CITY OF NEW CARROLLTON
MINUTES
COUNCIL WORKSHOP MEETING
TUESDAY, JANUARY 16, 2018

The City Council Workshop Meeting was held at 7:02 p.m., on Tuesday, January 16, 2018, in the Council Workshop Room of the Municipal Center. Attending were Chairman Lincoln Lashley, Councilmembers Duane Rosenberg, Richard Bechtold, and, Mayor Andrew C. Hanko, Administrative Officer Timothy George, Public Works Director Bernard Cochran, Chief of Police David Rice, Assistant City Administrative Officer Karen Ruff, Director of Finance Maisha Williams, and City Clerk Doug Barber. Councilmember Sarah Potter Robbins and Councilmember Katrina R. Dodro were absent.

1. **CALL TO ORDER**
   Chairman Lashley welcomed everyone and called the meeting to order.

2. **REPORT OF THE MAYOR AND ADMINISTRATION**
   Mayor Hanko noted his attendance at a SALT (State and Local Tax Deductions) Roundtable with other state representatives.

   Administrative Officer George advised the Council that he provided his written monthly report to the Council. Administrative Officer George provided the following highlights from his report:

   - Attended a SALT (State and Local Tax Deduction) Roundtable with Mayor Hanko;
   - Met with Design Collective to re-task their work to focus on the four alternative suggestions for the City Municipal Center renovation;
   - Ms. Stephanie Williams, Parking Enforcement has accepted the position of Code Enforcement Officer;

   Director of Public Works Cochran submitted his official written report to the Mayor and Council. Mr. Cochran highlighted the following from his report:

   - The official 2017 leaf collection season is complete;
   - The City has experienced a few minor snow events; the Department of Public Works is fully stocked with salt and ice melt;
   - The foot bridge on Carrollton Parkway has been closed by Prince George's County. The Department of Public Works will continue to monitor to ensure the barricades remain in place.

Chief Rice did not have a written report. Chief Rice provided the police stats for the month of December.

3. **COUNCIL QUESTIONS FOR THE ADMINISTRATION**

Mr. Rosenberg thanked Mr. George for his information on SALT (State and Local Tax Deductions).

Mr. Bechtold requested that the Council add the SALT (State and Local Tax Deductions) to the upcoming 4-Cities Coalition Meeting Agenda.

Mr. Lashley requested an update on the Harland Street Property Annexation. Mr. George advised he is working to have the annexation process completed by end of the fiscal year.

4. **COUNCIL ANNOUNCEMENTS**

Mr. Rosenberg advised that the Community Tax Aid (CTA) program would be starting up in February 2018 – through April 2018 at the City of New Carrollton Municipal Center – Multipurpose Room. Mr. Rosenberg also noted that CTA was looking for volunteers and to contact the City's administrative office for additional details.

Mr. Bechtold noted the New Carrollton Annual Police Banquet will be held on Friday, February 23, 2018, from 6:30 p.m. until 12:00 Midnight, at the Metro Points Hotel.

Mr. Lashley thanked the residents for their many well wishes over the holidays. Mr. Lashley closed by reminding residents to check on their elderly neighbors during the extremely cold weather.

5. **EMERGENCY ORDINANCE 18-05 BUDGET AMENDMENT RECONCILIATION NO. THREE: TO AMEND ORDINANCE 17-07 CURRENT EXPENSE BUDGET FOR FY 2018**

Director of Finance Williams presented the proposed Emergency Ordinance 18-05 to the Council. Ms. Williams responded to questions of clarification given by the Council on the proposed ordinance. Mr. Lashley requested that Mr. Rosenberg read the official motion to adopt Emergency Ordinance 18-05 Budget Amendment Reconciliation No. Three: To Amend Ordinance 17-07 Current Expense Budget for FY 2018 at the legislative meeting scheduled for Wednesday, January 17, 2018.

6. **PROPOSED CHARTER AMENDMENT RESOLUTION 18-04 REGARDING ELECTION PROCESSES**

City Clerk Barber presented the proposed Charter Amendment Resolution 18-04 Regarding Election Processes. Mr. Barber advised the Council that a Public Hearing on the Charter Amendment will be held on Wednesday, January 17, 2018. There was no additional discussion. Mr. Lashley requested that Mr. Bechtold read the official motion to adopt Charter Amendment Resolution 18-04 Regarding Election Processes at the legislative meeting scheduled for Wednesday, January 17, 2018.

7. **PROPOSED ORDINANCE 18-04 CHAPTER 50 ELECTIONS**
City Clerk Barber presented the proposed Ordinance 18-04 Chapter 50 Elections. The Council discussed briefly and provided minor corrections to the proposed ordinance. Mr. Lashley requested that Mr. Rosenberg read the official motion to introduce (First Reading) Ordinance 18-04: Chapter 50 Elections at the legislative meeting scheduled for Wednesday, January 17, 2018.

8. **COMMERCIAL/OVERSIZED VEHICLE POLICY**
City Administrative Officer George presented proposed recommendations regarding the City's Commercial/Oversized Vehicle Policy. The Council supported the proposed suggestion from the City staff. The staff will work to present at a future meeting the recommendations in the form of a proposed ordinance for the Council's consideration.

9. **YOUTH ACTIVITY GRANT AWARD RECOMMENDATIONS**
City Administrative Officer George presented the Youth Activity Grant Awards for 2017 to the Council. The Council thanked Mr. George for a great job on the grant process.

10. **MEETING MINUTES**
a) City Council Workshop Meeting Minutes (December 18, 2017)
b) City Council Legislative Meeting Minutes (December 20, 2017)

Chairman Lashley advised the Council that the minutes listed above had been previously provided to the Council. Mr. Lashley requested that Council provide any corrections to City Clerk Barber.

11. **REVIEW OF BILLS**
Batch # 1 (December 21, 2017); Batch # 2 (January 4, 2018); and Batch # 3 (January 11, 2018)
The staff responded to questions and comments given by the Council regarding the bills.

12. **RESIDENTS' CONCERNS, AUDIENCE PARTICIPATION AND TELEPHONE CALLS**
No one wished to address the Council.

13. **ADJOURNMENT**

The meeting adjourned at 8:10 p.m.

Respectfully submitted,

Douglass A. Barber

Douglass A. Barber, CMC
City Clerk

Adopted by the Council on February 21, 2018.