,166,240
2013	\$629,055,993	\$629,055,993	\$28,028,700	\$56,057,400	\$4,820,150	\$9,640,300	\$661,904,843	\$694,753,693

SOURCE - PRINCE GEORGE'S COUNTY ASSESSMENTS OFFICE

NOTES - Property owned by the City, other governments, churches and schools is exempt, and no estimated value is included.

- the City began taxing business personal property of corporations during the fiscal year 1989.

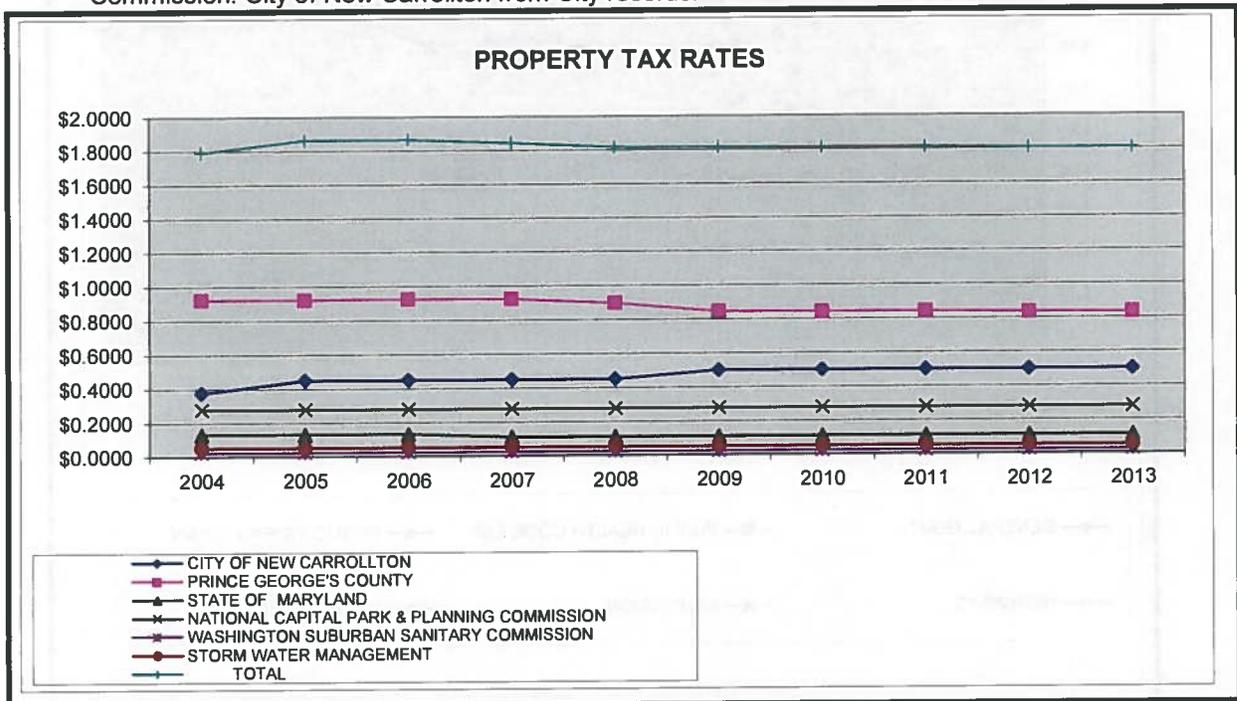


APPENDIX C

**CITY OF NEW CARROLLTON, MARYLAND
PROPERTY TAX RATES
DIRECT & OVERLAPING GOVERNMENTS
(PER \$100 OF ASSESSED VALUE)
LAST TEN FISCAL YEARS**

FISCAL YEAR	CITY OF NEW CARROLLTON	PRINCE GEORGE'S COUNTY	STATE OF MARYLAND	MARYLAND NATIONAL CAPITAL PARK & PLANNING COMMISSION	WASHINGTON SUBURBAN SANITARY COMMISSION	STORM WATER MANAGEMENT	TOTAL
2004	\$0.3760	\$0.9246	\$0.1320	\$0.2790	\$0.0260	\$0.0540	\$1.7916
2005	\$0.4500	\$0.9237	\$0.1320	\$0.2790	\$0.0260	\$0.0540	\$1.8647
2006	\$0.4500	\$0.9261	\$0.1320	\$0.2790	\$0.0260	\$0.0540	\$1.8671
2007	\$0.4500	\$0.9245	\$0.1120	\$0.2790	\$0.0260	\$0.0540	\$1.8455
2008	\$0.4500	\$0.8970	\$0.1120	\$0.2790	\$0.0260	\$0.0540	\$1.8180
2009	\$0.5000	\$0.8460	\$0.1120	\$0.2790	\$0.0260	\$0.0540	\$1.8170
2010	\$0.5000	\$0.8420	\$0.1120	\$0.2790	\$0.0260	\$0.0540	\$1.8130
2011	\$0.5000	\$0.8420	\$0.1120	\$0.2790	\$0.0260	\$0.0540	\$1.8130
2012	\$0.5000	\$0.8350	\$0.1120	\$0.2790	\$0.0260	\$0.0540	\$1.8060
2013	\$0.5000	\$0.8340	\$0.1120	\$0.2790	\$0.0260	\$0.0540	\$1.8050

SOURCE: Prince George's County Department of Finance for Prince George's County, State of Maryland. Maryland-National Capital Parks & Planning Commission, Washington Suburban Sanitary Commission. City of New Carrollton from City records.



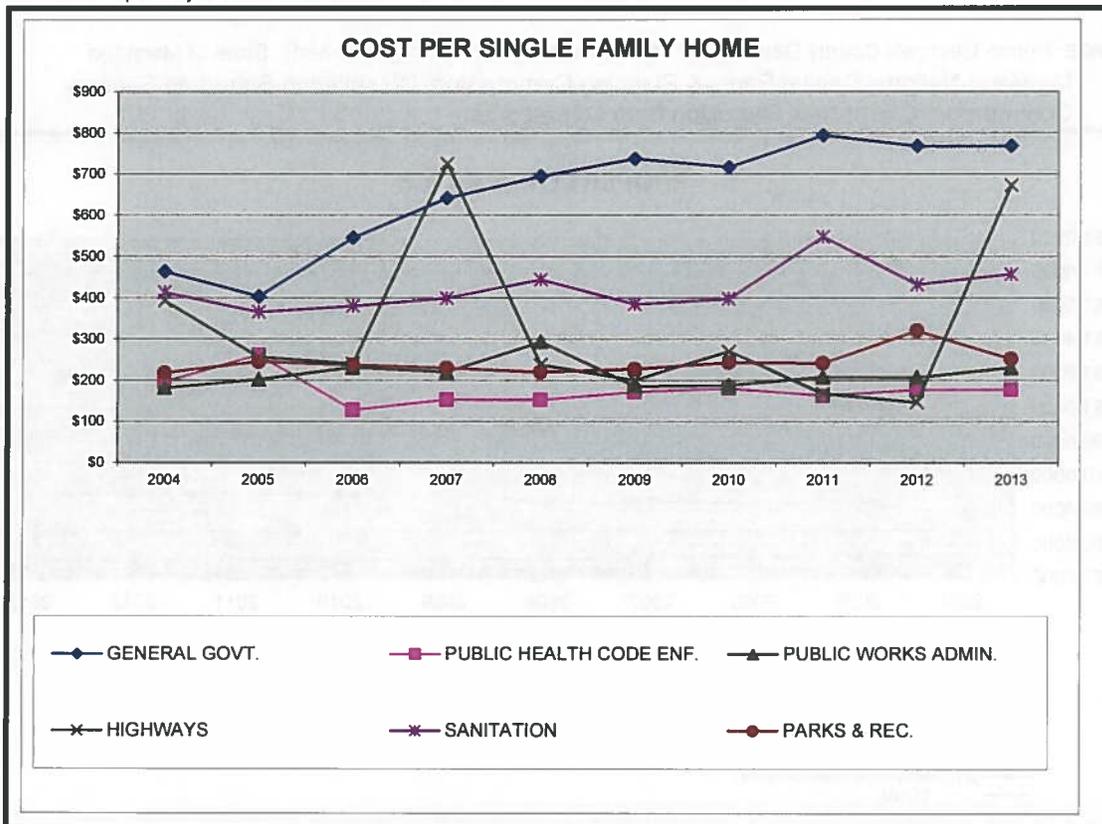
APPENDIX D

CITY OF NEW CARROLLTON, MARYLAND COST PER SINGLE FAMILY HOME LAST TEN FISCAL YEARS

FISCAL YEAR	GENERAL GOVT.	PUBLIC HEALTH CODE ENF.	PULIC SAFETY POLICE	GENERAL GOVT. TOTAL	PUBLIC WORKS ADMIN.	HIGHWAYS	SANITATION	PARKS & REC.	PUBLIC WORKS TOTAL	COST PER SINGLE HOME
2004	\$464			\$660	\$182	\$393	\$413	\$218	\$1,205	\$1,866
2005	\$404	\$262		\$666	\$202	\$256	\$366	\$245	\$1,069	\$1,735
2006	\$545	\$128	\$143	\$674	\$231	\$241	\$381	\$237	\$1,090	\$1,764
2007	\$642	\$153	\$473	\$795	\$220	\$726	\$400	\$230	\$1,575	\$2,370
2008	\$695	\$153	\$557	\$1,405	\$294	\$237	\$444	\$220	\$1,196	\$2,601
2009	\$738	\$172	\$583	\$1,492	\$186	\$201	\$385	\$227	\$1,000	\$2,492
2010	\$717	\$181	\$651	\$1,548	\$188	\$270	\$398	\$243	\$1,100	\$2,648
2011	\$795	\$163	\$871	\$1,828	\$208	\$167	\$548	\$242	\$1,165	\$2,993
2012	\$768	\$177	\$908	\$1,853	\$207	\$146	\$432	\$321	\$1,106	\$2,950
2013	\$768	\$178	\$953	\$1,899	\$230	\$672	\$458	\$252	\$1,613	\$3,511

NOTES: Condominium container cost has been excluded from the Sanitation cost.

Number of single family homes were taken from the Comprehensive Annual Financial Report to compute cost for each respective year.



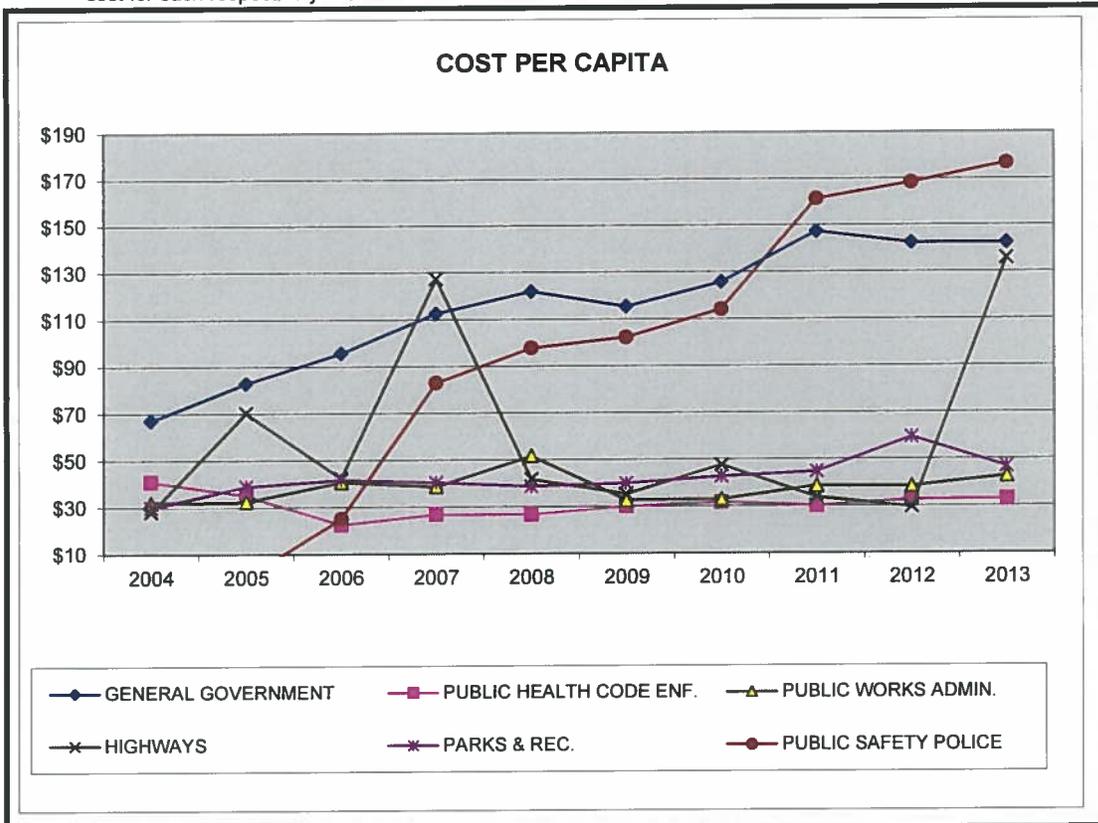
CONDO REFUSE COLLECTION COST EXCLUDED.

APPENDIX E

**CITY OF NEW CARROLLTON, MARYLAND
COST PER CAPITA
LAST TEN FISCAL YEARS**

FISCAL YEAR	GENERAL GOVERNMENT	PUBLIC HEALTH CODE ENF.	PUBLIC SAFETY POLICE	GENERAL GOVERN. TOTAL	PUBLIC WORKS ADMIN.	HIGHWAYS	SANITATION	PARKS & REC.	PUBLIC WORKS TOTAL	TOTAL COST PER CAPITA
2004	67	41	0	108	32	28	58	30	148	256
2005	83	35	0	118	32	70	74	39	215	333
2006	96	23	25	118	41	42	67	42	191	309
2007	113	27	83	139	39	127	70	40	276	416
2008	122	27	98	251	52	42	78	39	210	461
2009	115	30	102	248	33	35	68	40	175	423
2010	126	32	114	272	33	47	70	43	193	465
2011	147	30	161	339	39	34	102	45	219	558
2012	142	33	168	343	38	30	80	59	207	551
2013	142	33	177	352	43	136	85	47	310	662

NOTES: Per capita numbers used in the calculation were taken from the Comprehensive Annual Financial Report to compute cost for each respective year.



APPENDIX F

FY 2015

CITY OF NEW CARROLLTON, MARYLAND
EXPENDITURES BY CATEGORY

CATEGORY	FY 2013 ACTUAL	FY 2014 BUDGETED	FY 2015 ADOPTED	FY 2016 PROJECTED
GENERAL GOVERNMENT				
<u>Mayor & Council</u>				
Personnel	\$36,986	\$38,151	\$38,619	\$38,162
Operations	\$32,688	\$33,220	\$31,970	\$32,970
Capital	\$0	\$0	\$0	\$0
Sub-Total	\$69,674	\$71,371	\$70,589	\$71,132
<u>G.G.Administration</u>				
Personnel	\$522,004	\$775,966	\$676,930	\$834,367
Operations	\$460,295	\$658,610	\$559,710	\$499,950
Capital	\$87,199	\$179,200	\$0	\$100,000
Sub-Total	\$1,069,498	\$1,613,776	\$1,236,640	\$1,434,317
<u>Finance & Accounting</u>				
Personnel	\$138,686	\$216,827	\$263,117	\$273,384
Operations	\$32,249	\$47,750	\$46,650	\$54,250
Capital	\$1,108	\$2,500	\$0	\$2,500
Sub-Total	\$172,043	\$267,077	\$309,767	\$330,134
<u>P.H.Code Enforcement</u>				
Personnel	\$340,257	\$416,907	\$447,143	\$467,583
Operations	\$47,407	\$89,970	\$96,450	\$97,150
Capital	\$11,636	\$22,500	\$0	\$0
Sub-Total	\$399,300	\$529,377	\$543,593	\$564,733
TOTAL GENERAL GOVERNMENT	\$1,710,515	\$2,481,601	\$2,160,589	\$2,400,316
PUBLIC SAFETY				
<u>Police Administration</u>				
Personnel	\$301,361	\$462,710	\$561,028	\$567,500
Operations	\$99,270	\$159,200	\$162,750	\$168,050
Capital	\$0	\$8,000	\$0	\$30,000
Sub-Total	\$400,631	\$629,910	\$723,778	\$765,550

(continued)

APPENDIX G

**CITY OF NEW CARROLLTON, MARYLAND
EXPENDITURES BY CATEGORY**

<u>Police Special Operation</u>				
Personnel	\$335,527	\$212,162	\$77,807	\$86,287
Operations	\$67,324	\$27,600	\$20,700	\$9,850
Capital	\$158,711	\$42,000	\$0	\$0
Sub-Total	\$561,562	\$281,762	\$98,507	\$96,137
<u>Police Patrol Service</u>				
Personnel	\$869,845	\$1,092,787	\$1,200,669	\$1,277,778
Operations	\$113,935	\$175,750	\$170,300	\$165,000
Capital	\$0	\$89,931	\$0	\$0
Sub-Total	\$983,780	\$1,358,468	\$1,370,969	\$1,442,778
<u>Police Parking & Animal Control Enforcement</u>				
Personnel	\$174,249	\$207,920	\$221,006	\$227,739
Operations	\$19,701	\$33,650	\$34,000	\$31,000
Capital	\$0	\$2,500	\$0	\$0
Sub-Total	\$193,950	\$244,070	\$255,006	\$258,739
TOTAL PUBLIC SAFETY				
	\$2,139,923	\$2,514,210	\$2,448,260	\$2,563,204
<u>PUBLIC WORKS</u>				
<u>P.W. Administration</u>				
Personnel	\$378,758	\$449,346	\$471,136	\$491,213
Operations	\$139,049	\$199,400	\$180,200	\$184,950
Capital	\$0	\$2,500	\$0	\$0
Sub-Total	\$517,807	\$651,246	\$651,336	\$676,163
<u>P.W. Highways</u>				
Personnel	\$201,128	\$316,809	\$287,120	\$302,614
Operations	\$225,754	\$265,750	\$242,750	\$244,750
Capital	\$1,219,998	\$1,197,225	\$0	\$220,000
Sub-Total	\$1,646,880	\$1,779,784	\$529,870	\$767,364
<u>P.W. Sanitation</u>				
Personnel	\$549,568	\$619,629	\$675,095	\$691,245
Operations	\$454,999	\$503,750	\$493,000	\$544,000
Capital	\$24,710	\$0	\$0	\$75,000
Sub-Total	\$1,029,277	\$1,123,379	\$1,168,095	\$1,310,245

(continued)

APPENDIX G

**CITY OF NEW CARROLLTON, MARYLAND
EXPENDITURES BY CATEGORY**

P.W. Parks & Recreation

Personnel	\$459,895	\$485,448	\$501,453	\$516,103
Operations	\$103,097	\$139,500	\$139,250	\$129,150
Capital	\$4,230	\$132,818	\$0	\$0

Sub-Total	\$567,222	\$757,766	\$640,703	\$645,253
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TOTAL PUBLIC WORKS	\$3,761,186	\$4,312,175	\$2,990,004	\$3,399,025
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Other Expenditures

TOTAL MISCELLANEOUS	\$420,195	\$724,938	\$955,078	\$763,160
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TOTAL EXPENDITURES	\$8,031,819	\$10,032,924	\$8,553,931	\$9,125,704
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APPENDIX G

CURRENT REAL PROPERTY TAX RATES OF
MUNICIPALITIES IN PRINCE GEORGE'S COUNTY
(FOR THE TAXABLE YEAR ENDING JUNE 30, 2013)
COST PER \$100 OF ASSESSED VALUE (ALPHA ORDER)

Municipal property taxes in Prince George's County range from \$0.24 to \$1.038 per \$100 of assessed valuation. The City of New Carrollton's tax rate is 20th out of twenty-seven County municipalities. The average rate \$0.551

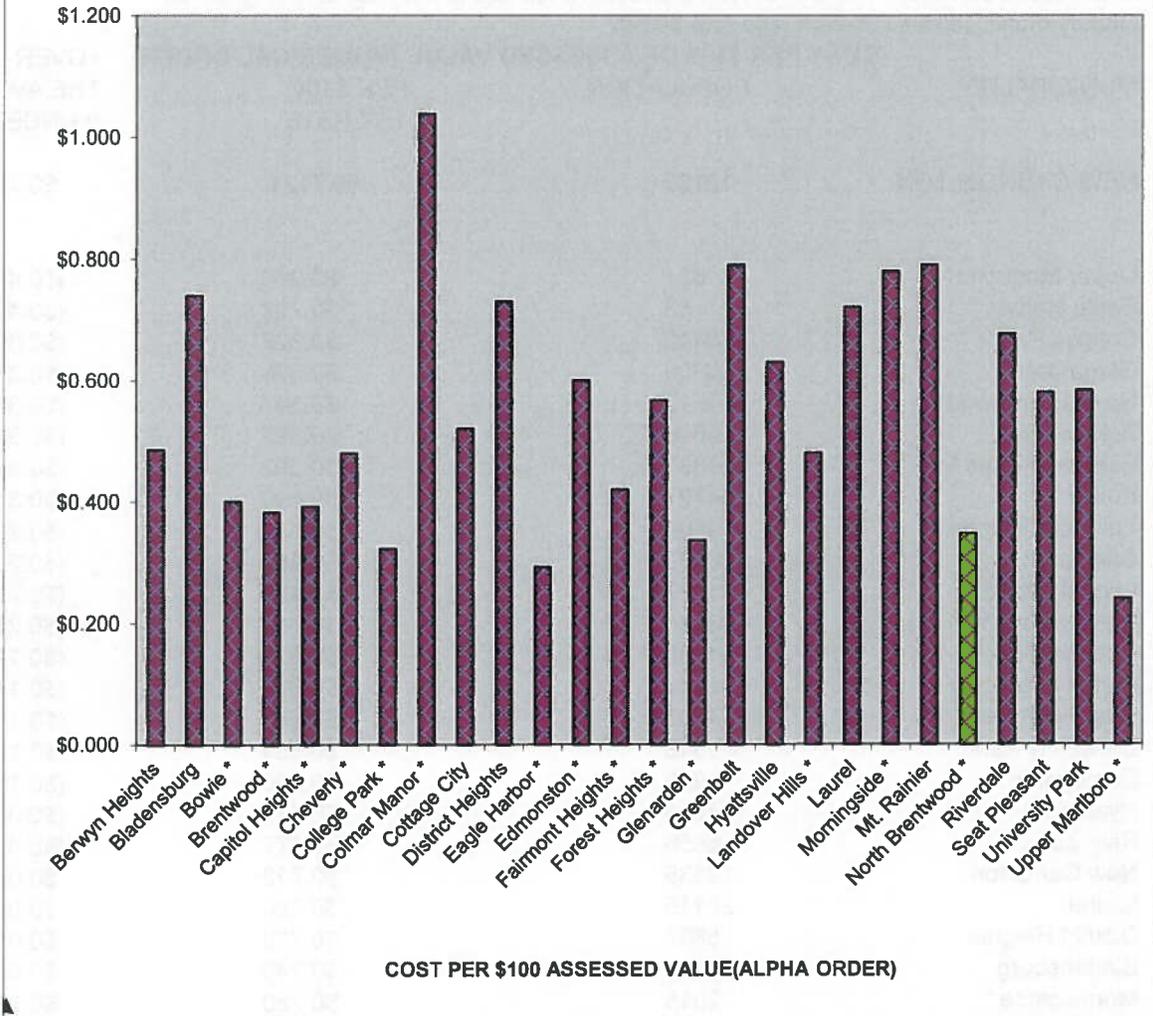
MUNICIPALITY	POPULATION	TAX RATE PER \$100	+OVER () UNDER THE AVG.
NEW CARROLLTON	12135	\$0.7121	\$0.161
Berwyn Heights	3123	\$0.486	(\$0.226)
Bladensburg	9148	\$0.740	\$0.028
Bowie *	54727	\$0.400	(\$0.312)
Brentwood *	3046	\$0.382	(\$0.330)
Capitol Heights *	4337	\$0.392	(\$0.320)
Cheverly *	6173	\$0.480	(\$0.232)
College Park *	30413	\$0.322	(\$0.390)
Colmar Manor *	1404	\$1.038	\$0.326
Cottage City	1305	\$0.520	(\$0.192)
District Heights	5837	\$0.730	\$0.018
Eagle Harbor *	63	\$0.292	(\$0.420)
Edmonston *	959	\$0.600	(\$0.112)
Fairmont Heights *	1494	\$0.420	(\$0.292)
Forest Heights *	2447	\$0.567	(\$0.145)
Glenarden *	6000	\$0.336	(\$0.376)
Greenbelt	23068	\$0.790	\$0.078
Hyattsville	14733	\$0.630	(\$0.082)
Landover Hills *	1687	\$0.480	(\$0.232)
Laurel	25115	\$0.720	\$0.008
Morningside *	2015	\$0.780	\$0.068
Mt. Rainier	8080	\$0.790	\$0.078
North Brentwood *	517	\$0.347	(\$0.365)
Riverdale	6956	\$0.677	(\$0.035)
Seat Pleasant	4542	\$0.580	(\$0.132)
University Park	2548	\$0.584	(\$0.128)
Upper Marlboro *	631	\$0.240	(\$0.472)
Average Tax Rate		\$0.551	(\$0.161)

NOTE: Population taken from U.S. Census, Year 2010.

Tax rates obtained from Prince George's County office of Finance.

* Tax rates equal to or lower than New Carrollton's

FY 2013
MUNICIPAL TAX RATES



**CURRENT REAL PROPERTY TAX RATES OF
MUNICIPALITIES IN PRINCE GEORGES COUNTY
(FOR THE TAXABLE YEAR ENDING JUNE 30, 2013)
COST PER \$100 OF ASSESSED VALUE (NUMERICAL ORDER)**

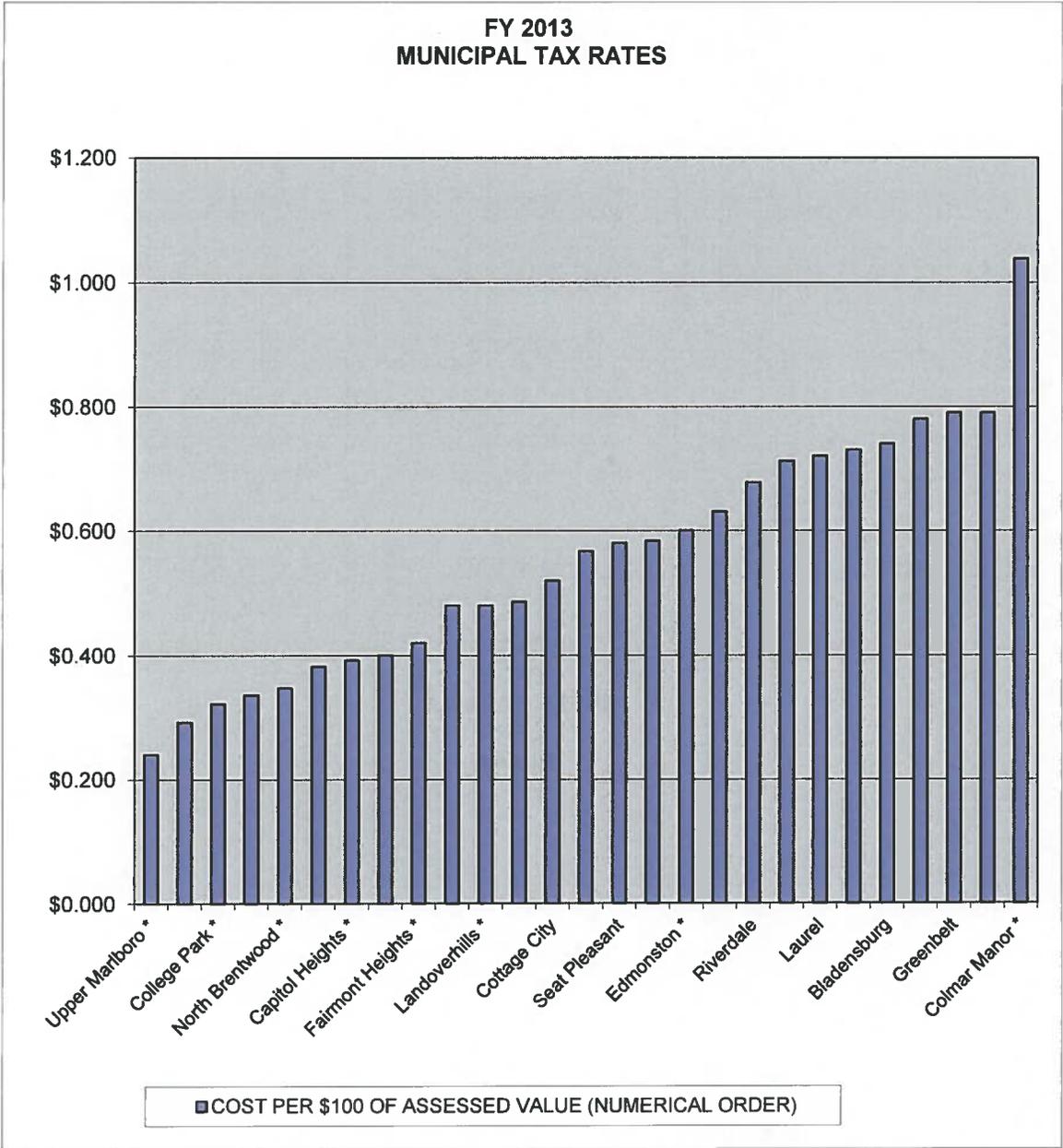
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Mt. Rainier	8080	\$0.790	\$0.078
Colmar Manor *	1404	\$1.038	\$0.326
Average Tax Rate		\$0.557	(\$0.155)

NOTE: Population taken from U.S. Census, 2010
Tax rates obtained from Prince George's County office of Finance.
* Tax rates equal to or lower than New Carrollton's

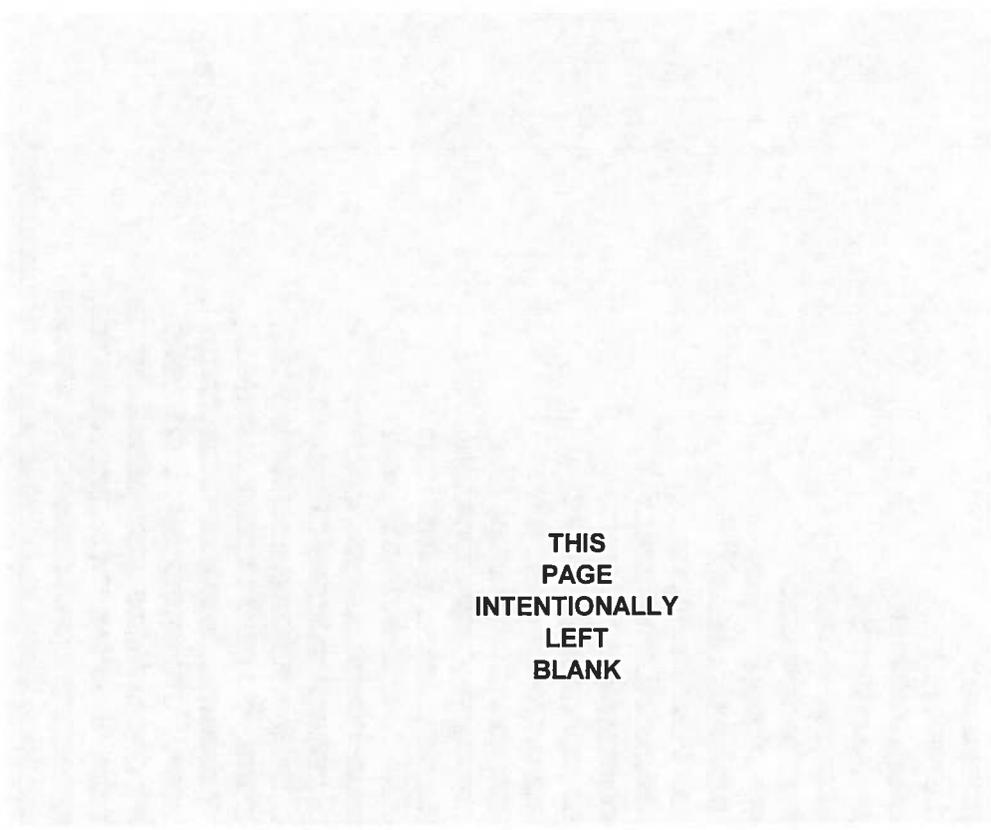
APPENDIX H

**FY 2013
MUNICIPAL TAX RATES**



APPENDIX H (PART-2)

REPORT



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ORDINANCE NO.15-01
Current Expense Budget for the
City of New Carrollton, Maryland
for fiscal year 2015

Effective: July 01, 2014

AN ORDINANCE OF THE CITY COUNCIL OF NEW CARROLLTON ADOPTING AN ANNUAL BUDGET FOR THE CITY OF NEW CARROLLTON FOR THE FISCAL YEAR BEGINNING JULY 1, 2014 AND ENDING JUNE 30, 2015; ESTABLISHING THE TAX RATE TO BE LEVIED UPON THE TAXABLE PROPERTY WITHIN THE CITY; AUTHORIZING THE COLLECTION OF SUCH TAXES; AND ALL THINGS GENERALLY RELATING TO THE ADOPTION OF AN ANNUAL BUDGET FOR THE CITY..

RECITALS:

WHEREAS, City Charter, §C-14 "Budget and finance" provides, in pertinent part, that the City shall operate on an annual budget, and that the Mayor, shall submit an operating and a capital budget that provides a complete financial plan for the budget year and contains estimates of anticipated revenues and proposed expenditures for the coming year, with the total anticipated revenues equaling or exceeding the total of the proposed expenditures; and

WHEREAS, City Charter, §C-14.C "Budget adoption" states that before adopting the budget, the Council shall hold a public hearing thereon after publishing notice of said public hearing in at least one (1) publication of general circulation within the City; and

WHEREAS, as is required by City Code, §6-1 "Presentation of budget; public record", the Mayor submitted to the Council a budget for Fiscal Year 2015 on or before April 1, 2014; and

WHEREAS, the budget submitted by the Mayor meets the requirements of City Code, §6-1 "Presentation of budget; public record," subsection B "Format and content," which among other things, requires that the budget include, a comparison between proposed items of both income and expenses, with estimates of those same items for the current fiscal year, and with actual figures for said items of income and expense for at least one (1) year prior to the current fiscal year, as well as estimated projections for all items of income and expense for the fiscal year following the year for which the budget is proposed; and

WHEREAS, as is required by City Code, §6-2 "Public hearing on budget; notice," before adopting the budget, the Council conducted at least one (1) public hearing thereon, after publishing notice of the public hearing in at least one (1) newspaper having general circulation within the City at least five (5) days prior to the date of the hearing; and

WHEREAS, the City Council of New Carrollton agrees upon the budget reflected herein for FY2015.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED by the City Council of New Carrollton, Maryland, with at least a majority of the total Council concurring that the following ordinance shall be enacted and entitled as "Current Expense Budget for the City of New Carrollton, Maryland for fiscal year 2015."

Section 1. Definitions. For the purposes of this ordinance, the following terms shall apply:

- a. Line Item Account- the classification of an expenditure according to a description of the article to be purchased or the service to be obtained.
- b. Program Classification Account - The distribution of the expenditure for each line item account to one or more of the following functional categories:
 - (1) Mayor and Council, (2) General Government Administration,
 - (3) Financial Administration, (4) Public Health Code Enforcement,
 - (5) Public Safety Police Administration, (6) Public Safety Police Speed Cameras, (7) Public Safety Police Patrol, (8) Public Safety Parking & Animal Control Enforcement, (9) Public Works Administration, (10) Public Works Highways, (11) Public Works Sanitation, (12) Public Works Parks & Recreation, (13) Other.

Section 2. That from and out of the monies and balances known to be in the General Fund of the City of New Carrollton, Maryland, and from all monies anticipated to come into said fund during the twelve month period ending June 30, 2015, there shall be and hereby are appropriated to the several line item accounts the sums listed as proposed expenditures on pages 20-146 of the F.Y.2015 budget document, entitled "F.Y. 2015 Current Expense Budget – Expenditures by Object and Program Classification." In no case shall actual expenditures exceed the amount appropriated to an item account. However, actual expenditures may exceed the amount designated for a program classification account included within a line item account by a maximum of fifteen percent (15%), but only in those cases where the total appropriation for the line item account has been distributed to more than one program classification account within the same line item account. In the expenditure of said appropriations, the Mayor shall be guided by the narrative explanation of expenditure accounts of the F.Y. 2015 budget document, which are hereby attached to and specifically made a part of the ordinance.

Section 3. Estimated property and non-property tax revenues, and reserve, and the revenue requirement from all taxes provided for herein for the twelve month period ending June 30, 2015, shall be and hereby are established as set forth on pages 9-18 of the F.Y. 2015 budget document, which shall be attached to and specifically made a part of this ordinance.

Section 4. A tax of \$0.7059 per \$100.00 of full value assessments shall be levied upon all taxable real properties within the City to provide a portion of the balance of the revenues required during Fiscal Year 2015 to meet the total amount of appropriated expenditures as established by Section 2 of this Ordinance. To preserve the same amount

of real property tax revenue, the City adopted the constant yield tax rate of \$0.7059 per \$100 of full assessed value.

Section 5. A Tax of \$1.00 per \$100.00 of full value assessments shall be levied upon all franchises, upon all taxable operating and personal property of public utilities and railroads within the City, and upon all tangible personal property within the corporate limits of the City or personal property which may have a situs in the City by reason of the residence of the owner therein and which is subject to taxation for municipal purposes which shall include shares of domestic corporations, stocks in business of manufacturing or commercial business, inventory, manufacturing property and automobile inventory. The assessed valuation for the tangible personal property, including inventory, referenced herein, shall be as determined by the Maryland State Department of Assessments & Taxation in its normal course of assessments. Taxes levied herein shall provide a portion of the balance of the revenues required during Fiscal Year 2015 to meet the total amount of appropriated expenditures as established by Section 2 of this ordinance.

Section 6. A Special Public Safety ad-valorem tax of \$.15 per \$100.00 of full value real property assessment and \$.15 per \$100.00 of tangible personal property assessment shall be levied upon all multifamily rental properties, all real and personal property commercial and/or industrial properties, except home occupations and daycare centers. Taxes levied herein shall provide a portion of the appropriated expenditures to enhance public safety within the special taxing district.

Section 7. A Schedule of Fees set by the City Council, for which the City sets service fees and other charges, shall be adopted by resolution of the Council in concurrence with this budget ordinance.

Section 8. Any Transfer of funds between appropriations or other changes to the budget shall be done by amendment to the ordinance in public session of the City Council of the City of New Carrollton and shall require a super majority vote of the full Council for passage.

Section 9. All excess of revenues over expenses discovered from the result of the annual audit of the FY 2014 financial statements, will be used to increase the City's fund balance, or will be designated for use by the City Council.

Section 10. The Mayor/Administration shall consult with the City Council regarding applications for County, State, and Federal grants, applied for during Fiscal Year 2015, and the Mayor shall review all grant programs, specified herein, with the City Council.

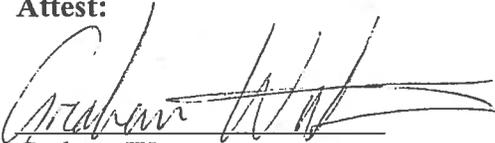
Section 11. When determined by the Mayor that funds appropriated by the City Council cannot be expended during the fiscal year ending June 30, 2015, because of unusual conditions or circumstances, the Mayor shall notify the City Council of the reasons giving rise to this determination. After this disclosure to the City Council, the Council at its discretion may issue policy guidance, which shall be binding on the Mayor.

Section 12. If any section or part of a section of this ordinance is determined to be invalid, such invalidity shall not affect the remainder of said section or the remainder of this ordinance.

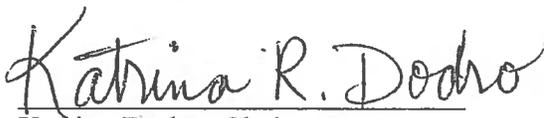
INTRODUCED BY THE CITY COUNCIL OF NEW CARROLLTON, MARYLAND
ON THE 21ST DAY OF MAY, 2014.

ADOPTED AND ENACTED BY THE CITY COUNCIL OF NEW CARROLLTON,
MARYLAND ON THE 4TH DAY OF JUNE, 2014.

Attest:


Graham Waters
City Administrative Officer

City of New Carrollton

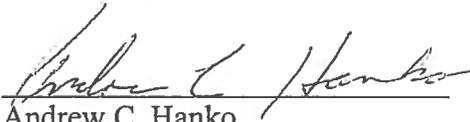

Katrina Dodro, Chairwoman
Chairman City Council

Date: 4 June 2014

Approved for legal sufficiency:


Karen Ruff
City Attorney

Approved:


Andrew C. Hanko
Mayor

Date: June 7, 2014

